



Regular Meeting - Annual Organization

12/13/2024 06:30 PM

6:30 P.M. - CALL TO ORDER/OPEN/PUBLIC
SESSION (ZOOM / IN-PERSON)

After the Completion of Open Session -
CLOSED SESSION

7:30 P.M. - OPEN/PUBLIC SESSION (ZOOM /
IN-PERSON)

MEETING MINUTES

AGENDA FOR THE **REGULAR** MEETING OF
THE BOARD OF TRUSTEES OF THE ROSEMEAD SCHOOL DISTRICT

6:30 P.M. - CALL TO ORDER/OPEN/PUBLIC SESSION (ZOOM / IN-PERSON)

After the Completion of Open Session - CLOSED SESSION

7:30 P.M. - OPEN/PUBLIC SESSION (ZOOM / IN-PERSON)

Continuation of Closed Session After the Completion of Open Session Items

This meeting will also be held electronically via Zoom Meetings and in-person capacity.

PARTICIPATION IN-PERSON: Adherence to current Los Angeles County Department of
Public Health protocols:

Rosemead School District

District Office - Board Room

3907 Rosemead Blvd., Rosemead, CA 91770

Tel: (626) 312-2900 x212 | Email: board@rosemead.k12.ca.us

District Website: www.rosemead.k12.ca.us

Agenda Website: [Simbli platform](#) (click on Meetings)

PARTICIPATION VIA TELECONFERENCE/ELECTRONIC:

Zoom Call-In# (346) 248-7799

Zoom Meeting ID# 886 9464 7825

Passcode: 566218

Attendees

Voting Members

Mr. John Quintanilla, President

Mrs. Diane Benitez, Clerk

Mrs. Veronica Pena, Trustee

Ms. Nancy Armenta, Trustee

Mr. Ronald Esquivel, Trustee

Non-Voting Members

Dr. Jennifer Fang, Interim Superintendent

Dr. Chelsea Kang-Smith, Interim Assistant Superintendent, Educational Services
Mr. Alejandro Gaeta, Network Administrator
Mrs. Cynthia Bracamonte, Executive Assistant to the Superintendent

I. NOTICES - Public Comments / Speaker's Requests

II. NOTICES

III. Call to Order by _____ at _____ p.m.

President Quintanilla called the meeting to order at 6:31 p.m.

IV. Members Present _____ Members Absent _____

President Quintanilla read the following statement:

The Rosemead School District Board of Trustees will conduct their public meetings in-person along with a virtual Zoom cast. In order to ensure the board's business is heard clearly, we would like to respectfully request for all Zoom attendees to mute their microphones unless you are requested by the Board President to address the Board.

V. MEETING RECORDED

This meeting will be audio and video recorded. Trustees have received background information regarding each agenda item prior to the meeting thus ensuring a thorough review of each item.

VI. APPROVAL OF AGENDA

That the Agenda, be Approved.

Motion made by: Ms. Nancy Armenta

Motion seconded by: Mrs. Diane Benitez

Voting:

Mr. John Quintanilla - Yes

Mrs. Diane Benitez - Yes

Mrs. Veronica Pena - Yes

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

The motion passed by a 5-0 vote.

VII. PUBLIC COMMENT ON CLOSED SESSION ITEMS (3 minutes per person or 20 minutes per topic)

Pursuant to Board Bylaw No. 9323, we would like to encourage members of the public to present their views to the Board regarding matters listed in the agenda. At regular meetings of the Board, members of the public may address the Board on agenda items, as well as any other items of concern that fall within the subject matter jurisdiction of the Board of Trustees. If you want to address an agenda item, you have the option of speaking at this time or at the time the item is being discussed by the Board.

Individual speakers shall be allowed three (3) minutes total to address the Board on each agenda or non-agenda item. The Board shall limit the total time for public input on each item to 20 minutes. Please state your name, make your presentation as brief

as possible, and understand that the Board will not engage in a debate with visitors, but you may be given an opportunity for further questions and answers when a specific item is presented in the agenda.

Mrs. Bracamonte shared that there were no submissions received for closed session topics.

VIII. CLOSED SESSION - 6:30 P.M.

IX. CLOSED SESSION

President Quintanilla announced that the Board of Trustees would recess the meeting to closed session to consider the following closed session items:

A. PUBLIC EMPLOYEE (APPOINTMENT, EMPLOYMENT, REASSIGNMENT, EVALUATION, AND DISCIPLINE/DISMISSAL/RELEASE) - pursuant to Government Code Section 54957

Participant: Dr. Jennifer Fang

B. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION - pursuant to Government Code Section 54956.9(d)(2) and (e)(2)

Participant: Dr. Jennifer Fang:

- Three (3) Matters

X. RECESS TO CLOSED SESSION at _____ p.m.

President Quintanilla recessed the meeting to closed session at 6:35 p.m.

XI. ADJOURNMENT OF CLOSED SESSION at _____ p.m.

President Quintanilla adjourned closed session at 7:15 p.m.

