

Regular Meeting
11/02/2023 06:30 PM
6:30 P.M. - CALL TO ORDER/OPEN/PUBLIC
SESSION (ZOOM / IN-PERSON)
After the Completion of Open Session CLOSED SESSION
7:30 P.M. - OPEN/PUBLIC SESSION (ZOOM /
IN-PERSON)

#### **MEETING MINUTES**

AGENDA FOR THE <u>REGULAR</u> MEETING OF THE BOARD OF TRUSTEES OF THE ROSEMEAD SCHOOL DISTRICT

6:30 P.M. - CALL TO ORDER/OPEN/PUBLIC SESSION (ZOOM / IN-PERSON)
After the Completion of Open Session - CLOSED SESSION
7:30 P.M. - OPEN/PUBLIC SESSION (ZOOM / IN-PERSON)
Continuation of Closed Session After the Completion of Open Session Items

This meeting will also be held electronically via Zoom Meetings and in-person capacity.

PARTICIPATION IN-PERSON: Adherence to current Los Angeles County Department of

Public Health protocols: Rosemead School District District Office - Board Room 3907 Rosemead Blvd., Rosemead, CA 91770

Tel: (626) 312-2900 x212 | Email: board@rosemead.k12.ca.us

#### PARTICIPATION VIA TELECONFERENCE/ELECTRONIC:

**Zoom Call-In# (346) 248-7799** Zoom Meeting ID# 831 9309 4108

Passcode: 565291

#### **Attendees**

#### **Voting Members**

Ms. Nancy Armenta, Trustee Mr. Ronald Esquivel, President Mrs. Veronica Pena, Clerk Mr. John Quintanilla, Trustee Mrs. Diane Benitez, Trustee

#### **Non-Voting Members**

Dr. Alejandro Ruvalcaba Ph.D., Superintendent Dr. Maria Rios, Assistant Superintendent, Administrative Services Dr. Jennifer Fang, Assistant Superintendent, Educational Services

Mr. Alejandro Gaeta, Network Administrator

Mrs. Cynthia Bracamonte, Executive Assistant to the Superintendent

| IV.  | V. Members Present Members Absent _                         |  |
|------|---|--|
|      | President Esquivel called the meeting to order at 6:30 p.m. |  |
| III. | II. Call to Order by at p.m.                                |  |
| II.  | NOTICES   |  |
| I.   | . NOTICES - Public Comments / Speaker's Requests            |  |

President Esquivel read the following statement:

The Rosemead School District Board of Trustees will conduct their public meetings inperson along with a virtual Zoom cast. In order to ensure the board's business is heard clearly, we would like to respectfully request for all Zoom attendees to mute their microphones unless you are requested by the Board President to address the Board.

#### V. MEETING RECORDED

This meeting will be audio and video recorded. Trustees have received background information regarding each agenda item prior to the meeting thus ensuring a thorough review of each item.

#### VI. APPROVAL OF AGENDA

That the Agenda, be Approved.

Motion made by: Mr. John Quintanilla Motion seconded by: Ms. Nancy Armenta

Voting:

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

Mrs. Diane Benitez - Yes

The motion passed by a 5-0 vote.

## VII. PUBLIC COMMENT ON CLOSED SESSION ITEMS (3 minutes per person or 20 minutes per topic)

Pursuant to Board Bylaw No. 9323, we would like to encourage members of the public to present their views to the Board regarding matters listed in the agenda. At regular meetings of the Board, members of the public may address the Board on agenda items, as well as any other items of concern that fall within the subject matter jurisdiction of the Board of Trustees. If you want to address an agenda item, you have the option of speaking at this time or at the time the item is being discussed by the Board.

Individual speakers shall be allowed three (3) minutes total to address the Board on each agenda or non-agenda item. The Board shall limit the total time for public input on each item to 20 minutes. Please state your name, make your presentation as brief

as possible, and understand that the Board will not engage in a debate with visitors, but you may be given an opportunity for further questions and answers when a specific item is presented in the agenda.

Mrs. Bracamonte checked the board@rosemead.k12.ca.us email account for submissions of public comments. There were no submissions received for closed session topics.

