

Regular Meeting

09/07/2023 06:30 PM

6:30 P.M. - CALL TO ORDER/OPEN/PUBLIC
SESSION (ZOOM / IN-PERSON)

After the Completion of Open Session -
CLOSED SESSION

7:30 P.M. - OPEN/PUBLIC SESSION (ZOOM /
IN-PERSON)

MEETING MINUTES

AGENDA FOR THE **REGULAR** MEETING OF
THE BOARD OF TRUSTEES OF THE ROSEMEAD SCHOOL DISTRICT

6:30 P.M. - CALL TO ORDER/OPEN/PUBLIC SESSION (ZOOM / IN-PERSON)

After the Completion of Open Session - CLOSED SESSION

7:30 P.M. - OPEN/PUBLIC SESSION (ZOOM / IN-PERSON)

Continuation of Closed Session After the Completion of Open Session Items

This meeting will also be held electronically via Zoom Meetings and in-person capacity.

PARTICIPATION IN-PERSON: Adherence to current Los Angeles County Department of
Public Health protocols:

Rosemead School District

District Office - Board Room

3907 Rosemead Blvd., Rosemead, CA 91770

Tel: (626) 312-2900 x212 | Email: board@rosemead.k12.ca.us

Attendees

Voting Members

Ms. Nancy Armenta, Trustee

Mr. Ronald Esquivel, President

Mrs. Veronica Pena, Clerk

Mr. John Quintanilla, Trustee

Mrs. Diane Benitez, Trustee

Non-Voting Members

Dr. Alejandro Ruvalcaba Ph.D., Superintendent

Dr. Maria Rios, Assistant Superintendent, Administrative Services

Dr. Jennifer Fang, Assistant Superintendent, Educational Services

Mr. Alejandro Gaeta, Network Administrator

Mrs. Cynthia Bracamonte, Executive Assistant to the Superintendent

I. NOTICES - Public Comments / Speaker's Requests

II. NOTICES

III. Call to Order by _____ at _____ p.m.

President Esquivel called the meeting to order at 6:34 p.m.

IV. Members Present _____ Members Absent _____

President Esquivel read the following statement:

The Rosemead School District Board of Trustees will conduct their public meetings in-person along with a virtual Zoom cast. In order to ensure the board's business is heard clearly, we would like to respectfully request for all Zoom attendees to mute their microphones unless you are requested by the Board President to address the Board.

V. MEETING RECORDED

This meeting will be audio and video recorded. Trustees have received background information regarding each agenda item prior to the meeting thus ensuring a thorough review of each item.

VI. APPROVAL OF AGENDA

That the Agenda, be Approved.

Motion made by: Ms. Nancy Armenta

Motion seconded by: Mr. John Quintanilla

Voting:

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

Mrs. Diane Benitez - Yes

The motion passed by a 5-0 vote.

VII. PUBLIC COMMENT ON CLOSED SESSION ITEMS (3 minutes per person or 20 minutes per topic)

Pursuant to Board Bylaw No. 9323, we would like to encourage members of the public to present their views to the Board regarding matters listed in the agenda. At regular meetings of the Board, members of the public may address the Board on agenda items, as well as any other items of concern that fall within the subject matter jurisdiction of the Board of Trustees. If you want to address an agenda item, you have the option of speaking at this time, or at the time the item is being discussed by the Board.

Individual speakers shall be allowed three (3) minutes total to address the Board on each agenda or non-agenda item. The Board shall limit the total time for public input on each item to 20 minutes. Please state your name, make your presentation as brief as possible and understand that the Board will not engage in a debate with visitors, but you may be given an opportunity for further questions and answers when a specific item is presented in the agenda.

Mrs. Bracamonte checked the board@rosemead.k12.ca.us email account for

submissions of public comments. There were no submissions received for closed session topics.

VIII. CLOSED SESSION - 6:30 P.M.

IX. RECESS TO CLOSED SESSION at _____ p.m.

President Esquivel recessed the meeting to closed session at 6:36 p.m.