XII. REGULAR MEETING - 7:30 P.M.

XIII. RECONVENE OPEN SESSION at _____ p.m.

President Quintanilla reconvened the meeting to open session at 7:33 p.m.

XIV. ANNOUNCEMENT OF ANY ACTION TAKEN IN CLOSED SESSION (if any)

President Quintanilla announced that the Board of Trustees took no action during closed session.

XV. MEETING RECORDED

This meeting will be audio and video recorded. Trustees have received background information regarding each agenda item prior to the meeting thus ensuring a thorough review of each item.

XVI. PLEDGE OF ALLEGIANCE by: _____

President Quintanilla requested for Alexis Rodriguez to lead the Pledge of Allegiance.

XVII. AWARDS/RECOGNITION VIRTUAL PRESENTATION(S)

A. Students of the Month, December 2024 - Most Improved

President Quintanilla recognized and presented plaques to our Students of the Month for December 2024, including: 6th graders Alexis Rodriguez, Encinita; Kelvin Lieu, Janson; David Gutierrez Huertero, Savannah; Greysen Rees, Shuey; and Muscatel 7th grader Aldi Chavez and 8th grader Ava Dorfman.

B. Recognition of Gary Christofi

President Quintanilla presented a certificate of recognition to Mr. Gary Christofi.

C. Student Recognition Perfect Attendance for November 2024, by Hoori Chalian, M.Ed., Coordinator, Special Education & Student Support Services

Coordinator Chalian introduced the Student Recognition Perfect Attendance for November 2024 video collage. The Board of Trustees congratulated all the students for their perfect attendance during the month of November.

XVIII. INSTALLATION OF TRUSTEES/ADMINISTRATION OF OATH OF OFFICE BY THE INTERIM SUPERINTENDENT AND SPECIAL GUESTS

President Quintanilla invited the following special guests to administer the Oath of Office, as follows: Mr. Jaden Michael Isaiah Peña to Mrs. Veronica Peña and Dr. Jennifer Fang to Mr. Ronald Esquivel. Each Trustee shared a few words of gratitude for their reelection to the community.

Certificates of recognition were presented by the following: El Monte Union High School District Board President Mr. Ricardo Padilla, Vice President Mr. Qui Nguyen, and Trustee Esthela Torres de Siegrist; Senator Sasha Renee Perez representative Talin Mangioglu; Assembly Member Mike Fong representative Mauricio Lopez; Assessor Jeff Prang representative Candy Ng; and City of Rosemead City Council.

President Quintanilla recessed the meeting for a brief break at 8:45 p.m.

President Quintanilla reconvened the meeting to open session at 9:01 p.m.

XIX. PUBLIC COMMENTS (3 minutes per person or 20 minutes per topic)

Pursuant to Board Bylaw No. 9323, we would like to encourage members of the public to present their views to the Board regarding matters listed in the agenda. At regular meetings of the Board, members of the public may address the Board on agenda items, as well as any other items of concern that fall within the subject matter jurisdiction of the Board of Trustees. If you want to address an agenda item, you have the option of speaking at this time or at the time the item is being discussed by the Board.

Individual speakers shall be allowed three (3) minutes total to address the Board on each agenda or non-agenda item. The Board shall limit the total time for public input on each item to 20 minutes. Please state your name, make your presentation as brief as possible, and understand that the Board will not engage in a debate with visitors, but you may be given an opportunity for further questions and answers when a specific

item is presented in the agenda.

Mrs. Bracamonte shared that one (1) submission was received:

- Miriam Wazirkajoyan

XX. ACTION ITEM(S) - ORGANIZATIONAL:

A. ACTION - President of the Board of Trustees, 2025 Calendar Year

That Diane Benitez, be Appointed as President of the Board of Trustees for the 2025 Calendar Year, be Approved.

Motion made by: Mrs. Veronica Pena

Motion seconded by: Ms. Nancy Armenta

Voting:

Mr. John Quintanilla - Yes

Mrs. Diane Benitez - Yes

Mrs. Veronica Pena - Yes

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

The motion passed by a 5-0 vote.

B. ACTION - Clerk of the Board of Trustees, 2025 Calendar Year

That Nancy Armenta, be Appointed as Clerk of the Board of Trustees for the 2025 Calendar Year, be Approved.

Motion made by: Mr. Ronald Esquivel

Motion seconded by: Mrs. Veronica Pena

Voting:

Mr. John Quintanilla - Yes

Mrs. Diane Benitez - Yes

Mrs. Veronica Pena - Yes

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

The motion passed by a 5-0 vote.

C. ACTION - Designation of Secretary, Authorized Representative, and Agent for the Board of Trustees

That the Superintendent, be Designated as Secretary, Authorized Representative, and Agent for the Board of Trustees, be Approved.

Motion made by: Mr. John Quintanilla

Motion seconded by: Ms. Nancy Armenta

Voting:

Mr. John Quintanilla - Yes

Mrs. Diane Benitez - Yes

Mrs. Veronica Pena - Yes

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

The motion passed by a 5-0 vote.

