



**Regular Study Session Meeting**

**09/21/2023 06:30 PM**

6:30 P.M. - CALL TO ORDER/OPEN/PUBLIC  
SESSION (ZOOM) / IN-PERSON

After the Completion of Open Session -  
CLOSED SESSION

7:30 P.M. - OPEN/PUBLIC SESSION (ZOOM /  
IN-PERSON)

**MEETING MINUTES**

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AGENDA FOR THE **REGULAR STUDY SESSION** MEETING OF  
THE BOARD OF TRUSTEES OF THE ROSEMEAD SCHOOL DISTRICT

**6:30 P.M. - CALL TO ORDER/OPEN/PUBLIC SESSION (ZOOM) / IN-PERSON**

**After the Completion of Open Session - CLOSED SESSION**

**7:30 P.M. - OPEN/PUBLIC SESSION (ZOOM / IN-PERSON)**

**Continuation of Closed Session After the Completion of Open Session Items**

This meeting will also be held electronically via Zoom Meetings with limited in-person capacity.

**PARTICIPATION IN-PERSON:** Adherence to current Los Angeles County Department of Public Health, protocols:

Rosemead School District

District Office - Board Room

3907 Rosemead Blvd., Rosemead, CA 91770

Tel: (626) 312-2900 x212 | Email: [board@rosemead.k12.ca.us](mailto:board@rosemead.k12.ca.us)

**PARTICIPATION VIA TELECONFERENCE/ELECTRONIC:**

**Zoom Call-In# (346) 248-7799**

**Zoom Meeting ID# 893 5498 8416**

**Passcode: 623138**

**Attendees**

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**Voting Members**

Ms. Nancy Armenta, Trustee

Mr. Ronald Esquivel, President

Mrs. Veronica Pena, Clerk

Mr. John Quintanilla, Trustee

Mrs. Diane Benitez, Trustee

**Non-Voting Members**

Dr. Alejandro Ruvalcaba Ph.D., Superintendent

Dr. Maria Rios, Assistant Superintendent, Administrative Services

Dr. Jennifer Fang, Assistant Superintendent, Educational Services  
Mr. Alejandro Gaeta, Network Administrator  
Mrs. Cynthia Bracamonte, Executive Assistant to the Superintendent

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**I. NOTICES - Public Comments / Speaker's Requests**

**II. NOTICES**

**III. Call to Order by \_\_\_\_\_ at \_\_\_\_\_ p.m.**

President Esquivel called the meeting to order at 6:30 p.m.

**IV. Members Present \_\_\_\_\_ Members Absent \_\_\_\_\_**

President Esquivel read the following statement:

The Rosemead School District Board of Trustees will conduct their public meetings in-person along with a virtual Zoom cast. In order to ensure the board's business is heard clearly, we would like to respectfully request for all Zoom attendees to mute their microphones unless you are requested by the Board President to address the Board.

**V. MEETING RECORDED**

This meeting will be audio and video recorded. Trustees have received background information regarding each agenda item prior to the meeting thus ensuring a thorough review of each item.

**VI. APPROVAL OF AGENDA**

That the Agenda, be Approved.

Motion made by: Ms. Nancy Armenta

Motion seconded by: Mrs. Diane Benitez

Voting:

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

Mrs. Diane Benitez - Yes

The motion carried by a 5-0 vote.

**VII. PUBLIC COMMENT ON AGENDA ITEMS (3 minutes per person or 20 minutes per topic)**

Pursuant to Board Bylaw No. 9323, we would like to encourage members of the public to present their views to the Board regarding matters listed in the agenda. At regular meetings of the Board, members of the public may address the Board on agenda items, as well as any other items of concern that fall within the subject matter jurisdiction of the Board of Trustees. If you want to address an agenda item, you have the option of speaking at this time, or at the time the item is being discussed by the Board.

Individual speakers shall be allowed three (3) minutes total to address the Board on each agenda or non-agenda item. The Board shall limit the total time for public input on each item to 20 minutes. Please state your name, make your presentation as brief

as possible and understand that the Board will not engage in a debate with visitors, but you may be given an opportunity for further questions and answers when a specific item is presented in the agenda.

Mrs. Bracamonte checked the board@rosemead.k12.ca.us email account for submissions of public comments. There were no submissions received for closed session topics.

**VIII. CLOSED SESSION - 6:30 P.M.**

**IX. RECESS TO CLOSED SESSION at \_\_\_\_ p.m.**

President Esquivel recessed the meeting to closed session at 6:32 p.m.

**X. CLOSED SESSION**

**A. PUBLIC EMPLOYEE (APPOINTMENT, EMPLOYMENT, REASSIGNMENT, EVALUATION, AND DISCIPLINE/DISMISSAL/RELEASE) - pursuant to Government Code Section 54957**

Participants: Dr. Alejandro Ruvalcaba, Dr. Maria C. Rios, and Dr. Jennifer Fang

**B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION - pursuant to Government Code Section 54957**

Participant: Dr. Alejandro Ruvalcaba:

- Superintendent

**XI. ADJOURNMENT OF CLOSED SESSION at \_\_\_\_ p.m.**

President Esquivel adjourned closed session at 7:40 p.m.

**XII. REGULAR MEETING - 7:30 P.M.**

**XIII. RECONVENE TO OPEN SESSION at \_\_\_\_ p.m.**

President Esquivel reconvened the meeting to open session at 7:51 p.m.

**XIV. ANNOUNCEMENT OF ANY ACTION TAKEN IN CLOSED SESSION (if any)**

President Esquivel announced that the Board of Trustees took no action in closed session.

**XV. MEETING RECORDED**

This meeting will be audio and video recorded. Trustees have received background information regarding each agenda item prior to the meeting thus ensuring thorough review of each item.

**XVI. PLEDGE OF ALLEGIANCE by: \_\_\_\_\_**

President Esquivel requested for Cami Case to lead the Pledge of Allegiance.

## **XVII. PUBLIC COMMENTS (3 minutes per person or 20 minutes per topic)**

Pursuant to Board Bylaw No. 9323, we would like to encourage members of the public to present their views to the Board regarding matters listed in the agenda. At regular meetings of the Board, members of the public may address the Board on agenda items, as well as any other items of concern that fall within the subject matter jurisdiction of the Board of Trustees. If you want to address an agenda item, you have the option of speaking at this time, or at the time the item is being discussed by the Board.

Individual speakers shall be allowed three (3) minutes total to address the Board on each agenda or non-agenda item. The Board shall limit the total time for public input on each item to 20 minutes. Please state your name, make your presentation as brief as possible and understand that the Board will not engage in a debate with visitors, but you may be given an opportunity for further questions and answers when a specific item is presented in the agenda.

Mrs. Bracamonte checked the board@rosemead.k12.ca.us email account for submissions of public comments. There was one (1) submission as follows:

- Cami Case

## **XVIII. SUPERINTENDENT'S REPORT**

Superintendent Ruvalcaba shared the following:

- Shared that Cabinet has been visiting school sites, and started with Janson last week and Muscatel today. Part of the work with site administrators is to review instruction and facilities to see if there are any needs. We are never disappointed with our visits, and It's exciting to see our very talented teachers and students. It is such a joy to visit, and it's the most exciting two hours of the week when we get to visit the classrooms and see instruction in action. He thanked both the Jaguar and Mustang teams for being so welcoming.
- Shared that the team has finalized the agenda for the Young Men's Leadership Conference scheduled for Saturday, November 4th and will be heavily advertising the event at all school sites. The team has a very fun morning planned for participants.
- Lastly, shared that Dr. Fang, President Esquivel, and he will be attending the Teacher of the Year Banquet honoring and celebrating the District Teacher of the Year, Mrs. Kelly Wong.
- He added that he is looking forward to the Moon Festival on Saturday in the City of Rosemead where there will be food vendors down Valley Blvd.

## **XIX. BOARD PRESIDENT'S COMMENTS**

President Esquivel shared the following comments:

- Invited everyone to attend the Moon Festival by the City of Rosemead, it's always a great event.
- Congratulated District Teacher of the Year Mrs. Wong at Encinita and thanked her for her service.

## **XX. BOARD ORAL COMMUNICATIONS**

Trustee Pena shared the following comments:

- Congratulated Mrs. Wong for receiving the District Teacher of the Year award.
- Shared that she's been driving around the schools for the past three weeks taking note on the traffic and how students are enjoying the new playgrounds. She added that when we invest in our students, their happiness is priceless and that they deserve that and much more.
- Lastly wished everyone a beautiful weekend and thanked everyone for their presence.