X. CLOSED SESSION

A. PUBLIC EMPLOYEE (APPOINTMENT, EMPLOYMENT, REASSIGNMENT, EVALUATION, AND DISCIPLINE/DISMISSAL/RELEASE) - pursuant to Government Code Section 54957

Participants: Dr. Alejandro Ruvalcaba, Dr. Maria C. Rios, and Dr. Jennifer Fang

B. CONFERENCE WITH LABOR NEGOTIATORS - pursuant to Government Code Section 54957.6

- District Negotiators: Dr. Alejandro Ruvalcaba and Dr. Maria C. Rios
- Employee Organization: Rosemead Teachers Association; California School Employees Association and its Rosemead Chapter 9; Management; Confidential; and Unrepresented - Provide direction regarding negotiations

C. PUBLIC EMPLOYEE PERFORMANCE EVALUATION - pursuant to Government Code Section 54957

Participant: Dr. Alejandro Ruvalcaba:

- Superintendent

XI. ADJOURNMENT OF CLOSED SESSION at _____ p.m.

President Esquivel adjourned closed session at 7:33 p.m.

XII. REGULAR MEETING - 7:30 P.M.

XIII. RECONVENE OPEN SESSION at _____ p.m.

President Esquivel reconvened the meeting to open session at 7:43 p.m.

XIV. ANNOUNCEMENT OF ANY ACTION TAKEN IN CLOSED SESSION (if any)

President Esquivel announced that the Board took no action in closed session.

XV. MEETING RECORDED

This meeting will be audio and video recorded. Trustees have received background information regarding each agenda item prior to the meeting thus ensuring a thorough review of each item.

XVI. PLEDGE OF ALLEGIANCE by: _____

President Esquivel requested for Dr. Rios to lead the Pledge of Allegiance.

XVII. AWARDS/RECOGNITION VIRTUAL PRESENTATION(S)

President Esquivel presented certificates of recognition to the following parents:

2022-2023 District English Learner Advisory Committee (DELAC) & District Advisory Committee (DAC) Committee Members:

- Encinita: Carmen Zapata, DELAC; Francisca Acabal, DELAC; Nancy Manuel, DELAC/DAC; Kristy Rowe, DAC
- Janson: Erna Chen, DELAC; Yanna Li, DELAC; Tina Chen, DELAC; Jessica Porras, DELAC
- Muscatel: Carmen Perez, DELAC; Bernardita Huertero, DELAC; Yanfang Ni, DELAC; Rocio Hernandez, DELAC; Roy Chew, DAC; Perla Huerta, DAC; Kristina Magdaluyo, DAC
- Savannah: Leslie Ruelas, DELAC; Alma Bautista, DELAC; Ngan Nguyen, DELAC; Carla Person, DELAC; Kristina Magdaluyo, DAC; Lucy Tellez, DAC; Desiree Martinez, DAC
- Shuey: Dolores Perez Martinez, DELAC; An Tran, DELAC; Thitiya Lortrakool, DELAC; Normalinda Picazo, DAC

President Esquivel recessed the meeting for a brief break at 8:18 p.m.

XVIII. PUBLIC COMMENTS (3 minutes per person or 20 minutes per topic)

Pursuant to Board Bylaw No. 9323, we would like to encourage members of the public to present their views to the Board regarding matters listed in the agenda. At regular meetings of the Board, members of the public may address the Board on agenda items, as well as any other items of concern that fall within the subject matter jurisdiction of the Board of Trustees. If you want to address an agenda item, you have the option of speaking at this time, or at the time the item is being discussed by the Board.

Individual speakers shall be allowed three (3) minutes total to address the Board on each agenda or non-agenda item. The Board shall limit the total time for public input on each item to 20 minutes. Please state your name, make your presentation as brief as possible and understand that the Board will not engage in a debate with visitors, but you may be given an opportunity for further questions and answers when a specific item is presented in the agenda.