D. ACTION - 2025 Board of Trustees Meeting Schedule, effective January 2025

That the 2025 Board of Trustees Meeting Schedule, effective January 2025, be Approved, with the December meeting scheduled for December 11, 2025.

Motion made by: Mr. Ronald Esquivel

Motion seconded by: Ms. Nancy Armenta

Voting:

Mr. John Quintanilla - Yes

Mrs. Diane Benitez - Yes

Mrs. Veronica Pena - Yes

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

The motion passed by a 5-0 vote.

E. ACTION - 2025 Compensation Donation to the Educational Foundation, effective January 1, 2025 (Corrected)

That the Board of Trustees hereby specify that each Member of the Board individually may Elect to have an Optional Donation to the Educational Foundation to the Rosemead School District, Deducted from their Monthly Compensation on a Tenthly basis, effective January 1, 2025, be Approved, as Correction, January 1 - December 31, 2025.

Motion made by: Mr. Ronald Esquivel

Motion seconded by: Ms. Nancy Armenta

Voting:

Mr. John Quintanilla - Vote Not Recorded

Mrs. Diane Benitez - Vote Not Recorded

Mrs. Veronica Pena - Vote Not Recorded

Ms. Nancy Armenta - Vote Not Recorded

Mr. Ronald Esquivel - Vote Not Recorded

The motion passed by a 5-0 vote.

F. ACTION - Resolution No. 24-25/04, Authorized Signatures for the 2025 Calendar Year

That Resolution No. 24-25/04, Authorized Signatures for the 2025 Calendar Year, be Approved.

Motion made by: Mr. John Quintanilla

Motion seconded by: Ms. Nancy Armenta

Voting:

Mr. John Quintanilla - Yes

Mrs. Diane Benitez - Yes

Mrs. Veronica Pena - Yes

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

The motion passed by a 5-0 vote.

G. ACTION - 2025 District's County Committee Voting Representative

That the Board of Trustees Nominate Ronald Esquivel, as the 2025 District's County Committee Voting Representative to Elect Members to the Los Angeles County Committee on School District Organization, be Approved.

Motion made by: Ms. Nancy Armenta

Motion seconded by: Mrs. Veronica Pena

Voting:

Mr. John Quintanilla - Yes

Mrs. Diane Benitez - Yes

Mrs. Veronica Pena - Yes

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

The motion passed by a 5-0 vote.

H. ACTION - Nominate a Board Member as a California School Board Association (CSBA) Delegate Assembly 2025 Election

Item died due to lack of a motion.

XXI. RECESS FOR A BRIEF BREAK at _____ p.m.

A break was not needed.

XXII. RECONVENE OPEN SESSION at _____ p.m.

XXIII. INTERIM SUPERINTENDENT'S REPORT

Interim Superintendent Fang shared the following:

- Thanked the Board for the opportunity to serve as Interim Superintendent.

XXIV. BOARD PRESIDENT'S COMMENTS

President Benitez shared the following:

- Congratulated the students of the month of December.
- Congratulated the students who achieved perfect attendance, thanking them for their hard work, in addition, thanked their support team.
- Thanked Gary Christofi for his hard work for the district.
- Shared that she attended the Winter performance; thanked the parents who came to support their students. She shared that it was standing-room only and that all the performances were really good.
- Thanked Chelsea Kang-Smith and Michael Chavez for their work as Interim Assistant Superintendents.
- Wished all the staff and administrators a Merry Christmas and Happy New Year.
- Wished everyone a restful break so we could start the year fresh.

XXV. BOARD ORAL COMMUNICATIONS

Clerk Armenta shared the following:

- Shared that she is proud that the district was showcased in the newspaper. She added that the great work is a collective effort which brings her a lot of joy and jubilation to be recognized for our outstanding work. As a team, we bounced back from COVID and all that we had to get through.
- Congratulated the students of the month.
- Congratulated the students who have perfect attendance. Sharing that it is important that we recognize the students also showing the importance to our community celebrating their amazing work.
- Attended the Janson Winter program and acknowledged that it takes a lot of work and coordination. She really enjoyed it and watching the parents enjoy their children performing.
- Wished everyone a Merry Christmas, prosperous New Year, and a Happy Hanukkah.
- Expressed that is looking forward to working with Superintendent D'Agostino, and appreciated his participation during the CSBA conference where the team was able to build comradery. Lastly, she thanked Mrs. Bracamonte for making all the arrangements for lunch and dinner.

Trustee Esquivel shared the following:

- Welcomed Dr. D'Agostino to our district and thanked him for attending the convention and spending time with the team.
- Congratulated Trustee Peña on her reelection and welcomed her back for four more years.
- Congratulated President Benitez for her appointment and knows she will do a good job. He offered to be available in case she needs any support.
- Congratulated Clerk Armenta for her appointment.
- Shared that he attended the CSBA conference and learned a lot about Artificial Intelligence sharing that we are going to have some interesting roads ahead of us.
- Congratulated Gary Christofi, NAC Architecture for his recognition and reminisced on all the projects in the district since he joined the Board.
- Thanked RTA President Case for inviting him to the RTA dinners.
- Shared that the district receives awards because everyone focuses on our children. We are truly blessed in this district.
- Thanked Trustee Quintanilla for serving as President for the year.
- Thanked and appreciated Dr. Kang-Smith and Dr. Chavez for their service to the district these past six months.
- Attended all the Winter programs at Muscatel, Shuey, and Janson, thoroughly enjoying student performances.
- Lastly, congratulated the students of the month and shared that he is going to hire them to write his speeches. He attributed the student success to the dedication of the whole staff and their dedication to the children.