Trustee Armenta shared the following comments:

- Congratulated Mrs. Wong and shared that she's previously attended the TOY luncheon. She added that it's always a wonderful event and its great to see teachers celebrated for their hard work and dedication.
- Echoed Trustee Peña about the playgrounds and added that it is also priceless to hear the students laughing and so excited. She thanked Dr. Ruvalcaba, Dr. Rios, and everyone who had a part in expediting the implementation of the playgrounds. Ms. Armenta added that the happiness of the students is an investment for the District.
- Shared that she is looking forward to the Moon Festival, the array of food, and a great event. She shared that the event is nice because Rosemead is a multicultural and wonderful community where everyone celebrates all the ethnicities that make up the city and the district.

Trustee Benitez shared the following comments:

- Congratulated Mrs. Wong the District Teacher of the Year. She shared that she also attended two years ago, and it was nice seeing all the teachers receive their recognition and awards. Also shared that she wishes we could give all teachers an award.
- Shared that she is looking forward to the Moon Festival.
- Wished everyone a great evening.

Trustee Quintanilla shared the following comments:

- Congratulated Mrs. Wong on her award as the District Teacher of the Year.

## **XXI. CONSENT AGENDA**

That the Consent Agenda, be Approved.

Motion made by: Ms. Nancy Armenta

Motion seconded by: Mr. John Quintanilla

Voting:

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

Mrs. Diane Benitez - Yes

The motion passed by a 5-0 vote.

- A. **CONSENT - Personnel Status Report - Certificated**
- B. **CONSENT - Service/Consultant Proposals/Bid Awards/Memorandum of Understanding/Contract Report**
  - 1. **CONSENT - ADMINISTRATIVE SERVICES - PayPro Administrators, Inc. - (Districtwide) [NEW]**
  - 2. **CONSENT - CHILD DEVELOPMENT - Dairy Council Mobil Dairy Assembly (Districtwide) [NEW]**
  - 3. **CONSENT - CHILD DEVELOPMENT - Littera (Districtwide) [NEW]**

**XXII. FOCUS TOPIC(S):**

- A. **Presentation on Staffing and Enrollment by Dr. Maria C. Rios, Assistant Superintendent, Administrative Services**

Assistant Superintendent Dr. Rios provided an update on Staffing and Enrollment and answered questions. See the presentation attached.

- B. **Report on Encinita Elementary School Traffic Study by Dr. Maria C. Rios, Assistant Superintendent, Administrative Services**

Assistant Superintendent Dr. Rios reviewed the report on the Encinita Elementary School Traffic Study by ASCIP and answered questions. See the presentation attached.

*President Esquivel recessed the meeting to a brief break at 10:00 p.m.*

*President Esquivel reconvened the meeting to open session at 10:14 p.m.*

- C. **Presentation on Student Achievement Data by Dr. Jennifer Fang, Assistant Superintendent, Educational Services**

Assistant Superintendent Dr. Fang provided an update on Student Achievement Data and answered questions. See the presentation attached.

- D. **Discussion on 2023-2024 Board Goals**

Superintendent Dr. Ruvalcaba led the Board of Trustees on a review of the 2022-2023 Board goals and the suggested 2023-2024 updates.

**XXIII. ACTION ITEM(S):**

- A. **ACTION - Change Order #2 - Incotechnic, Inc. for Relocatables at Encinita Elementary School**

That the Change Order #2 - Incotechnic, Inc. for Relocatables at Encinita Elementary School, be Approved.

Motion made by: Ms. Nancy Armenta

Motion seconded by: Mr. John Quintanilla

Voting:

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

Mrs. Diane Benitez - Yes

The motion passed by a 5-0 vote.

**B. ACTION - Change Order #3 - Incotechnic, Inc. for Relocatables at Encinita Elementary School**

That the Change Order #3 - Incotechnic, Inc. for Relocatables at Encinita Elementary School, be Approved.

Motion made by: Ms. Nancy Armenta

Motion seconded by: Mrs. Veronica Pena

Voting:

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

Mrs. Diane Benitez - Yes

The motion passed by a 5-0 vote.

**C. ACTION - Consolidated Application Reporting System (CARS) 2023-2024 Spring Data Collection**

That the Consolidated Application Reporting System (CARS) 2023-2024 Spring Data Collection, be Approved.

Motion made by: Ms. Nancy Armenta

Motion seconded by: Mr. John Quintanilla

Voting:

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

Mrs. Diane Benitez - Yes

The motion passed by a 5-0 vote.

**XXIV. NEW BUSINESS**

Trustee Armenta shared the following topics:

- Requested a status update on the Multidisciplinary workshop.
  - Superintendent Ruvalcaba shared that staff will provide an update on the Friday update and also share it as a part of the matrix on October 5th.
- Requested an update on the Spanish Dual Language Immersion program.
  - Superintendent Ruvalcaba shared that staff will provide an update on the Friday update and also share it as a part of the matrix on October 5th.

Trustee Quintanilla shared the following topics:

- Requested an update on the facilities items including fencing and marquees.

- Superintendent Ruvalcaba shared that an update will be provided during the October 19th study session.

Clerk Peña shared the following topics:

- Requested Board consensus to open an additional entry point at each campus.
  - After Board discussion, it was the Board's consensus to provide direction to staff to work with the Principals, develop a timeline, and prepare a parent survey. The drafted survey is to be provided to the Board prior to dissemination for feedback.
- Requested an update on the monitoring software.
  - Alex Gaeta shared that the demos are being scheduled and will bring back additional information to the Board shortly.

Superintendent Ruvalcaba shared that the entry point request will be added to the Matrix.

**XXV. PUBLIC COMMENTS ON CLOSED SESSION ITEMS (3 minutes per person or 20 minutes per topic)**

**XXVI. RECESS TO CLOSED SESSION at \_\_\_\_ p.m.**

**XXVII. CLOSED SESSION**

**XXVIII. ADJOURNMENT OF CLOSED SESSION at \_\_\_\_ p.m.**

**XXIX. RECONVENE TO OPEN SESSION at \_\_\_\_ p.m.**

**XXX. ANNOUNCEMENT OF ANY ACTION TAKEN IN CLOSED SESSION (if any)**

**XXXI. ADJOURNMENT The meeting (be) adjourned at \_\_\_\_ p.m.**

That the Adjournment of the September 21, 2023, Board of Trustees meetings by President Esquivel at 11:11 p.m. in memory of Deputy Ryan Clinkunbroomer, be Approved.

Motion made by: Mr. Ronald Esquivel

Motion seconded by: Mr. John Quintanilla

Voting:

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

Mrs. Diane Benitez - Yes

The motion passed by a 5-0 vote.

**XXXII. NEXT MEETING DATES**



Ronald Esquivel, President



Veronica Pena, Clerk

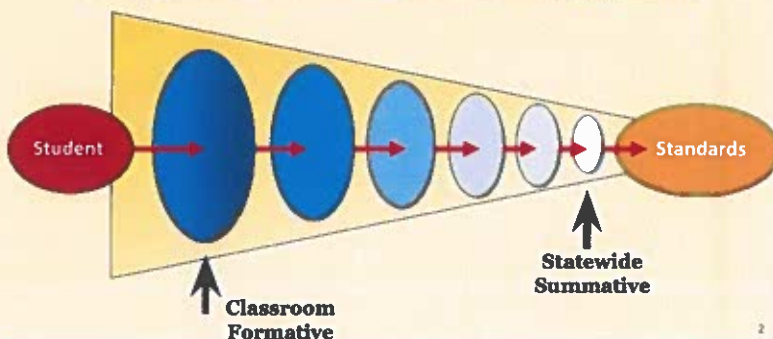


# Rosemead Student Achievement Data CAASPP, iReady, Star Data

Rosemead School District  
Board Presentation  
September 21, 2023



## Rightful Place/Purpose: Assessment Frequency and Impact on Instruction



## Rightful Place, Rightful Purpose for Statewide Summative Assessment

- Provide a general direction—we must dig deeper to determine cause  
—Focus on groups, programs, and disaggregation
- Rarely provide definitive answers, but raise many questions, allowing reflection on context and practice
- Provide an entry point into a collaborative, honest conversation
- Provide a necessary story
- COVID-19 pandemic considerations on unfinished learning

## Using Summative Results

- **Comprehensive, complex, and difficult process**  
—Not a checklist
- **Focus on improving learning**  
—Not solely about increasing scores
- **Collaborative process that requires:**  
—Honesty, risk taking, safe environment  
—Willingness to commit the time  
—Ability to handle ambiguity  
—Patience

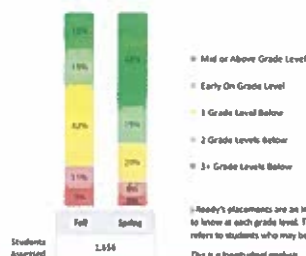
# RESULTS

iReady K-6

## iReady Reading Overall

How Have Relative Placements Changed From Fall to Spring?