### VIII. CLOSED SESSION - 6:30 P.M. IX. RECESS TO CLOSED SESSION at \_\_\_\_\_ p.m. President Esquivel recessed the meeting to closed session at 6:33 p.m. **CLOSED SESSION** PUBLIC EMPLOYEE (APPOINTMENT, EMPLOYMENT, REASSIGNMENT, **EVALUATION, AND DISCIPLINE/DISMISSAL/RELEASE) - pursuant to Government Code Section 54957** Participants: Dr. Alejandro Ruvalcaba, Dr. Maria C. Rios, and Dr. Jennifer Fang **CONFERENCE WITH LABOR NEGOTIATORS - pursuant to Government** Code Section 54957.6 District Negotiators: Dr. Alejandro Ruvalcaba and Dr. Maria C. Rios • Employee Organization: Rosemead Teachers Association; California School Employees Association and its Rosemead Chapter 9; Management; Confidential; and Unrepresented - Provide direction regarding negotiations XI. ADJOURNMENT OF CLOSED SESSION at \_\_\_\_\_\_p.m. President Esquivel adjourned closed session at 7:33 p.m. XII. REGULAR MEETING - 7:30 P.M. XIII. RECONVENE OPEN SESSION at \_\_\_\_\_ p.m. President Esquivel reconvened the meeting to open session at 7:40 p.m. XIV. ANNOUNCEMENT OF ANY ACTION TAKEN IN CLOSED SESSION (if any) President Esquivel announced that the Board took no action in closed session. XV. MEETING RECORDED This meeting will be audio and video recorded. Trustees have received background information regarding each agenda item prior to the meeting thus ensuring a thorough review of each item.

President Esquivel requested for Dr. Rios to lead the Pledge of Allegiance.

XVI. PLEDGE OF ALLEGIANCE by:

#### XVII. AWARDS/RECOGNITION VIRTUAL PRESENTATION(S)

President Esquivel congratulated and presented plaques to the following students as the Students of the Month for November 2023: Leanne To, 6th gr. Encinita; Jayden Sar, 6th gr. Janson; Gavin Martinez, 6th gr. Savannah; Sharon Lim, 6th gr. Shuey; Vincent Fernandez, 7th gr. Muscatel, and Mei Hui Lang, 8th gr. Muscatel.

#### XVIII. PUBLIC COMMENTS (3 minutes per person or 20 minutes per topic)

Pursuant to Board Bylaw No. 9323, we would like to encourage members of the public to present their views to the Board regarding matters listed in the agenda. At regular meetings of the Board, members of the public may address the Board on agenda items, as well as any other items of concern that fall within the subject matter jurisdiction of the Board of Trustees. If you want to address an agenda item, you have the option of speaking at this time or at the time the item is being discussed by the Board.

Individual speakers shall be allowed three (3) minutes total to address the Board on each agenda or non-agenda item. The Board shall limit the total time for public input on each item to 20 minutes. Please state your name, make your presentation as brief as possible, and understand that the Board will not engage in a debate with visitors, but you may be given an opportunity for further questions and answers when a specific item is presented in the agenda.

Mrs. Bracamonte checked the board@rosemead.k12.ca.us email account for submissions of public comments. There were one (1) submission, as follows:

1. Muscatel ASB - Carmela Di Prima, Tiffany Lai, Bill Hing, and Viviana Tu

President Esquivel recessed the meeting at 8:07 p.m. for a brief break.

President Esquivel reconvened the meeting to open session at 8:16 p.m.

#### XIX. SUPERINTENDENT'S REPORT

Superintendent Ruvalcaba shared the following:

- Congratulated all the students of the month, sharing that he is impressed by their poise as they thanked everyone who had helped them.
- Gave a huge thank you to everyone involved in the Run Walk event, including the
  Educational Foundation members, President Mr. Gaeta, who was the emcee, the PTA
  members, and the staff members who were present and also brought along their
  families. He shared that the pancakes were a big hit with families.
- Thanked our Counselor and Psychologists who presented on October 24th.
- Thanked our Educational Services team who presented to the DAC/DELAC members on October 25th.
- Shared that he attended the PTA luncheon where they facilitated the session with the principals.
- Shared that this was another impressive year during the character parades and that there were many parents who were present with all the schools equally attended.
- Expressed that he is looking forward to the Young Men's Leadership Conference event and that the room will be prepared tomorrow to be ready for the participants on Saturday morning.