Trustee Quintanilla shared the following:

- Congratulated both Trustees Peña and Esquivel on their reelections.
- Attended the CSBA conference and thanked Dr. D'Agostino for accompanying the governance team. He shared that his attendance shows who he is and how important it is bonding with the board before he even officially started with Rosemead.
- Expressed congratulations to the students of the month and shared that he will miss reading their write-ups. Adding that the district has great students in the district and a great village.

- He expressed that he was impressed with perfect attendance, as an average of 50% of our students have perfect attendance.
- Shared that Gary Christofi, NAC Architecture, was behind the scenes, and Dr. Rios worked very closely, including facilities walks. Thanked him for his dedication to the district.
- Thanked Dr. Chavez and Dr. Kang-Smith for their time and contributions to the district.
- Attended the Muscatel, Shuey, and Janson performances; each school had standing-room only. The rooms were packed, and I have some ideas regarding the space for our events.
- Attended the ceremony for Professor Siegrist in El Monte Union High School District, and shared that everyone knows her and her family. He shared that it is a great family that really values the parents' input, participation, and education. He is very impressed with them.
- Attended the District Office luncheon in November and shared that it was nice to see all the staff sit together and break bread last month. Thanked Dr. D'Agostino for his attendance as well.
- Wished everyone a Merry Christmas, Happy holidays, and Happy New Year. We'll see you in 2025.

Trustee Peña shared the following:

- Thanked God for giving her this opportunity to be here. Truly humbling to be here for another 4 years.
- Shared that seeing the students give their speeches is so heartwarming. Those are the things that are humbling to me. She shared that she gets emotional, and for her, these are her blessings.
- Shared that the district was in the paper and our students were being recognized.
- Thanked everyone who attended this evening and presented certificates.
- Thanked Dr. Kang-Smith and Dr. Chavez for stepping in for us and doing the work you do. She shared that she really appreciated everything.
- Thanked Dr. Fang for everything she has done for us by stepping in as Interim Superintendent. She appreciates everything she has done for us in every capacity.
- Shared that she appreciates that Dr. D'Agostino is genuine, and he asks how we are doing. Thanked him for taking the time to get to know us.
- Thanked Trustee Quintanilla for his leadership as president
- Congratulated President Benitez and Clerk Armenta for their positions.
- Thanked Cami Case for being here and coming out tonight for the meeting.
- Thanked the special guests for their attendance.
- Thanked Mrs. Bracamonte for her great work in supporting the Board.
- Thank you to my sons, who were here to support me.
- Thank you to my husband
- Shared that she attended the performances and enjoyed the morning performances, and I attended them with Dr. Chavez.
- Wished everyone a Happy Holiday and a Happy New Year, filled with prosperity.

Trustee Esquivel added:

- Thanked God for this opportunity.
- Thanked my wife for putting up with me to attend all these meetings.
- Thanked all the people who supported me and voted for me.
- Shared that people were coming to him requesting signs for his election.
- Merry Christmas and a Happy, blessed New Year.

President Benitez added:

- Thanked Dr. D'Agostino for joining the team during the conference.
- Thanked Mrs. Bracamonte for booking the meals; we had a great time talking and asking questions and had a wonderful time together.

Trustee Quintanilla added:

- Thanked Mrs. Bracamonte for her support while he was President. He shared that he had many conversations and all the signatures I had to do. He thanked her for going above and beyond.

XXVI. PUBLIC HEARING(S): None

XXVII. CONSENT AGENDA

That the Consent Item: XXVII. H. 3. Special Education and Student Support Services - West Ed, be Pulled.

Motion made by: Mr. John Quintanilla

Motion seconded by: Ms. Nancy Armenta

Voting:

Mr. John Quintanilla - Yes

Mrs. Diane Benitez - Yes

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

The motion passed by a 5-0 vote.

That the Consent Agenda excluding the West Ed Contract, be Approved, as Amended and Corrected.

Motion made by: Mr. Ronald Esquivel

Motion seconded by: Ms. Nancy Armenta

Voting:

Mr. John Quintanilla - Yes

Mrs. Diane Benitez - Yes

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

The motion passed by a 5-0 vote.

That the WestEd Contract, be Approved, as Amended to include direction to staff to: pursue active participation at all grade levels, continue to offer the link of the survey to parents to preview, and make the survey publicly available on the website homepage.

Motion made by: Mr. Ronald Esquivel

Motion seconded by: Ms. Nancy Armenta

Voting:

Mr. John Quintanilla - No

Mrs. Diane Benitez - Yes

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

The motion passed by a 4-1 vote, with Trustee Quintanilla opposed.