Placement Distribution, Fall 22-23 to Spring 22-23



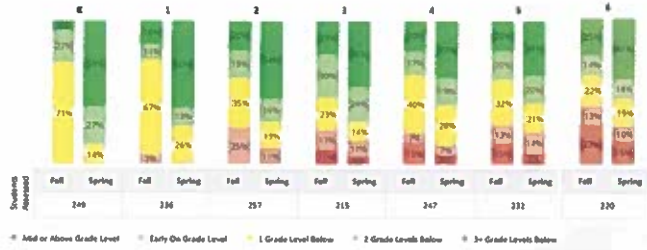
- Mid or Above Grade Level
- Early On Grade Level
- 1 Grade Level Below
- 2 Grade Levels Below
- 3+ Grade Levels Below

iReady's placements are an indication of what students are expected to know at each grade level. The mid or above grade level placement refers to students who may be considered proficient for their grade. This is a longitudinal analysis.

## iReady Reading By Grade Levels

### How Have Relative Placements Changed From Fall to Spring?

Placement Distribution, Fall 22-23 to Spring 22-23

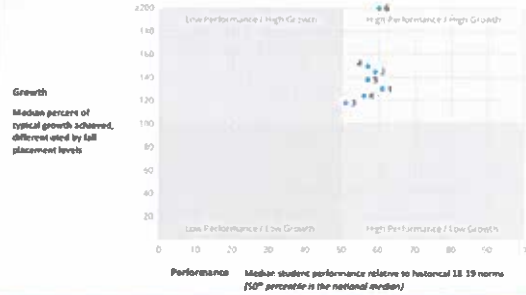


Legend: Mid or Above Grade Level, Early On Grade Level, 1 Grade Level Below, 2 Grade Levels Below, 3+ Grade Levels Below. Ready's placements are an indication of what students are expected to know at each grade level. The mid or above grade level placement refers to students who may be considered proficient for their grade.

## iReady Reading Growth

### How Did Students Across the District Grow From Fall to Spring?

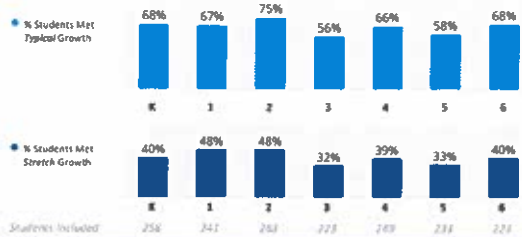
Comparison of Median Student Performance and Median Percent of Typical Growth



## iReady Reading Typical And Stretch Growth

### How Are Students Progressing Toward Typical and Stretch Growth?

% Students Who Met Typical and Stretch Growth

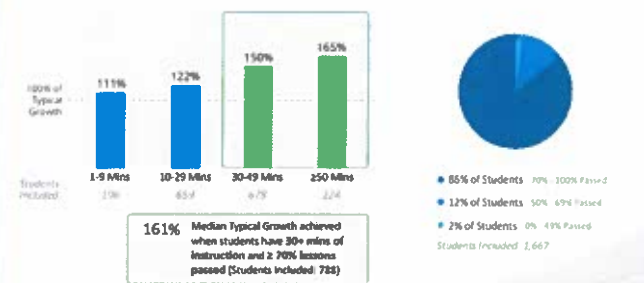


## iReady Reading Instructional Usage

### Does Student Growth Differ with Personalized Instruction Usage?

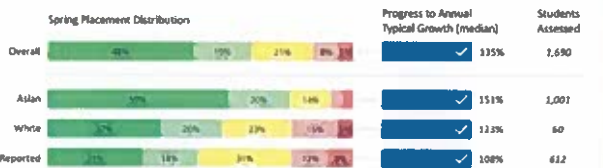
Median Percentage of Annual Typical Growth Achieved with Instructional Usage

Percentage of Students by Percent Lessons Passed



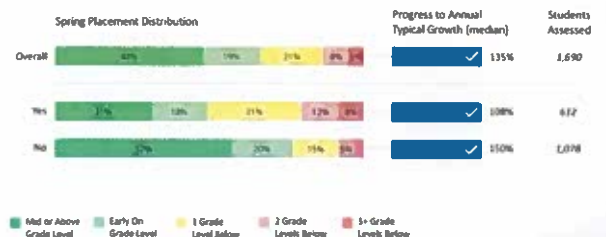
## iReady Reading By Ethnicity

### What Are the Relative Placements and Growth by Race?



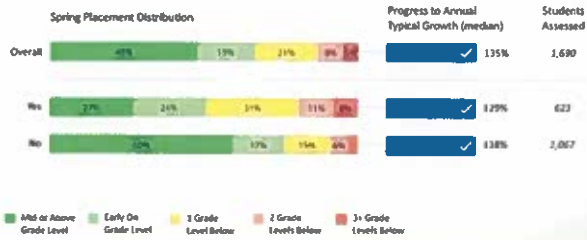
## iReady Reading By Ethnicity

### What Are the Relative Placements and Growth by Hispanic or Latino?



## iReady Reading English Learner (ELs)

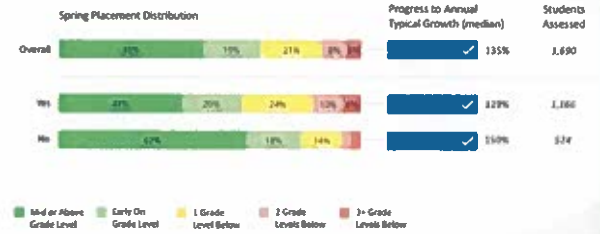
### What Are the Relative Placements and Growth by English Learner?



13

## iReady Reading Socio-Economically Disadvantaged

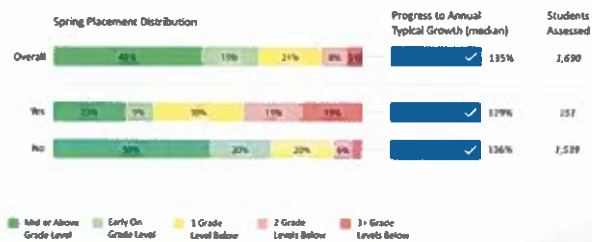
### What Are the Relative Placements and Growth by Economically Disadvantaged?



14

## iReady Reading Special Education

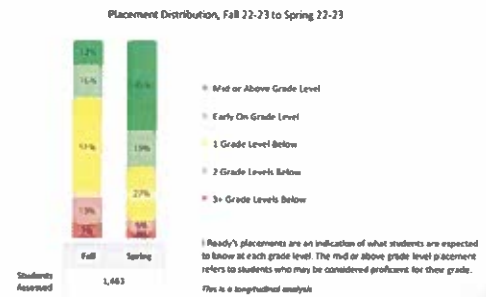
### What Are the Relative Placements and Growth by Special Education?



15

## iReady Math Overall

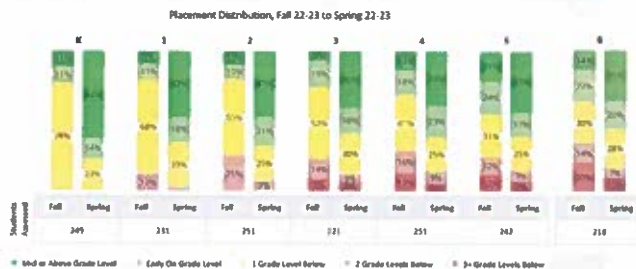
### How Have Relative Placements Changed From Fall to Spring?