- Thanked Mrs. Samora at Muscatel, who extended an invitation to him to see the student's debate the pros and cons of social media. He felt they were very poised and prepared.
- Lastly, shared that this is the last meeting before December and wished everyone a Happy Thanksgiving in hopes that everyone has a restful time with family and friends.

#### XX. BOARD PRESIDENT'S COMMENTS

President Esquivel shared the following comments:

- Congratulated all the students of the month and expressed that their comments are more articulate.
- Shared that the ASB students are good role models for other students.
- Wished everyone a happy and blessed Thanksgiving filled with happiness.
- Expressed that every year the Run Walk is attended by more and more families.
- Lastly, shared that he is looking forward to the Young Men's Leadership Conference on Saturday.

#### XXI. BOARD ORAL COMMUNICATIONS

Trustee Pena shared the following comments:

- Congratulated the students on their recognition.
- Thanked everyone who was in attendance during the Run Walk and Mr. Jerry Puente, who made great pancakes.
- Attended the costume parades and helped judge the costume contest.
- Thanked the Muscatel ASB members for their video of all the wonderful projects they are doing for our students.
- Thanked Mrs. Richardson and Mr. Puente for their dedication to students.
- Shared that she is excited to hear about the Young Men's Leadership Conference taking place on Saturday.
- Lastly, wished everyone a wonderful Thanksgiving and to remember to call and visit those who are on your mind.

Trustee Armenta shared the following comments:

- Congratulated the students of the month for their awards and shared that she is very proud of each and every one of them.
- Shared that she really enjoyed the Muscatel ASB presentation and expressed that it is apparent how committed they are.
- Thanked Mrs. Richardson and Mr. Puente for their support of the students. She shared that as they look back after graduating, they will remember their teachings on how to be good citizens. Expressing that it takes a special kind of heart to do what they do.
- Expressed that the Run Walk is evolving to be a family event which speaks volumes of our district and our culture. It is nice to see how we are integrating our family and professional lives. The pancakes were very nice and she received her crispy pancakes. She thanked everyone for everything they do.
- Lastly, she wished everyone a Happy Thanksgiving and let's not forget our blessings. She asked everyone to rest and be blessed.

Trustee Benitez shared the following comments:

- Congratulated the students of the month for November.
- Shared that she attended the Run Walk and felt it was nice to see all the families with their children. She added that it was nice to see all the principals run their last lap.
- Attended the Janson storybook parade and enjoyed all the family-made costumes.
- Added that she attended the City's truck or treat and that Janson won second place.
- Lastly, she wished everyone a Happy Thanksgiving and to have a restful break.

Trustee Quintanilla shared the following comments:

- Shared that he took a site tour of Janson and was thoroughly impressed by all the teachers and Principal Glass. It was very impressive and it was very nice to see the instruction occurring in the classrooms. Gave extra kudos to the librarian, Mrs. Locheo and Ms. Ishida for everything they do every day for students.
- Shared that he is looking forward to seeing more kids than last year at the Young Men's Leadership Conference on Saturday.
- Congratulated the students of the month and shared that this recognition is so heartwarming as they are well spoken.
- Thanked Mr. Puente and Mrs. Richardson for all their hard work.
- Shared that the Run Walk is turning into a community event and he loves it when the
  district is together with our community. He thanked all the volunteers for their
  dedication.
- Shared that he attended the presentation by our Counselor and Psychologists and felt that it was an excellent presentation with a good amount of parents and staff in attendance.
- Lastly, wished everyone a Happy Thanksgiving and to enjoy some time off while remembering what the holiday is about.

#### XXII. PUBLIC HEARING(S): None

#### XXIII. CONSENT AGENDA

That the Consent Agenda, be Approved, as Amended.