- A. CONSENT - Personnel Status Report - Certificated and Classified (Amended)**
- B. CONSENT - Purchase Orders of October, 2024 - November, 2024 (on file), and Warrants for Budgeted Expenditures**
- C. CONSENT - Minutes of the October 17, 2024, Board of Trustees' Meeting**
- D. CONSENT - Minutes of the November 7, 2024, Board of Trustees' Meeting**
- E. CONSENT - Minutes of the November 14, 2024, Board of Trustees' Meeting**
- F. CONSENT - Use of Facilities Application: Rosemead Pony Baseball (Encinita)**
- G. CONSENT - 2nd Quarter Williams Settlement Quarterly Report to the County Superintendent, Uniform Complaints Report for 2024-2025 for the Period of October - December, 2024 (Corrected)**

As corrected.

- H. CONSENT - Service/Consultant Proposals/ Bid Awards/ Memorandum of Understanding/Contract Report**
 - 1. CONSENT - EDUCATIONAL SERVICES - Write Brain World (Encinita and Mildred B. Janson Elementary School) [NEW]**
 - 2. CONSENT - SPECIAL EDUCATION AND STUDENT SUPPORT SERVICES - The Center for Connection (Districtwide) [NEW]**
 - 3. CONSENT - SPECIAL EDUCATION AND STUDENT SUPPORT SERVICES - WestEd (Districtwide) [RENEWAL]**

XXVIII. SPECIAL REPORTS AND PRESENTATION(S)

- A. Presentation on the First Interim Report, by Dr. Jennifer Fang, Interim Superintendent**

Interim Superintendent Fang presented the First Interim Report and answered questions. See the presentation attached.

XXIX. ACTION ITEM(S)

- A. ACTION - First Interim Report for 2024-2025 (Corrected)**

That the First Interim Report for 2024-2025, be Approved, as Corrected.

Motion made by: Ms. Nancy Armenta

Motion seconded by: Mrs. Veronica Pena

Voting:

Mr. John Quintanilla - Yes

Mrs. Diane Benitez - Yes
Mrs. Veronica Pena - Yes
Ms. Nancy Armenta - Yes
Mr. Ronald Esquivel - Yes

The motion passed by a 5-0 vote.

B. ACTION - Minimum Wage Increase, Effective January 1, 2025

That the Minimum Wage Increase, effective January 1, 2025, be Approved.

Motion made by: Ms. Nancy Armenta

Motion seconded by: Mr. Ronald Esquivel

Voting:

Mr. John Quintanilla - Yes
Mrs. Diane Benitez - Yes
Mrs. Veronica Pena - Yes
Ms. Nancy Armenta - Yes
Mr. Ronald Esquivel - Yes

The motion passed by a 5-0 vote.

C. ACTION - Designation of Dr. Maria C. Rios, Assistant Superintendent of Administrative Services and Dr. Philip D'Agostino, Superintendent of Schools as Authorized Signers/Representatives to the Office of Public School Construction (OPSC), Effective January 2, 2025

That the Designation of Dr. Maria C. Rios, Assistant Superintendent of Administrative Services, and Dr. Philip D'Agostino, Superintendent of Schools, as Authorized Signers/Representatives to the Office of Public School Construction (OPSC), effective January 2, 2025, be Approved.

Motion made by: Mr. John Quintanilla

Motion seconded by: Mr. Ronald Esquivel

Voting:

Mr. John Quintanilla - Yes
Mrs. Diane Benitez - Yes
Mrs. Veronica Pena - Yes
Ms. Nancy Armenta - Yes
Mr. Ronald Esquivel - Yes

The motion passed by a 5-0 vote.

D. ACTION - Revised Master Plan for English Learners (ELs)

That the Revised Master Plan for English Learners (ELs), be Approved.

Motion made by: Ms. Nancy Armenta

Motion seconded by: Mr. Ronald Esquivel

Voting:

Mr. John Quintanilla - Yes
Mrs. Diane Benitez - Yes
Mrs. Veronica Pena - Yes
Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

The motion passed by a 5-0 vote.

E. ACTION - 2024-2025 Comprehensive School Safety Plans

That the 2024-2025 Comprehensive School Safety Plans, be Approved.

Motion made by: Ms. Nancy Armenta

Motion seconded by: Mrs. Veronica Pena

Voting:

Mr. John Quintanilla - Yes

Mrs. Diane Benitez - Yes

Mrs. Veronica Pena - Yes

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

The motion passed by a 5-0 vote.

XXX. DISCUSSION ITEM(S):

A. DISCUSSION - Review of District Protocols for Contractors Providing Services to or Interacting with Students and Proposed Revised Administrative Regulation No. 3515.6 (Amended)

Interim Superintendent Fang shared that it was brought to her attention that some vendors had contacted him. Mr. Quintanilla shared that some parents and teachers expressed their concerns that some of their vendors were denied because they did not meet the contract-required submission documents. The concern is that the denials deny the students fundraising for the PTAs for the schools because we can't allow certain vendors onto the campuses.