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## iReady Math By Grade Levels

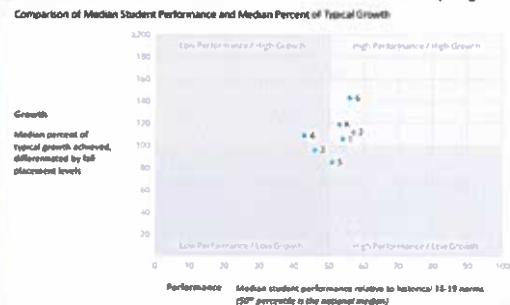
### How Have Relative Placements Changed From Fall to Spring?



17

## iReady Student Growth

### How Did Students Across the District Grow From Fall to Spring?

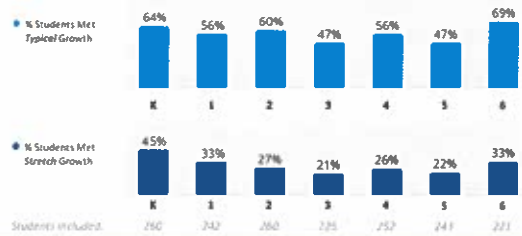


18

## iReady Student Typical And Stretch Growth

### How Are Students Progressing Toward Typical and Stretch Growth?

% Students Who Met Typical and Stretch Growth

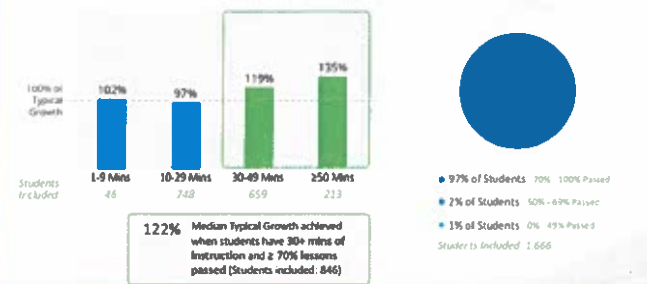


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## iReady Instructional Usage

### Does Student Growth Differ with Personalized Instruction Usage?

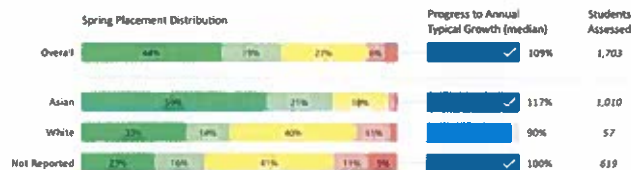
Median Percentage of Annual Typical Growth Achieved with Instructional Usage



20

## iReady Growth By Ethnicity

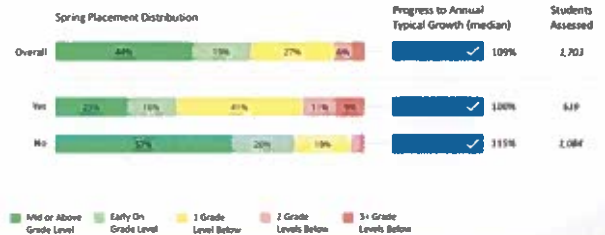
### What Are the Relative Placements and Growth by Race?



21

## iReady Growth By Ethnicity

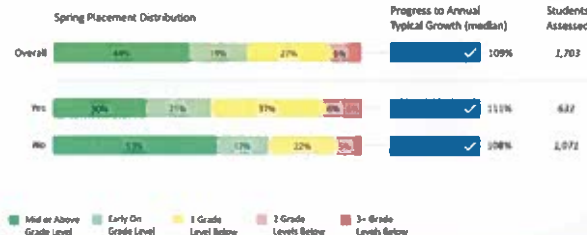
### What Are the Relative Placements and Growth by Hispanic or Latino?



22

## iReady Growth English Learner (ELs)

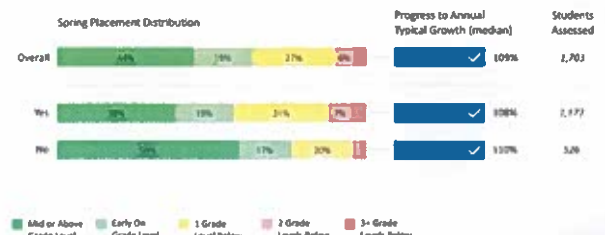
### What Are the Relative Placements and Growth by English Learner?



23

## iReady Growth Socio-Economically Disadvantaged

### What Are the Relative Placements and Growth by Economically Disadvantaged?

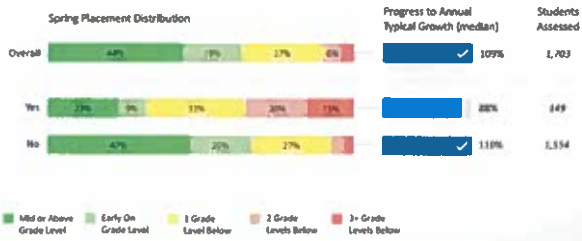


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## iReady Growth Special Education