Motion made by: Ms. Nancy Armenta Motion seconded by: Mrs. Veronica Pena

Voting:

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

Mrs. Diane Benitez - Yes

The motion passed by a 5-0 vote.

- A. CONSENT Personnel Status Report Certificated and Classified (Amended)
- B. CONSENT Purchase Orders of September, 2023 October, 2023, (on file), and Warrants for Budgeted Expenditures
- C. CONSENT Minutes of the September 21, 2023, Board of Trustees' Meeting
- D. CONSENT Minutes of the October 5, 2023, Board of Trustees' Meeting
- E. CONSENT Minutes of the October 19, 2023, Board of Trustees' Meeting

- F. CONSENT Obsolete Technology Muscatel Middle School
- G. CONSENT Personal Property Damage Reimbursement Request
- H. CONSENT Donation Report
- I. CONSENT Service/Consultant Proposals/Memorandum of Understanding/Contract Report
  - CONSENT EDUCATIONAL SERVICES BrainPOP (Savannah Elementary School) [RENEWAL]
  - 2. CONSENT EDUCATIONAL SERVICES C & C Language Service Company (Districtwide) [AMENDMENT]
  - 3. CONSENT EDUCATIONAL SERVICES Edmentum (Savannah Elementary School) [RENEWAL]
  - 4. CONSENT EDUCATIONAL SERVICES PowerSchool Group, LLC (Districtwide) [AMENDMENT]
  - 5. CONSENT EDUCATIONAL SERVICES The Music Center (Districtwide) [RENEWAL]
  - 6. CONSENT SPECIAL EDUCATION AND STUDENT SUPPORT SERVICES Megan Stone OD, Inc. (Districtwide) [NEW]
  - 7. CONSENT TECHNOLOGY Vector Resources, Inc. (Districtwide) [NEW]
- J. CONSENT Updated Policies 2nd Reading (from 10/5/2023)

#### XXIV. SPECIAL REPORTS AND PRESENTATION(S): None

#### XXV. ACTION ITEM(S)

A. ACTION - Annual Scoliosis Screening - 7th Grade Girls and 8th Grade Boys (Muscatel Middle School)

That the Annual Scoliosis Screening - 7th Grade Girls and 8th Grade Boys at Muscatel Middle School, be Approved.

Motion made by: Ms. Nancy Armenta

Motion seconded by: Mr. John Quintanilla

Voting:

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

Mrs. Diane Benitez - Yes

The motion passed by a 5-0 vote.

B. ACTION - Issuance of the 2023 Notice for the Annual Organizational Meeting Scheduled for Tuesday, December 12, 2023

That the Issuance of the 2023 Notice for the Annual Organizational Meeting Scheduled for Tuesday, December 12, 2023, be Approved.

Motion made by: Mr. John Quintanilla Motion seconded by: Mrs. Diane Benitez

Voting:

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

Mrs. Diane Benitez - Yes

The motion passed by a 5-0 vote.

## C. ACTION - Memorandum of Understanding between the Rosemead School District and the Rosemead Teachers Association (RTA), Regarding change in Salary Schedule for the Counselor position

That the Memorandum of Understanding between the Rosemead School District and the Rosemead Teachers Association (RTA), Regarding Change in Salary Schedule for the Counselor Position, be Approved.

Motion made by: Mrs. Veronica Pena

Motion seconded by: Mr. John Quintanilla

Voting:

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

Mrs. Diane Benitez - Yes

The motion passed by a 5-0 vote.

#### XXVI. DISCUSSION ITEM(S)

## A. DISCUSSION - Review of Proposed 2024 Board of Trustees Meeting Schedule, effective January 2024

Superintendent Ruvalcaba reviewed the proposed 2024 Board of Trustees meeting schedule and shared that it will be brought back on the December agenda for official Board adoption.

#### XXVII. NEW BUSINESS

#### A. NEW BUSINESS - Exhibit 1 - Matrix for New Business Topics and Follow Up

Superintendent Ruvalcaba shared the following updates to the Matrix:

- Marketing Program Dr. Fang is in the process of gathering quotes for the digital billboards.
  - Trustee Quintanilla shared that Garvey is utilizing special funding for the billboards.
  - Superintendent Ruvalcaba shared that the special funding is to be used for Kindergarten and after-school programs.