Mrs. Bracamonte checked the board@rosemead.k12.ca.us email account for submissions of public comments. There were one (1) submissions as follows:

1. Cami Case

XIX. SUPERINTENDENT'S REPORT

Superintendent Ruvalcaba shared the following:

- Apologized for not being able to attend the meeting in person.
- Thanked all the DAC/DELAC parents and community members for their dedicated support to the district. He added that many of the volunteers wear multiple hats and also donate their time to the PTA and School Site Council. We are very appreciative of all the work they do to support our students in our district.
- Thanked all staff for great Back-to-School Nights and for a good start to the school year.
- Presented the plaque for recognition by the San Gabriel Valley Reader's Choice Awards as a Favorite School District. He shared that the district is recognized and elected by the San Gabriel Valley community. He shared that the District unveiled the plaque during the all staff welcome back event and sent out a press release to parents and the community. The District is proud that for the second time in the last ten years, our district was recognized as San Gabriel Valley's Reader's Choice Award Favorite School District in all the valley. He added that this is a true testament and hard work of every single one of our staff members, amazing students, and parents. The District couldn't do this work without the leadership and support of our Board.
- Lastly, Dr. Ruvalcaba provided a copy of the Leadership book study for the school year: "Compassionate Leadership" by Rasmus Hougaard and Jacqueline Carter. He shared that this book teaches us how to do the difficult work we do in a compassionate manner. How to treat our employees like human beings who have heart beats and emotions, including how to work together as a team on the goals we set forward.

XX. BOARD PRESIDENT'S COMMENTS

President Esquivel shared the following comments:

- Thanked the staff for all their hard work and dedication to the school district.
- Congratulated the DAC/DELAC parents and shared that the district is successful because of their dedication.
- Expressed joy during his attendance at the Back to School Night events.
- Recognized and thanked each employee who was present during the school closure on August 21, 2023 as a result of the tropical storm hurricane Hillary: Sam Joo, Arsenia Welemin, Christina Cam, Judy Zhou, Ricky Perez, Chris Moreno, Kimberly Lam, Courtney Glass, Alfredo Aviles, Maria Nunez, Irma Bejarano, Yolanda Martinez, Maura Perez, Alberto Saldana, Aaron Cantrell, Miriam Wazirkajoyan, Jimmy Chavez, Adela Siliezar, Ruth Solano, Ana Liao, Sammy Lau, Debra Letcher-Boeve, Maria Pham, Carmen Canales, Lupe Preciado, Priya Shriwastav, Kenny Arenas, Carlos Banuelos, Hugo Moreno, Christina Price, Rocio Carrillo, Susana Alberto, Soo Fong Yee, Rosa Yopez, Maria Ibanez, Chris Herrera, Eddie Torres, Shirley Conde, Xiomara Cordova, Myrene Mangali, Hoori Chalian, Rachael Nicoll, Alex Gaeta, Debbi Lawrence, Maria Garza, Maria Rios, Alex Ruvalcaba, Cynthia Bracamonte, Jennifer Fang, Denise Fuentes, Lynn Nguyen, John Rivera, Maria Gomez, Suwen Su, Octavio Serrato, Tony Flores, Jackie McDonald, Jesse Mejia, Raymond Miranda, and Henry Jimenez.
- Lastly, he thanked the Trustees that were present during the school closure and helped distribute homework and meals to families.

XXI. BOARD ORAL COMMUNICATIONS

Trustee Pena shared the following comments:

- Congratulated our schools that received platinum and gold status for PBIS. She shared that Encinita, Janson, Savannah, and Shuey received platinum status and Muscatel received gold status. Adding that this is a great honor for our district.
- Acknowledged the receipt of the Reader's Choice Award from the San Gabriel Valley, sharing that the district is really shining.
- Mrs. Peña gave a big thank you to everyone who showed up that day to hand out lunches, homework, and COVID tests to our students and families. She acknowledged Mrs. Lawrence handing out tests and our custodians who ensured our sites were safe for the return of students and staff.
- Thanked every staff member for a very welcoming Back-to-School Nights where our parents were happy to be introduced to the teachers who shared their classrooms. She attended all five schools events and felt it was nice to see families in attendance.
- Thanked the City of Rosemead for the invitation to the Remembrance Ceremony on September 11th at the Rosemead Plaza and extended the invitation to the community to attend.
- Thanked all the teachers for the positive feedback from the PD day. She shared that one teacher expressed that in her 36 years with Rosemead they got to learn about a fellow peer during the activities in the morning. Mrs. Peña expressed that it is great to receive feedback from the teachers and appreciates everything they do for the students.
- Lastly, she looks forward to the rest of the school year.