### What Are the Relative Placements and Growth by Special Education?



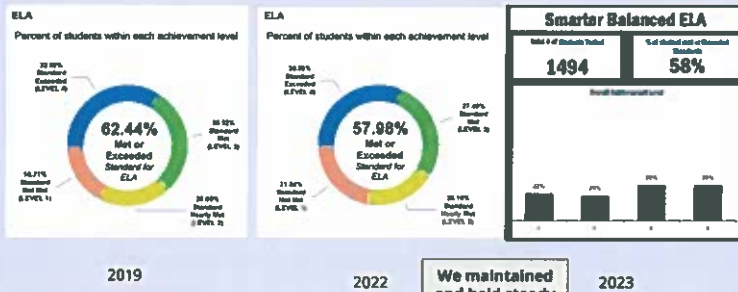
25

## RESULTS

## CAASPP California Assessment of Student Performance & Progress

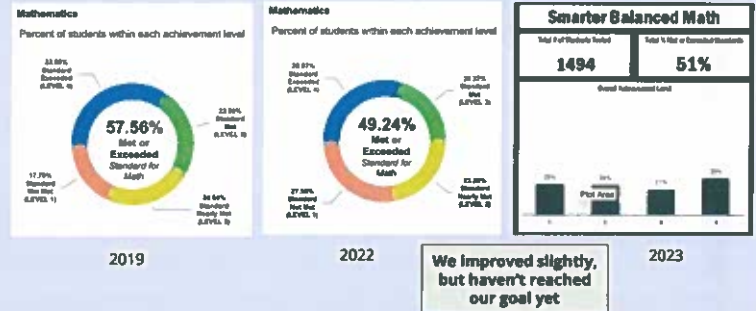
26

## SBAC -All Students- ELA



27

## SBAC - All Students -Math



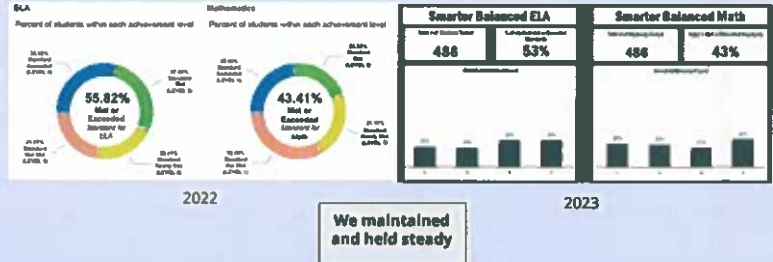
28

## SBAC - Socially Economically Disadvantaged (SED)



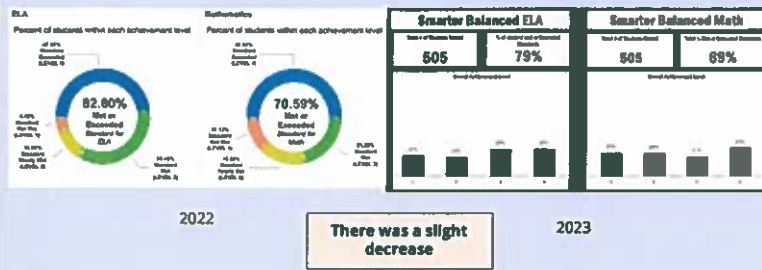
29

## SBAC - English Only



30

## SBAC - Redesignated Fluent English Proficient (RFEF)



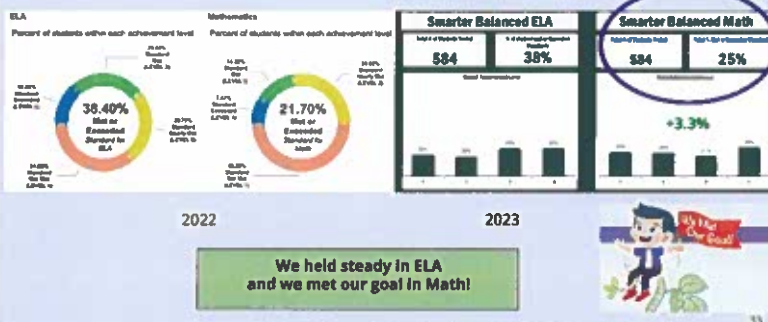
31

## SBAC - Asian



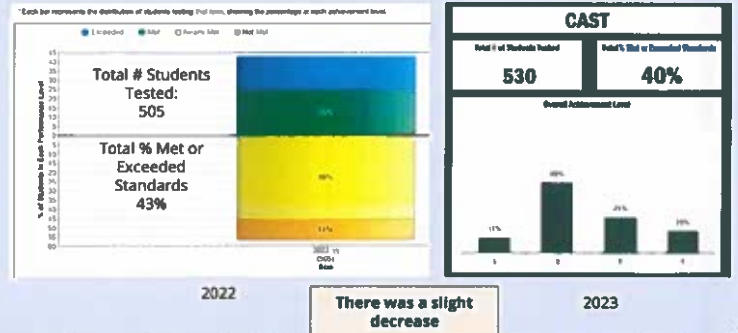
32

## SBAC - Hispanic/Latino



33

## CAST Science - Grades 5 & 8



34

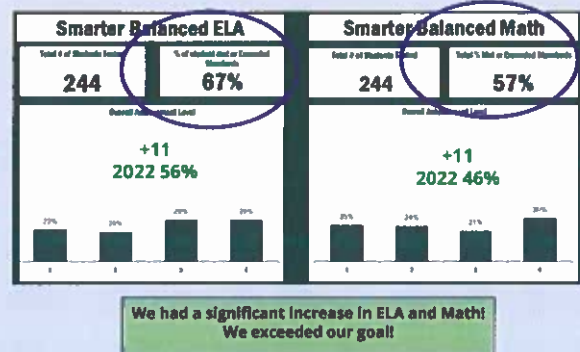
# RESULTS



CAASPP  
Grades 7-8

35

## 7th Grade SBAC - All Students

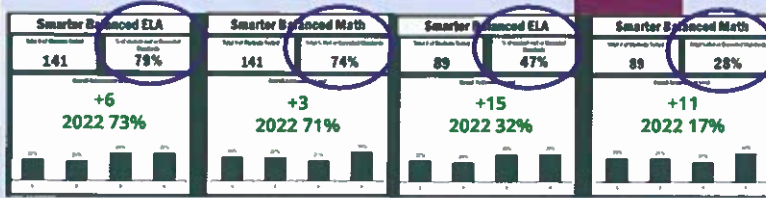


MAKE SOME NOISE  
BECAUSE  
WE EXCEEDED  
OUR GOAL!

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## 7th Grade SBAC - Sub Groups

MAKE SOME NOISE  
BECAUSE  
WE EXCEEDED  
OUR GOAL!



Asian

Hispanic/Latino

We had significant increases in ELA and Math!  
We exceeded our goal!

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## 7th Grade SBAC - Sub Groups



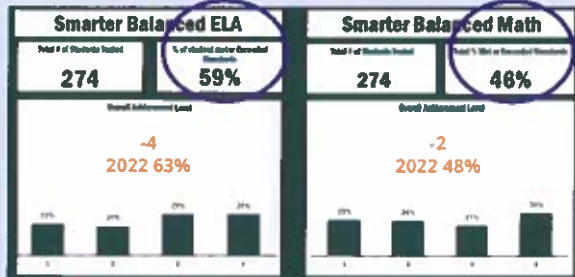
English Learner

Economically Disadvantaged

We had significant increases in ELA and Math!  
We exceeded our goal!

38

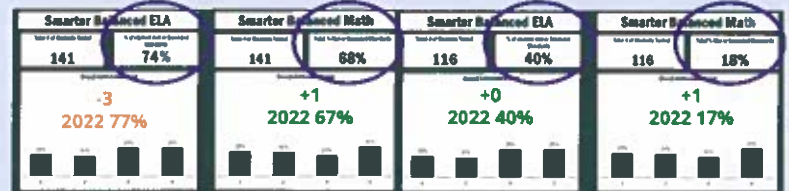
## 8th Grade SBAC - All Students



There was a slight decrease

39

## 8th Grade SBAC - Sub Groups



Asian

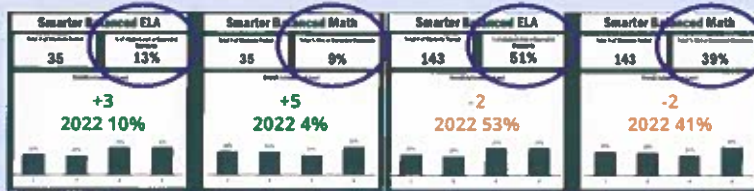
Hispanic/Latino

There was a slight decrease in ELA but a slight increase in Math

We held steady in ELA and improved slightly in Math, but haven't reached our goal yet

40

## 8th Grade SBAC - Sub Groups



English Learner

Economically Disadvantaged

We met our goal in ELA and exceeded our goal in Math

There was a slight decrease

41

## Chronic Absenteeism



42

## Chronic Absenteeism

### Positive Engagement

- Parent Outreach
- Connecting Families with Healthcare
- Incentives
- Building attendance habits
- Letters for Families
- Success/Support Plans (SART)

### Building Capacity

- Addressing Barriers
- Training for Attendance Clerks
- Development of Toolkits or Use of Toolkits Available Through AttendanceWorks.org

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## Next Steps

### >>> Multi-Tiered System of Supports (MTSS)

- MTSS Site Teams to Plan, Do, Study, Act
  - Learning Acceleration and catching students up
- UCLA Improvement Science Institute Three-Day Training
- Building Principals' Instructional Leadership Capacity
- Bi-Monthly Grade Level Data/Progress Monitoring and Planning With Purpose
- Small Group Instruction for Targeted Assistance Groups (TAG)
- Address Chronic Absenteeism & Incentivizing Attendance
- After school interventions - Systematic approach
- Tutoring - on call
- Parent Workshops and Family Nights
- Enrichment opportunities

44

## Thank You!

Questions or Comments?



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## Enrollment and Staffing September 21, 2023

**Maria C. Rios, Ed.D.**  
Assistant Superintendent, Administrative Services

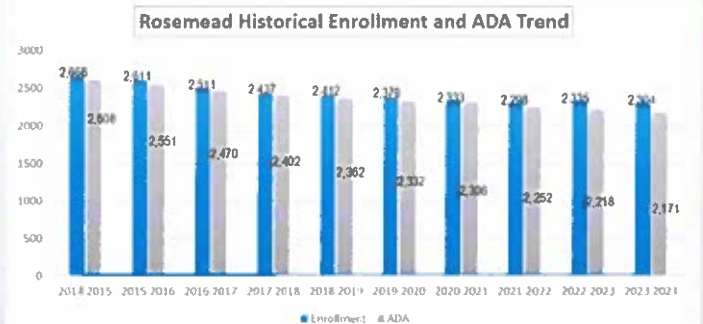
## Presentation Overview

- Difference between ADA and Enrollment
- District Trends (Past, Current, Future)
- Enrollment and Staffing Overview
  - Elementary Schools
  - Middle School
  - Special Education Population

## Enrollment vs. ADA

- **Enrollment**
  - Number of students enrolled in the District
  - Basis for projecting District expenditures (i.e. staffing levels)
- **Average Daily Attendance (ADA)**
  - Average number of students in attendance on a daily basis
  - Basis for projecting District revenues (LCFF, lottery, etc.)