It was the Board's consensus for staff to explore options to ensure we keep the balance of safety, minimize liability to the district, and follow requirements.

XXXI. NEW BUSINESS

A. NEW BUSINESS - Exhibit 1 - Matrix for New Business Topics and Follow Up

Interim Superintendent Fang shared that there are no updates to the Matrix, and instead has two new items.

- Assistant Superintendent Rios shared an update to the Janson project that includes both the Preschool playground and relocatables - The letter that the district wrote to the Department of School Architecture (DSA) was a success and they agreed to separate the projects into two as follows: 1. start on the playground and demolition of the old structure this summer 2025-26, and 2. being the work to install the relocatables in fall of 2026-27. The caveat is that both projects cannot be certified or in use until both projects are completed. Dr. Rios already spoke with Coordinator Lawrence and the students can remain in the temporary empty classroom as they already have access to the new Kindergarten playground. The facilities team estimates

going out for bids with a tentative bid award in April, in order to start the project in June.

- It was the Board's unanimous consensus to move forward with the new plan, two projects. Next steps include changing the plans to separate the projects and submit to DSA for approval.
- Requested for the Board to allow the team to ratify the attendance clerk position replacement in order to get the person started in January when students return. It will be a two week difference between the return of students and the board meeting date.

Clerk Armenta shared the following topics:

- Inquired on the status of the backup for Mrs. Bracamonte and shared that it was a board directive to cross train for coverage. She also requested cross training for backups for Claudia Rivera and Dory Garcia.

Trustee Peña shared the following topic:

- The office needs the extra support and when people take time off, we need someone there when they need to take a break and reset.

Trustee Esquivel shared the following topic:

- Requested an update on the payroll situation.
- Interim Superintendent Fang shared that the fiscal team continues to work really hard. The CSEA retro checks were already issued and there was one person who wasn't able to receive it and three people had an error. LACOE has been very responsive and there has been significant improvement in lessening the errors. The team is able to catch them beforehand and work with LACOE on making the adjustments. The new fiscal clerk has been learning very quickly and has gotten access to use the different BEST products. He is going to learn the different platforms and compete modules before he can gain access.

Trustee Quintanilla shared the following:

- That he spoke with LACOE Superintendent Dr. Duardo during the CSBA conference and thanked her for the extra support. She shared that as a result of all the glitches in the system, LACOE is downsizing the amount of districts that are going to transition to the new system in the next wave. She was very thankful for the understanding.
- Shared that he noticed that the emails from payroll that were addressed to classified employees only was sent to a distribution list that included other categories of employees. He inquired whether there is a classified only employee list that can be utilized for that purpose.
 - Network Administrator Gaeta shared that the district has different distribution lists for the different categories of employees, such as a principals list, classified, certificated, etc.
 - Director Su shared that when she sent the email she was not aware of the distribution list existence.
- Followed up on the research regarding having the meetings digitally recorded on a platform, such as YouTube.

- Dr. Fang shared that she will work with Mr. Gaeta on this request.
- Inquired regarding the doubling up of wait times at the Muscatel cafeteria due to staff shortages. He asked if an employee from the District Office to provide support or a PTA volunteer to man the prepackaged line?
- Director Rivera shared that he was there all week monitoring and that at the beginning of the lunch period there are a lot of students and when they notice the line is shorter they join the lines. The staff shortage is due to staff being out. Mr. Quintanilla suggested seeing if noon duty aides can assist with the shortage. Mr. Rivera will work with Human Resources.
- Interim Assistant Superintendent Kang-Smith suggested that they also look at having an easier meal to prepare that doesn't require as many staff members handling it. The lines seem to be better when pizza is served.
- It was the Board's direction for staff to research wages and look at alternatives when there are staff shortages.

XXXII. PUBLIC COMMENTS ON CLOSED SESSION ITEMS (3 minutes per person or 20 minutes per topic)

The Board of Trustees adjourned and completed the closed session agenda at 6:35 p.m. Items XXXII. Public Comments on Closed Session Items through XXXVIII. Announcement of Any Action Taken in Closed Session were not required.

XXXIII. RECESS TO CLOSED SESSION at ____ p.m.

XXXIV. CLOSED SESSION

XXXV. ADJOURNMENT OF CLOSED SESSION at _____ p.m.

XXXVI. RECONVENE TO OPEN SESSION at _____ p.m.

XXXVII. ANNOUNCEMENT OF ANY ACTION TAKEN IN CLOSED SESSION (if any)

XXXVIII. ADJOURNMENT The meeting (be) adjourned at _____ p.m.

President Benitez adjourned the December 13, 2024, Board of Trustees meeting at 11:29 p.m., be Approved.

Motion made by: Ms. Nancy Armenta

Motion seconded by: Mr. John Quintanilla

Voting:

Mr. John Quintanilla - Yes

Mrs. Diane Benitez - Yes

Mrs. Veronica Pena - Yes

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

The motion passed by a 5-0 vote.

XXXIX. NEXT MEETING DATES

A blue ink signature, appearing to be 'DB', written over a horizontal line.