- Multi-disciplinary health presentations the next one is scheduled for October 25th.
- Parent surveys for one additional entry point we received many responses from families, and our office is compiling all the responses. The survey results will be provided by the next board meeting.
- Club report Dr. Fang is working with principals on the report.
- Traffic study Trustee Armenta requested the District to work with the City and Temple City Sheriffs. Dr. Rios is working with the Sheriffs, and Dr. Ruvalcaba is working with Mr. Kim in the City to schedule a meeting.
- The focus of the study session a Google form has been prepared and will be provided to the Board for completion in order to begin scheduling focus topics.
- Playgrounds update provided printed renditions of the playgrounds for each
  of the pending schools and shared that the color schemes on the renditions
  match the school colors.
- Trustee Quintanilla inquired whether the playgrounds were going to be exactly the same as the other schools already installed.
- Superintendent Ruvalcaba shared that each school site has a different space and shape and that the playgrounds will vary in size and shape. However, each school will receive similar play equipment components.

#### Clerk Peña shared the following:

- Requested for staff to look into the Raptor system for visitors.
  - Superintendent Ruvalcaba shared that staff brought this information to the Board approximately four years back, which was pretty costly. He shared that the system communicates to a database, and it immediately "pings" if the visitor is a registered sex offender. The system is similar to a "credit card" machine where you swipe your driver's license. If the visitor is OK, it prints a sticker with their photo, and the sticker fades after 24 hours to ensure it is not reused. He shared that there are concerns for those who don't have a license or don't want their personal information to be known.
    - Trustee Armenta expressed her concern that we are a large immigrant community and that the visitor may not have a license.
    - Superintendent Ruvalcaba shared that they can utilize a passport or other
      official documents. Sharing that, staff can reach out to the vendor to see if
      they've updated their process.
    - President Esquivel expressed that there is a concern about how to scan a visitor if they have no official document to present.
    - Superintendent Ruvalcaba shared that staff can research any other companies that provide this type of service. He shared that the current process is that any volunteer who regularly volunteers is considered an "employee," and as a result of mandates, they have to be TB and fingerprint cleared. Once they are cleared, the individual goes into our database and can volunteer at any time. The district does receive additional follow-up reports once they are fingerprinted. He added that the state also requires individuals to fingerprint for each of the organizations they work for and volunteer at. This ensures that notifications are sent to all organizations associated with each individual. Each agency will receive updates, such as subsequent arrests, new arrests, and deposition reports.

 It was the Board's consensus to move forward with researching the information.

Trustee Quintanilla shared the following:

- Inquired on the practices to review the status of TB testing.
- Superintendent Ruvalcaba shared that employees need to be TB tested every two years and previously dated TB clearance can be accepted, but must be updated every two years.
- Mr. Quintanilla asked for this information to be shared with staff for clarification.

| XXVIII. | PUBLIC COMMENTS ON CLOSED SESSION ITEMS (3 minutes per person or   |
|---------|--|
| 20 m    | inutes per topic)  |
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XXIX. RECESS TO CLOSED SESSION at \_\_\_\_ p.m.

XXX. CLOSED SESSION

XXXI. ADJOURNMENT OF CLOSED SESSION at \_\_\_\_\_ p.m.

XXXII. RECONVENE TO OPEN SESSION at \_\_\_\_\_\_ p.m.

XXXIII. ANNOUNCEMENT OF ANY ACTION TAKEN IN CLOSED SESSION (if any)

XXXIV. ADJOURNMENT The meeting (be) adjourned at \_\_\_\_\_\_p.m.

That the Adjournment of the November 2, 2023, Board of Trustees meeting by President Esquivel at 8:57 p.m., be Approved.

Motion made by: Ms. Nancy Armenta Motion seconded by: Mrs. Veronica Pena

Voting:

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

Mrs. Diane Benitez - Yes

The motion passed by a 5-0 vote.