## Rosemead Historical Trends Enrollment and ADA



## Elementary Enrollment & Staffing 2023-2024

As of September 1, 2023

## Class Size Limits

### Collective Bargaining Agreement

- Kindergarten = 33 Maximum
- 1<sup>st</sup> thru 3<sup>rd</sup> = 32 Maximum
- 4<sup>th</sup> thru 6<sup>th</sup> = 35 Maximum
- 7<sup>th</sup> and 8<sup>th</sup> = 36 Maximum

### Class Size Reduction (CSR)\*

- TK thru 3<sup>rd</sup> = 24 Maximum
- 4<sup>th</sup> thru 6<sup>th</sup> = Not Eligible
- 7<sup>th</sup> and 8<sup>th</sup> = Not Eligible

\*To receive CSR funding, must maintain class size average (TK-3<sup>rd</sup>) of 24 or have alternatively negotiated class size

## Districtwide Staffing and Enrollment

|                | TK | K   | 1   | 2   | 3   | 4   | 5   | 6   | 7   | 8   | Total by School |
|----------------|----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----------------|
| Encinita       | 9  | 34  | 59  | 65  | 69  | 43  | 34  | 51  |     |     | 364             |
| Janson         | 21 | 58  | 90  | 80  | 78  | 79  | 81  | 84  |     |     | 571             |
| Savannah       | 19 | 42  | 47  | 43  | 48  | 48  | 65  | 52  |     |     | 364             |
| Shuey          | 32 | 43  | 66  | 58  | 63  | 54  | 72  | 68  |     |     | 456             |
| Muscotel       |    |     |     |     |     |     |     |     | 236 | 240 | 476             |
| SDC            |    | 7   | 10  | 8   | 9   | 5   | 9   | 7   |     |     | 55              |
| Total by Grade | 81 | 184 | 272 | 254 | 267 | 229 | 261 | 262 | 236 | 240 | 2304            |

Projected

| Grade  | Total Students | Total Teachers | Average |
|--------|----------------|----------------|---------|
| TK-3rd | 1024           | 50             | 20.4    |
| 4-6th  | 731            | 33             | 22.1    |

| Grade | Total Students | Total Teachers |
|-------|----------------|----------------|
| 7     | 236            | 27             |
| 8     | 240            | 27             |

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## Enrollment & Staffing

| Teacher           | TK | K  | 1  | 2  | 3  | 4  | 5  | 6  | Total by Class |
|-------------------|----|----|----|----|----|----|----|----|----------------|
| Elkins            | 9  |    |    |    |    |    |    |    | 9              |
| Vinh              |    | 11 |    |    |    |    |    |    | 11             |
| Diep (English)    |    | 11 |    |    |    |    |    |    | 11             |
| Lai (Mandarin)    |    | 12 |    |    |    |    |    |    | 12             |
| Fong/Dukes        |    |    | 22 |    |    |    |    |    | 22             |
| Lane (English)    |    |    | 21 |    |    |    |    |    | 21             |
| Lu (Mandarin)     |    |    | 23 |    |    |    |    |    | 23             |
| Lam               |    |    |    | 22 |    |    |    |    | 22             |
| Fleming (English) |    |    |    | 22 |    |    |    |    | 22             |
| Wong (Mandarin)   |    |    |    | 21 |    |    |    |    | 21             |
| Leyva             |    |    |    |    | 25 |    |    |    | 25             |
| Maruta (English)  |    |    |    |    | 22 |    |    |    | 22             |
| Wan (Mandarin)    |    |    |    |    | 22 |    |    |    | 22             |
| Diep (SDC)        |    | 2  | 4  | 5  |    |    |    |    | 11             |
| Chau-Ta           |    |    |    |    |    | 22 |    |    | 22             |
| Marinichuk        |    |    |    |    |    | 21 |    |    | 21             |
| Pham              |    |    |    |    |    |    | 17 |    | 17             |
| Xa                |    |    |    |    |    |    | 17 |    | 17             |
| Kong              |    |    |    |    |    |    |    | 27 | 27             |
| Nguyen            |    |    |    |    |    |    |    | 26 | 26             |
| Notchick (SDC)    |    |    |    |    | 2  | 2  | 1  | 2  | 7              |
| Totals by Grades  | 9  | 36 | 63 | 70 | 71 | 45 | 35 | 53 | 391            |
| Total Teachers    | 19 |    |    |    |    |    |    |    | 19.6           |
|                   | 6  |    |    |    |    |    |    |    | 21.6           |

ENCINITA

## Encinita Elementary School Dual Language Enrollment Breakdown

| Teacher           | TK | K  | 1 | 2 | 3 | 4 | 5 | 6 | Total by Class |
|-------------------|----|----|---|---|---|---|---|---|----------------|
| Elkins            | 9  |    |   |   |   |   |   |   | 9              |
| Vinh              |    | 11 |   |   |   |   |   |   | 11             |
| Diep (English)    |    |    |   |   |   |   |   |   | 11             |
| Lai (Mandarin)    |    |    |   |   |   |   |   |   | 12             |
| Fong/Dukes        |    |    |   |   |   |   |   |   | 22             |
| Lane (English)    |    |    |   |   |   |   |   |   | 21             |
| Lu (Mandarin)     |    |    |   |   |   |   |   |   | 23             |
| Lam               |    |    |   |   |   |   |   |   | 22             |
| Fleming (English) |    |    |   |   |   |   |   |   | 22             |
| Wong (Mandarin)   |    |    |   |   |   |   |   |   | 21             |
| Leyva             |    |    |   |   |   |   |   |   | 25             |
| Maruta (English)  |    |    |   |   |   |   |   |   | 22             |
| Wan (Mandarin)    |    |    |   |   |   |   |   |   | 22             |
| Diep (SDC)        |    |    |   |   |   |   |   |   | 11             |
| Chau-Ta           |    |    |   |   |   |   |   |   | 22             |
| Marinichuk        |    |    |   |   |   |   |   |   | 21             |
| Pham              |    |    |   |   |   |   |   |   | 17             |
| Xa                |    |    |   |   |   |   |   |   | 17             |
| Kong              |    |    |   |   |   |   |   |   | 27             |
| Nguyen            |    |    |   |   |   |   |   |   | 26             |
| Notchick (SDC)    |    |    |   |   |   |   |   |   | 7              |

### School of Residence

Encinita Elementary – 40

Janson Elementary – 25

Savannah Elementary – 15

Shuey Elementary – 40

Out of District – 34

**Total Enrollment = 154**

## Enrollment & Staffing

| Teacher          | TK | K  | 1  | 2  | 3  | 4  | 5  | 6  | Total by Class |
|------------------|----|----|----|----|----|----|----|----|----------------|
| Castagneto       | 21 |    |    |    |    |    |    |    | 21             |
| Chen             |    | 14 |    |    |    |    |    |    | 14             |
| Em               |    | 15 |    |    |    |    |    |    | 15             |
| Pham             |    | 14 |    |    |    |    |    |    | 14             |
| Garcia-Zaragoza  |    | 15 |    |    |    |    |    |    | 15             |
| Bradford         |    |    | 21 |    |    |    |    |    | 21             |
| Huyl             |    |    | 24 |    |    |    |    |    | 24             |
| Lee              |    |    | 22 |    |    |    |    |    | 22             |
| Yudha            |    |    | 23 |    |    |    |    |    | 23             |
| Servino          |    |    |    | 21 |    |    |    |    | 21             |
| Gonzalez/Tam     |    |    |    | 19 |    |    |    |    | 19             |
| Lai              |    |    |    | 20 |    |    |    |    | 20             |
| Chang/Kashu      |    |    |    | 20 |    |    |    |    | 20             |
| Lam              |    |    |    |    | 21 |    |    |    | 21             |
| Kidd             |    |    |    |    | 19 |    |    |    | 19             |
| Trotter          |    |    |    |    | 20 |    |    |    | 20             |
| Tam              |    |    |    |    | 18 |    |    |    | 18             |
| Herrera          |    |    |    |    |    | 27 |    |    | 27             |
| Tajch            |    |    |    |    |    | 27 |    |    | 27             |
| Villagomez       |    |    |    |    |    | 25 |    |    | 25             |
| Avellano         |    |    |    |    |    |    | 27 |    | 27             |
| Espinal          |    |    |    |    |    |    | 26 |    | 26             |
| Melika           |    |    |    |    |    |    | 28 |    | 28             |
| Agulter          |    |    |    |    |    |    |    | 28 | 28             |
| Gonzalez         |    |    |    |    |    |    |    | 29 | 29             |
| Mae              |    |    |    |    |    |    |    | 27 | 27             |
| Gee (SDC)        |    |    |    |    |    |    |    | 7  | 7              |
| Totals by Grades | 21 | 56 | 90 | 80 | 78 | 80 | 84 | 87 | 578            |
| Total Teachers   | 17 |    |    |    |    |    |    |    | 19.2           |
|                  | 9  |    |    |    |    |    |    |    | 27.1           |