Trustee Armenta shared the following comments:

- Congratulated the district being awarded as PBIS schools. She thanked everyone for everything they do for the district.
- Expressed that the Reader's Choice Award for the district is a true testament of what every staff member does for the district by making our students a priority. Ms. Armenta shared that it's great to receive these accolades and congratulated everyone.
- Shared that she attended the Janson and Encinita Back-to-School Nights and saw that there was great participation by families. As she visited Encinita she experienced a teacher explaining to the parents that she gives the students a little extra time when they need it to ensure they understand the material. The parents showed appreciation for this method and she did also. This ensures that students comprehensively understand the material and this method also instills the sense of confidence in the students. She shared that this experience will carry and sustain them when they pursue their future education and careers. It was evident that the teachers teach from their hearts.
- Recognized Trustee Benitez for everything she does for the district, regardless of the task, she helps with everything. She shared that she appreciates how Mrs. Benitez goes that extra mile in everything she does.
- Lastly, she is really excited that we are doing the 2nd annual Young Men's Leadership Conference and is looking forward to the event. Sharing that this event is something that we can highlight for our district and recognized how much the students enjoy it.

Trustee Benitez shared the following comments:

- Congratulated the staff for their hard work and everything they do for our students and shared that it pays off when we receive the awards putting the district in the news.
- Congratulated the DELAC/DAC parents, sharing that even with their fulltime jobs they still find the time to go to the meetings.
- Shared that she attended all the Back-to-School Nights and is amazed to see all the parents at the schools, including the students enjoying the new playgrounds.
- Lastly, she is looking forward to the new year.

Trustee Quintanilla shared the following comments:

- Gave a shout-out to all the parents who served on the DELAC/DAC committees and shared that the district relies on the parents for feedback.
- Shared that he attended all the Back-to-School Nights
- Lastly, thanked everyone who showed up on Monday when the schools were closed.

XXII. PUBLIC HEARING(S): None

XXIII. CONSENT AGENDA

That the Consent Agenda, be Approved, as Amended.

Motion made by: Ms. Nancy Armenta

Motion seconded by: Mr. John Quintanilla

Voting:

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

Mrs. Diane Benitez - Yes

- A. CONSENT - Personnel Status Report - Certificated and Classified**
- B. CONSENT - Minutes of the August 10, 2023, Board of Trustees' Meeting**
- C. CONSENT - Purchase Orders of July, 2023 - August, 2023, (on file), and Warrants for Budgeted Expenditures**
- D. CONSENT - Obsolete Technology - Janson Elementary School**
- E. CONSENT - Use of Facilities Application - American Youth Soccer Organization (AYSO) Region 40 (Encinita)**
- F. CONSENT - Use of Facilities Application - Cub Scout Pack 594 (Shuey)**
- G. CONSENT - Service/Consultant Proposals/Memorandum of Understanding/Contract Report**
 - 1. CONSENT - CHILD DEVELOPMENT - Creative Play LA (Districtwide) [NEW]**
 - 2. CONSENT - CHILD DEVELOPMENT - EveryChild California (Districtwide) [Renewal]**