Diane Benitez, President

A blue ink signature, appearing to be 'N. Armenta', written over a horizontal line.

Nancy Armenta, Clerk

Student of the Month Awards

December 2024



Encinita
Elementary School

Alexis Rodriguez

Alexis greets students in the morning with a bright smile as a member of Encinita's welcoming committee. She comes to school with positivity and drive to remain optimistic during the school day. Alexis has made outstanding progress in being prepared for lessons, staying organized, and taking the initiative to ask for help when needed. She has developed coping skills for anxiety such as listening to music and drawing. Alexis loves Capybaras and often says "stay cappy" as a reminder and affirmation to herself to stay happy and remain positive in the event of challenges. As our classroom's Agenda Announcer, Alexis helps set her classmates up for success by Beginning With The End In Mind. She loves to be a Student Teacher where she helps her classmates identify what they "see, think, and wonder" when looking at pictures during History lessons. Alexis's growth has been inspiring to those around her. She is a true leader and superstar.

~Dr. Nguyen and Mrs. Kong, 6th gr Teachers



6th grade



Mildred B. Janson
Elementary School
Kelvin Lieu

The Mildred B. Janson Elementary 6th grade team is proud to recognize Kelvin Lieu as Student of the Month for the month of December. Kelvin has proven to be an upstanding and hard working student during his last year as a Janson Jaguar. He exhibits the 8 habits by being proactive and puts first things first when it comes to his studies. Kelvin synergizes and collaborates with his peers and exemplifies leadership skills by helping them when they need extra support. He's always motivated to learn and takes initiative to be an inspiring role model for his classroom peers. We are proud of all your accomplishments and admire your persistence to achieve your goals. Congratulations, Kelvin Lieu, on your achievement as the Most Improved Student for the month of December!

~Ms. Gee, Mr. Aguilar, Mrs. Gonzales, and Mrs. Hua , 6th gr Teachers



6th grade

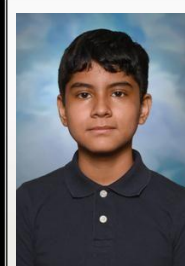


Savannah
Elementary School

David Gutierrez Huertero

David Gutierrez Huertero is an awesome student who is well-behaved in class. He is a student who tries his best and has gotten off to a good start this school year. As a most improved student, David tries his best to pay attention and learn in all areas of the curriculum. For example, he went from a level 5 in reading to a proficient level by making a goal and following through with his goal tracking. He also went from a B average in math to an A average and has excelled on all of his math tests. Aside from this, David shows his leadership skills by helping others in the class. I am believing David will make great strides in his academic goals this year! Congratulations, David on being Savannah School's 6th Grade Most Improved Student of the Month!

~Ms. Arreola, Ms. Wong, and Ms. Lam, 6th gr Teachers



6th grade



Emma W. Shuey
Elementary School
Greysen Rees

Greysen has been chosen as the Student of the Month for December. Though school does not come easily at times for Greysen, he has the tools that help him to be successful at school and in life. Greysen is punctual - he is never late to school. He always has a running calendar in his mind to make sure he is turning in his projects and assignments on time to the best of his ability. He is where he is at today because he cares about his learning and he wants to learn. He wants to do better and be better. He does not quit in his school work. He shows determination and grit. He pushes through and overcomes challenges. The 6th grade teachers look forward to seeing Greysen's continued growths and successes this year. Congratulations, Greysen!

~Ms. Almaraz, Ms. Pettus, Ms. Shotke, Ms. Banuelos, and Ms. Park, 6th gr Teachers



6th grade



Muscatel
Middle School
Aldi Chavez

Aldi is a student that comes around every once in a while. He is literally the whole package! Aldi is smart, kind, fair, athletic, a great sportsman, and just a stellar human being. I have Aldi for homeroom and PE. He is generous, looks out for others, and is always going above and beyond what I ask him to do. Aldi has an incredibly bright future, as I know he will work hard and has that GRIT. I'm proud to nominate Aldi as the Physical Education Dept Student of the Month.

~Mrs. Kern, Mr. Carson, and Mr. Zimmerman, 7th gr PE Teachers



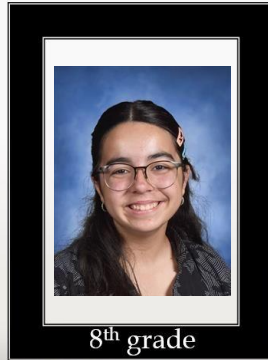
7th grade



Muscatel
Middle School
Ava Dorfman

Our selection for the 8th Grade Student of the Month is Ava Dorfman. Ava is both a student in PE and a peer tutor for PE. She is proactive, honest, dependable, and takes initiative when not asked to do a particular task. Always helpful when it comes to her classmates and a very exemplary example to the other students who may need assistance and guidance. Ava's attitude is also a great attribute and quality of hers. She is normally very cheerful and enthusiastic when it comes to being a peer tutor and when it comes to participating in PE class. This makes her a real pleasure to teach. In summary, she makes our jobs as PE teachers better and we think she is deserving of these accolades.