JANSON

## Enrollment & Staffing

| Teacher          | TK | K  | 1  | 2  | 3  | 4  | 5  | 6  | Total by Class |
|------------------|----|----|----|----|----|----|----|----|----------------|
| Chen             | 19 |    |    |    |    |    |    |    | 19             |
| Choi             |    | 21 |    |    |    |    |    |    | 21             |
| Hong             |    | 21 |    |    |    |    |    |    | 21             |
| Lee              |    |    | 23 |    |    |    |    |    | 23             |
| Vega             |    |    | 24 |    |    |    |    |    | 24             |
| Rios             |    |    |    | 22 |    |    |    |    | 22             |
| Arce             |    |    |    | 21 |    |    |    |    | 21             |
| Herrera          |    |    |    |    | 23 |    |    |    | 23             |
| Rodriguez        |    |    |    |    | 25 |    |    |    | 25             |
| Vancorn (SDC)    |    |    |    |    |    |    |    |    | 11             |
| Wan (SDC)        |    | 5  | 6  |    |    |    |    |    | 11             |
| Chien            |    |    |    | 3  | 7  |    |    |    | 10             |
| Heck             |    |    |    |    |    | 23 |    |    | 23             |
| Harris           |    |    |    |    |    | 15 |    |    | 15             |
| Levin            |    |    |    |    |    |    | 22 |    | 22             |
| Young            |    |    |    |    |    |    | 20 |    | 20             |
| Arreola          |    |    |    |    |    |    | 23 |    | 23             |
| Wong             |    |    |    |    |    |    |    | 26 | 26             |
| Totals by Grades | 19 | 47 | 53 | 46 | 55 | 48 | 65 | 52 | 385            |
| Total Teachers   | 9  |    |    |    |    |    |    |    | 22.1           |
|                  | 7  |    |    |    |    |    |    |    | 23.5           |

SAVANNAH

## Enrollment & Staffing

| Teacher          | TK | K  | 1  | 2  | 3  | 4  | 5  | 6  | Total by Class |
|------------------|----|----|----|----|----|----|----|----|----------------|
| Lem              | 17 |    |    |    |    |    |    |    | 17             |
| Yu               | 15 |    |    |    |    |    |    |    | 15             |
| Figueroa         |    | 13 |    |    |    |    |    |    | 13             |
| Nao              |    | 15 |    |    |    |    |    |    | 15             |
| Phillips         |    | 15 |    |    |    |    |    |    | 15             |
| Matsumoto        |    |    | 24 |    |    |    |    |    | 24             |
| Mombel           |    |    | 22 |    |    |    |    |    | 22             |
| Rice             |    |    | 20 |    |    |    |    |    | 20             |
| Arguelo          |    |    |    | 20 |    |    |    |    | 20             |
| Mattendorf       |    |    |    | 19 |    |    |    |    | 19             |
| Rold             |    |    |    | 19 |    |    |    |    | 19             |
| Casa             |    |    |    |    | 21 |    |    |    | 21             |
| Johnson          |    |    |    |    | 21 |    |    |    | 21             |
| Lin              |    |    |    |    | 21 |    |    |    | 21             |
| Garcia           |    |    |    |    |    | 27 |    |    | 27             |
| San              |    |    |    |    |    | 27 |    |    | 27             |
| Barguera         |    |    |    |    |    |    | 23 |    | 23             |
| Baltran          |    |    |    |    |    |    | 26 |    | 26             |
| Tran             |    |    |    |    |    |    | 24 |    | 24             |
| Almaraz          |    |    |    |    |    |    |    | 22 | 22             |
| Petrucci         |    |    |    |    |    |    |    | 22 | 22             |
| Sholke           |    |    |    |    |    |    |    | 22 | 22             |
| Park (SDC)       |    |    |    |    |    |    |    | 9  | 9              |
| Totals by Grades | 32 | 43 | 66 | 58 | 63 | 56 | 78 | 68 | 464            |
| Total Teachers   | 11 |    |    |    |    |    |    |    | 18             |
|                  | 11 |    |    |    |    |    |    |    | 23.2           |

SHUEY





M  
U  
S  
C  
A  
T  
E  
L

## Enrollment

| Grade Level | Total by Grade |
|-------------|----------------|
| 7th         | 236            |
| 8th         | 240            |
| Total       | 476            |



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## Average Daily Attendance

Month of August 2023

| Grade Level | Encinita | Janson | Savannah | Shuey  | Muscatel | Average |
|-------------|----------|--------|----------|--------|----------|---------|
| TK          | 83.33%   | 95.16% | 96.05%   | 95.09% |          | 94.93%  |
| K           | 94.15%   | 95.31% | 92.60%   | 95.90% |          | 94.96%  |
| 1-3         | 95.94%   | 97.37% | 94.90%   | 97.16% |          | 96.47%  |
| 4-6         | 95.32%   | 98.50% | 95.50%   | 97.38% |          | 96.99%  |
| 7           |          |        |          |        | 97.44%   | 97.44%  |
| 8           |          |        |          |        | 97.30%   | 97.30%  |
| Total       | 92.19%   | 96.59% | 94.76%   | 96.37% | 97.87%   | 96.22%  |

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## Supervision Overview by Site

| Event  | Time (Grade)            | # of Staff | # of Students |
|--------|-------------------------|------------|---------------|
| Recess | 9:30 - 9:45 (TK-2nd)    | 3          | 23            |
| Recess | 9:45 - 10:00 (3rd-4th)  | 3          | 23            |
| Recess | 10:00 - 10:15 (5th-6th) | 3          | 23            |
| Recess | 10:15 - 10:30 (7th-8th) | 3          | 23            |
| Lunch  | 11:00 - 11:15           | 3          | 23            |
| Recess | 9:30 - 9:45 (TK-2nd)    | 3          | 23            |
| Recess | 9:45 - 10:00 (3rd-4th)  | 3          | 23            |
| Recess | 10:00 - 10:15 (5th-6th) | 3          | 23            |
| Recess | 10:15 - 10:30 (7th-8th) | 3          | 23            |
| Lunch  | 11:00 - 11:15           | 3          | 23            |
| Recess | 9:30 - 9:45 (TK-2nd)    | 3          | 23            |
| Recess | 9:45 - 10:00 (3rd-4th)  | 3          | 23            |
| Recess | 10:00 - 10:15 (5th-6th) | 3          | 23            |
| Recess | 10:15 - 10:30 (7th-8th) | 3          | 23            |
| Lunch  | 11:00 - 11:15           | 3          | 23            |

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## Site Supervision Overview

Encinita Elementary School

| Event  | Time (Grade)                    | # of Staff | # of Students |
|--------|---------------------------------|------------|---------------|
| Recess | 9:30 - 9:45 (room 7-K/27-SDC)   | 9          | 22            |
| Recess | 10:00 - 10:15 (room 19-K/20-K)  | 2          | 23            |
| Recess | 10:00 - 10:15 (Primary - Upper) | 5-6        | 340           |
| Lunch  | 11:00 - 1:00                    | 2          | Up to 100     |

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## Site Supervision Overview

Janson Elementary School

|  |        |                      |   |     |
|--|--------|----------------------|---|-----|
|  | Recess | 9:30-9:45 (1st-3rd)  | 3 | 248 |
|  |        | 9:30-10:00 (TK/K)    | 5 | 80  |
|  |        | 9:45-10:00 (4th-6th) | 4 | 250 |
|  | Lunch  | 11:00-12:00 (TK-2nd) | 7 | 250 |
|  |        | 12:00-1:15 (3rd-6th) | 8 | 328 |

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## Site Supervision Overview


Savannah Elementary School

|  |        |                       |                         |     |
|--|--------|-----------------------|-------------------------|-----|
|  | Recess | 9:30-9:45 (TK/K+SDC)  | 8                       | 72  |
|  |        | 9:30-9:45 (1-3rd+SDC) | 4                       | 148 |
|  |        | 9:55-10:10 (4-6th)    | 3                       | 185 |
|  | Lunch  | 10:45 - 12:00 Noon    | 13 (includes 7 for SDC) | 220 |
|  |        | 12:00 - 1:00 PM       | 6                       | 165 |

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## Site Supervision Overview