3. **CONSENT - CHILD DEVELOPMENT - Food Service Agreement with Rosemead School District Nutrition Services (Districtwide) [Renewal]**
4. **CONSENT - EDUCATIONAL SERVICES - Aimee Art Productions (Elementary Schools) [RENEWAL]**
5. **CONSENT - EDUCATIONAL SERVICES - BrainPOP (Emma W. Shuey Elementary School) [RENEWAL]**
6. **CONSENT - EDUCATIONAL SERVICES - Carnegie Learning (Emma W. Shuey Elementary School) [RENEWAL]**
7. **CONSENT - EDUCATIONAL SERVICES - Kiwanis Club of Rosemead (Districtwide) [RENEWAL]**
8. **CONSENT - EDUCATIONAL SERVICES - Marcia Brenner Associates, LLC (Districtwide) [RENEWAL]**
9. **CONSENT - EDUCATIONAL SERVICES - Nearpod, Inc. (Districtwide) [RENEWAL]**
10. **CONSENT- NUTRITION & WELLNESS - California State University, Fullerton (Districtwide) [NEW]**
11. **CONSENT - TECHNOLOGY - Follet School Solutions, LLC (Districtwide) [RENEWAL]**

XXIV. SPECIAL REPORTS AND PRESENTATION(S)

A. Presentation on the Unaudited Actuals Financial Report by Dr. Maria C. Rios, Assistant Superintendent, Administrative Services

Dr. Rios presented on the Unaudited Actuals Financial Report and answered questions. See the presentation attached.

XXV. ACTION ITEM(S)

A. ACTION - Confirmation of Next Scheduled Study Session Board Meeting for the Month of October, 2023, as October 19, 2023

That the October 19, 2023 Study Session for the Month of October, 2023, be Approved.

Motion made by: Mr. John Quintanilla

Motion seconded by: Ms. Nancy Armenta

Voting:

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

Mrs. Diane Benitez – Yes

The motion passed by a 5-0 vote.

B. ACTION - Los Angeles County Arts and Culture Advancement Grant (Elementary Schools)

That the Los Angeles County Arts and Culture Advancement Grant, be Approved.

Motion made by: Ms. Nancy Armenta

Motion seconded by: Mrs. Diane Benitez

Voting:

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

Mrs. Diane Benitez – Yes

The motion passed by a 5-0 vote.

C. ACTION - Resolution No. 23-24/01, Authorization to Sign Child Development/Preschool Program Contracts with the California Department of Education for Fiscal Year 2024-2025

That Resolution No. 23-24/01, Authorization to Sign Child Development/Preschool Program Contracts with the California Department of Education of Fiscal Year 2024-2025, be Approved.

Motion made by: Ms. Nancy Armenta

Motion seconded by: Mrs. Diane Benitez

Voting:

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

Mrs. Diane Benitez – Yes

The motion passed by a 5-0 vote.

D. ACTION - Grant Agreement for Child Care Alliance of Los Angeles Quality Start Los Angeles

That the Grant Agreement for Child Care Alliance of Los Angeles Quality Start Los Angeles, be Approved.

Motion made by: Mr. John Quintanilla

Motion seconded by: Mrs. Veronica Pena

Voting:

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

Mrs. Diane Benitez – Yes

The motion passed by a 5-0 vote.

E. ACTION - Use of Developer Fees Collected, 2022-23 Fiscal Year

That the Use of Developer Fees Collected, 2022-2023 Fiscal Year, be Approved.

Motion made by: Ms. Nancy Armenta

Motion seconded by: Mrs. Diane Benitez

Voting:

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

Mrs. Diane Benitez – Yes

The motion passed by a 5-0 vote.

F. ACTION - Use of Education Protection Account (EPA), 2022-2023 Fiscal Year

That the Use of Education Protection Account (EPA), 2022-2023 Fiscal Year, be Approved.

Motion made by: Ms. Nancy Armenta

Motion seconded by: Mr. John Quintanilla

Voting:

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

Mrs. Diane Benitez – Yes

The motion passed by a 5-0 vote.

G. ACTION - Resolution No. 23-24/02, GANN Limit Adoption for the 2023-2024 Fiscal Year

That Resolution No. 23-24/02, GANN Limit Adoption for the 2023-2024 Fiscal Year, be Approved.

Motion made by: Ms. Nancy Armenta

Motion seconded by: Mrs. Veronica Pena

Voting:

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

Mrs. Diane Benitez – Yes

The motion passed by a 5-0 vote.

H. ACTION - Beginning Fund Balance Revisions BA401-BA413, 2023-2024 Fiscal Year

That the Beginning Fund Balance Revisions BA401-BA413, 2023-2024 Fiscal Year, be Approved.