~Mr. Zimmerman, 8th gr PE Teacher



2024-25 First Interim Budget December 13, 2024

Presented By:

Dr. Jennifer Fang
Interim Superintendent



State Budget Overview

In November, the Legislative Analyst Office issued its Budget Outlook for 2024-25 and 2025-26. Key Points:

- o Proposition 98 guarantee up \$3 billion (2.6%) from \$115.3 billion in June 2024.
- o Positive economic growth is leveling off.
 - Weak growth projected for 2025-26, (1.3%), \$116.8 billion
 - Moderate growth for 2026-27 (3.5%), \$121.3 billion
- o High Interest rate and inflation
- o Stock market volatility
- o Rosemead operating deficits are projected to grow over the next few years

This is a precursor to the Governor's January Budget proposal



First Interim Projection

- Represents the District's revised budget as of October 31, 2024
- Presents the Board and the public with an updated current year operating budget and a new three-year multi-year projection



Adopted Budget vs. First Interim

Adopted Budget (June 2024)	First Interim (December 2024)
Enrollment = 2,269	Enrollment = 2,322
P2 ADA = 2,192	P2 ADA = 2,243
COLA = 1.07%	COLA = 1.07%
Unduplicated Pupil Count = 79.25%	Unduplicated Pupil Count = 79.11%
Lottery – Proposition 20 - Restricted = \$72 per ADA - Unrestricted = \$177 per ADA	Lottery- Proposition 20 - Restricted = \$82 per ADA - Unrestricted = \$191 per ADA
Class Size Reduction TK-3 = 24:1	Class Size Reduction TK-3 = 24:1



First Interim Budget 2024-2025

	Unrestricted	Restricted	Total
Beginning Balance	\$11,072,172	\$12,846,595	\$23,918,767
Total Revenues	\$24,996,304	\$20,981,630	\$45,977,934
Total Expenditures including Other Outgo	\$27,070,527	\$24,850,894	\$51,921,421
Total Contributions	-\$8,288,135	\$8,288,135	- 0 -
Change in Fund Balance	-\$2,074,223	-\$3,869,264	-\$5,943,487
Projected Ending Fund Balance	\$8,997,949	\$8,977,331	\$17,975,280



Components of Unrestricted Ending Fund Balance

	2024-2025
3% reserve for economic uncertainties	\$1,557,645
Revolving Cash	\$23,000
Stores	\$141,268
Assigned	\$7,276,036
Projected Total	\$8,997,949



The Use of Multi-year Projections

Multi-year projections are required by AB 1200/AB 2756.

Recognize that they are projections, not forecasts.

- Projections are expected to change as various factors change – they are not predictions.
- Projections are the mathematical result of today's decisions based on a given set of assumptions.
- Forecasts are predictions of the future – there is a higher implied reliability factor than for projections.

Projections will change any time the underlying factors change – therefore plan to adjust as conditions change.



Assumptions in Multi-year Projections

2024-2025	2025-26
COLA = 1.07%	COLA = 2.93%
Increasing Enrollment = 23	Declining Enrollment = -30
LACOE LCFF Calculator	LACOE LCFF Calculator
Enrollment eligible for LCFF targeted funds – 79.11%	Enrollment eligible for LCFF targeted funds – 79.11%
Lottery \$273 per ADA Unrestricted = \$191 per ADA Restricted = \$82 per ADA	Lottery \$273 per ADA Unrestricted = \$191 per ADA Restricted = \$82 per ADA
Class Size Reduction K-3 = 24:1 TK = 10:1	Class Size Reduction K-3 = 24:1 TK = 10:1
Continued funding for Local Control and Accountability Plan priorities	Continued funding for Local Control and Accountability Plan priorities



Multi-Year Projections – Unrestricted General Fund

	2024-2025	2025-2026	2026-2027
Beginning Balance	\$11,072,172	\$8,997,949	\$6,222,913
Total Revenues	\$24,996,304	\$25,869,861	\$26,434,933
Total Expenditures including Other Outgo	\$27,070,527	\$28,644,897	\$28,226,037
Total Contributions	-\$8,288,135	-\$8,369,237	-\$8,541,972
Change in Fund Balance	-\$2,074,223	-\$2,775,036	-\$1,791,104
Projected Ending Balance	\$8,997,949	\$6,222,913	\$4,431,809



Enrollment and Daily Average Attendance Historical Trends and Projections



District Criteria and Standards

- Cash flow analysis indicates the cash balance will be positive
- Reserve will meet 3% minimum
- Fund balance will be positive at the end of the fiscal year
- Salary Negotiations for 24/25 are not settle with CSEA or RTA
- No significant multi-year commitments
- No District funds will have a negative balance



Board commitment to fiscal solvency

The Board of Trustees recognizes its responsibility to plan for and maintain the fiscal solvency of our District for the 2024-2025 budget year and two subsequent fiscal years.

The multi-year projections indicate that our District will be able to meet its financial obligations for the 2024-2025 budget year and two subsequent fiscal years and the District will issue a positive self certification.



Thank you!

Questions?