### Shuey Elementary School

|   |               |                        |   |     |
|---|---------------|------------------------|---|-----|
|  | <b>Recess</b> | 9:30 - 9:45 (TK)       | 2 | 32  |
|   |               | 9:00 - 9:15 - Rm. 2    | 1 | 15  |
|   |               | 9:15 - 9:30 - Rm. 1    | 1 | 13  |
|   |               | 9:30 - 9:45 - Rm. 3    | 1 | 13  |
|   |               | 9:55 - 10:10 (1st-3rd) | 2 | 187 |
|   |               | 10:15-10:30 (4th-6th)  | 2 | 193 |
|   | <b>Lunch</b>  | 11:00 - 11:45 (TK-K)   | 4 | 75  |

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## Site Supervision Overview

### Muscotel Middle School

|  |              |                                   |   |     |
|--|--------------|-----------------------------------|---|-----|
|  | <b>Break</b> | NA                                |   |     |
|  | <b>Lunch</b> | 11:54 am-12:39 pm<br>(45 minutes) | 5<br><br>When available,<br>two additional<br>staff members<br>help with supervision. | 475 |

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## Custodian Staffing and Support

### All Schools

One Head Custodian 5:30am-2:00pm  
One Night Custodian 1:00pm-9:30pm

### Roving Custodian

1 day per week per school 1:00pm-9:30pm

### District Custodian

District Office 1:00pm-5:00pm  
1 day per week per school 5:00pm-9:30pm

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Thank you!



Questions?

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# ROSEMEAD SCHOOL DISTRICT

## Traffic Safety Discussion Encinita School

September 21, 2023  
Presented by Maria C. Rios, Ed.D.



## TRAFFIC SAFETY

is a  
SHARED RESPONSIBILITY  
amongst our staff, students,  
parents, and community

### ASCIP Traffic Survey Encinita School



#### Purposed for Assessment:

- School's parking lot
- Street access
- Student loading and unloading zones
- Practices for safe vehicle and pedestrian movement

#### Intent:

- Mitigate hazardous conditions or practices
- Need to consult with city, law enforcement, fire department, and others



### ASCIP Traffic Survey Encinita School



#### Observations:

- One or more vehicles were observed reversing within the Loading Zone.
- One vehicle was observed reversing across the entrance to the Staff Parking Lot.
- These actions increase the risk of traffic collisions between reversing vehicles and vehicles driving forward.

In Progress

#### Recommendations:

- Drivers should be discouraged from reversing within the Loading Zone and across driveways such as the entrance to the Staff Parking Lot. This information should be included in the District traffic Management Plan.

### ASCIP Traffic Survey Encinita School

#### Observations:

- Drivers were parking their cars in the Staff Parking Lot and walking the students to the front gate of the school. Drivers are not allowed to use the Staff Parking Lot.
- Signage stating that parking is for school staff only was present, but it was posted near the ground and could be hard to read by drivers.

Another sign posted higher stated that the parking lot was not for High/Low school drop-off, but it did not mention the Elementary School.

Collaboration with the City in progress



#### Recommendations:

- Consult with the City's Traffic Division regarding placing temporary traffic control devices (orange cones/delineator posts) at the entrance and exit of the Staff Parking Lot during the drop-off sessions as a physical barrier against entering the parking lot. Ensure they are placed in the same place and manner every day in order for them to send a consistent message to drivers.
- It should be stressed to drivers that the Staff Parking Lot is not to be used by non-staff. This information should be included in the District Traffic Management Plan.
- Consider posting the ground-level signage higher so it is easier for drivers to see.

### ASCIP Traffic Survey Encinita School



#### Observations:

- Vehicles were left unattended in the Loading Zone and in the Red Zone next to the Loading Zone.
- This practice increases vehicle back-ups within the Loading Zone.

In progress

#### Recommendations:

- Vehicles should not be left unattended unless they are parked in a designated parking area.
- Discourage drivers from exiting and leaving their vehicle unattended, and include this information in the District Traffic Management Plan. Post signs discouraging this practice.



### ASCIP Traffic Survey Encinita School

**Observations:**

- A vehicle was observed stopped in the street to drop off a student next to the loading zone; while the driver did not leave the vehicle. It was effectively double parked while the driver waited for the student to enter the school.
- This practice may not be legal. In addition, it promotes traffic back-ups as well as access to the street.

**Recommendations:**

- Information regarding parking should be passed out to parents to prevent double parking. This information should be included in the District Traffic Management Plan.

**Observations:**

- A U-Turn was observed across the narrow street into the Loading Zone.
- This action may be against the Vehicle Code or not legal and it also increases the likelihood of a vehicular collision during heavy traffic periods.

**Recommendations:**

- Consult with the local traffic authority to determine best practices to mitigate U-Turns

### ASCIP Traffic Survey Encinita School

**Observations:**

- Vehicles were observed stopping close to the school entrance and not pulling all the way forward in the loading zone. It was raining the morning of the assessment; this may have contributed to cars not pulling forward so the students would not have to walk as far in the rain.

**Recommendations:**

- Signage should encourage vehicles to pull all the way forward in the Loading Zone.
- This information should be included in the District Traffic Management Plan.

In progress

In progress

### ASCIP Traffic Survey Encinita School

**Observations:**

- A bus for a field trip was observed towards the entrance to the main Loading Zone; the bus took up a large portion of the main Loading Zone. The bus died/stalled out and was unable to move for quite some time. It was finally moved at around 7:56 am.
- The bus arrived early; according to the site principal the bus was not supposed to arrive until after 8 am when the heaviest drop-off traffic subsided.

**Recommendations:**

- The bus manager should be counseled to avoid parking in the Loading Zone during heavy drop-off traffic. Signage states that the Staff Parking Lot is also for bus parking; if a bus arrives early consideration should be given to putting the bus into that lot to wait.

### ASCIP Traffic Survey Encinita School

**Observations:**

- Multiple cars throughout the drop-off period were observed waiting to turn left into the crowded Staff Parking Lot or waiting in the street to turn left out of the Staff Parking Lot; this backed up traffic up and down Encinita Avenue.

**Recommendations:**

- Drivers should be counseled to not use the Staff Parking Lot for drop-off or pick up; this will eliminate the need for drivers to wait to turn into the parking lot.
- This information should be included in the District Traffic Management Plan.
- Consider consulting with the City Traffic Authority regarding installing signage that prohibits left turns during certain times to avoid backups due to waiting to turn across the cross traffic.

Collaboration with the bus company in progress

City collaboration in progress

### ASCIP Traffic Survey Encinita School

**Observations:**

- Pedestrians were observed crossing the street (jaywalking). This practice may not be legal and is not recommended.
- Crosswalks are available at the Intersection of Encinita Avenue and Lower Azusa Road and near the Staff Parking Lot on Encinita Avenue.

**Recommendations:**

- Pedestrians should be directed to use crosswalks when crossing the street.
- Flyers, handouts, and signage should be provided to encourage pedestrians to use the crosswalk. This information should be included in the District Traffic Management Plan.

### ASCIP Traffic Survey Encinita School

**Observations:**

- Traffic aides were not present during the drop-off process.

**Recommendations:**

- Traffic aides should be available for the entire morning drop-off process.
- Traffic aides should be considered a vital part of any school's drop-off procedures. They monitor pedestrian safety, encourage safe vehicle movement, and can help direct when needed.
- The traffic aides should wear appropriate personal protective equipment, including a high visibility vest, whistle, and directional signage (if necessary).

In progress

In progress

## ASCIP Traffic Survey Encinita School

**Observations:**

- Signs for the Loading Zone were present, but they were located past the main Loading Zone area in front of the school
- The Loading Zone curbs were painted white but did not include stenciling stating "Loading Zone - No Parking."



City collaboration  
in progress

**Recommendations:**

- Loading Zone signage should be added in front of the main Loading Zone area.
- Work with the City or local traffic authority on stenciling "Loading Zone - No Parking" on the white curbs throughout the Loading Zone.

## ASCIP Traffic Study



### Janson and Encinita Schools- **completed**




### Next schools






## ASCIP Traffic Study

We continue to support safe ingress and egress as follows:

- Parent education
- Parent communication
- Signage
- Collaboration with the City and Law enforcement
- Administrator visibility at arrival and dismissal
- Reduce distractions or obstructions

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## QUESTIONS AND ANSWERS



DISCUSSION TIME

THANK YOU!