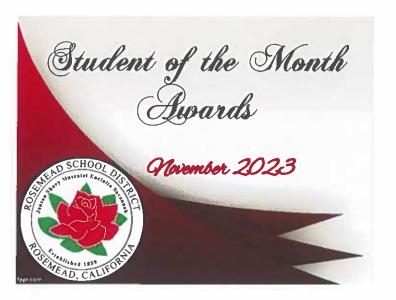
XXXV.

**NEXT MEETING DATES** 

John Quintanilla, President

Diane Benitez, Clerk

Marco





# Encinita Elementary School Leanne To

Learne is a top tier, exemplary young scholar and leader. Not only does Learne have astounding academic ability and achievement but she is also dedicated, hard working, and determined. In her free time, Learne is reading a book or getting her homework done early. Learne has remarkable mathematical ability, shways getting ahead to solve word problems and complete early finishers challenge assignments. She is a fluent reader who uses literature as a means of expression and understanding the world. She is also an incredible arists who takes her time to create beautiful displays of art. Most importantly, Learne extends kindness to everyone around her. Any teacher who has Learne in her class should be proud and honored, just as I am.



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### Mildred B. Janson Elementary School Jayden Sar

The Mikired B. Janson Elementary 6th grade team is proud to recognize Jaryden Sar as the Student of the Month for the month of November. Jaryden is an enthusiastic learner. He understands how to synergize in group assignments by making sure all his peers' ideas are properly heard. Jaryden consistently puts first things first by understanding how to prioritize his time wisely when completing tasks. He is proactive by taking initiative in class to participate in class discussions. Jayden begins with the end in mind in all assignments by planning how to approach completing his assignments shead of time. Because of these reasons, the 6th grade team has selected Jayden as the student of the month.

-Mr. Agullar, Mrs. Gonzales, and Ms. Hus, 6th gr





# Savannah Elementary School Gavin Martinez

Gavin Martinez is a bright and capeble student. Gavin is always an active participent in class and is engaged during discussions. His contributions are thoughtful and demonstrate exemplary critical thinking skills. On the most recent iReady reading diagnostic, Gavin scored at an overall 8th grade level. His comprehension for informational text is at a 9th grade level! Overall, Gavin is a role model both inside and outside of the classroom. He utilizes higher level thinking skills to problem solve, and he is respectful to teachers and peers. It is with great pleasure that Ms. Wong and Ms. Arreola deem Gavin Martinez Savannsh's Student of the Month.

~Ms. Wong and Ms. Arreols, 6th gr Teachers



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## Emma W. Shuey Elementary School

### Sharon Lim

Sharon Lim is our choice for Shuey's 6th Grade Academic Student of the Month. Sharon actively engages and participates during class. She goes above and beyond on all of her assignments, producing exceptional work. She works hard during and after school on iReady and AR. She is reading at the 12th grade level based on her STAR AR reading assessment. Sharon is very helpful. She is a very kind friend. Sharon is a true joy to have in class and well deserving of Shuey's 6th Grade Academic Student of the Month. We look forward to her future successes.

—Mrs. Almaraz, Ms. Pettus, and Ms. Shotke, 6th gr Teachers





# Muscatel Middle School Vincent Gernandez

Muscatel's 7th grade Languege Arts department is proud to present Vincent Fernandez as this Month's District Student of the Month. He is the personification of the terms responsible and respectful. From his first day of middle school, Vincent has demonstrated his passion for reading and dedication to academics. During class, his enthusiasm for learning transmits to his adolescent peers. He actively participates in class discussions and aids classmates who struggle to comprehend new concepts. We can't wait to each him continue to bloom throughout his years in middle school.

-Ms. Castro and 7th gr Language Arts Department



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Muscatel's 8th grade Language Arts department is proud to present (Angela) Mel Hul Lang this Month's District Student of the Month. Angela is a very attentive and hardworking student. She excets in most tasks set before her with a smile on her face and positive disposition. Angela's respectful attitude and ability to work easily with others are two strengths that are very visible. Angela can be counted on to be honest and reliable. She knows the meaning of effort, responsibility, and integrity, which will take her far in life. It's a pleasure to have her here at Muscatel. Congratulations Angela for a job well done!

~Ms. Martin and 5th gr Language Arts Department



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