Motion made by: Ms. Nancy Armenta

Motion seconded by: Mrs. Diane Benitez

Voting:

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

Mrs. Diane Benitez – Yes

The motion passed by a 5-0 vote.

I. ACTION - Budget Revision BA414-BA420, 2023-2024 Fiscal Year

That the Budget Revision BA414-BA420, 2023-2024 Fiscal Year, be Approved.

Motion made by: Mrs. Diane Benitez

Motion seconded by: Mr. John Quintanilla

Voting:

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

Mrs. Diane Benitez – Yes

The motion passed by a 5-0 vote.

J. ACTION - 2022-2023 Unaudited Actuals Financial Report

That the 2022-2023 Unaudited Actuals Financial Report, be Approved.

Motion made by: Ms. Nancy Armenta

Motion seconded by: Mrs. Veronica Pena

Voting:

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

Mrs. Diane Benitez – Yes

The motion passed by a 5-0 vote.

K. ACTION - Nomination of Member to the Los Angeles County Committee on School District Organization

No action was taken and the item died due to a lack of a motion.

XXVI. DISCUSSION ITEM(S): None

XXVII. NEW BUSINESS

A. NEW BUSINESS - Exhibit 1 - Matrix for New Business Topics and Follow Up

Superintendent Dr. Ruvalcaba shared the following updates on the matrix:

- Marketing plan - Shared that we are reviewing the current practices and some of the things we want to do going forward. An update will be provided shortly.
- Traffic update - Staff will present the Encinita ASCIP traffic report on September 21st
- Monitoring software - Presented the list of software, features, and associated costs and requested clarification from the Board on next steps. It was the Board's consensus to proceed with an expanded list of features for GoGuardian and Securely to include mobile device, monitoring, filter, audit, and 24/7 safety.
- Focus group with students (CHKS) - Shared that Dr. Fang has started conversations with Dr. Moreno, Muscatel Principal on next steps.
- Proactive model clinical support to students - Shared that Dr. Fang has started conversations with Dr. Moreno, Muscatel Principal on next steps.

Clerk Peña shared the following:

- Wished Dr. Ruvalcaba a speedy recovery.

Trustee Armenta shared the following:

- Requested a multidisciplinary panel related to mental health services similar to the previous virtual presentation to include what parents should look out for and what supports are available to families. The presentation should include both internal staff and external presenters.
 - It was the Board's consensus to proceed with the virtual presentation.

Trustee Quintanilla shared the following:

- Requested for staff to explore the possibility of replacing some of the chain link fencing at all schools. He shared that based on the incident at Encinita this week, it is a great opportunity to replace the chain link fencing to wrought iron.
 - Superintendent Ruvalcaba shared that the replacement of the chain link fencing will be looked at and that the project will be over the bid amount of \$100,000 requiring DSA approval.
- Shared that when he attended some of the Back-to-School Nights he saw the need to replace some student furniture.
 - Assistant Superintendent Rios shared that the District is in the process of forming a committee to start the process and phasing in the replacements. She will provide additional information during the October study session.
- Shared that at Encinita there isn't a water fountain near the Special Education classes and that they need to travel to the MPR to get water.
 - Assistant Superintendent Rios shared that there is one near the field nearby the classes.
 - Mr. Quintanilla is looking for hydration stations near rooms 26, 27, and 28.
 - Dr. Rios also confirmed that each school site received two hydration stations.
 - Dr. Rios shared that the team will look into it as they require electricity and water sources, including DSA approval.
- Shared that the Janson fencing outside the preschool area is low.

Trustee Benítez shared the following:

- Requested for staff to check the flooring in the Janson MPR which are separating near the stage and five MPR benches that have damaged railing underneath the table tops.

XXVIII. PUBLIC COMMENTS ON CLOSED SESSION ITEMS (3 minutes per person or 20 minutes per topic)

XXIX. RECESS TO CLOSED SESSION at ____ p.m.

XXX. CLOSED SESSION

XXXI. ADJOURNMENT OF CLOSED SESSION at _____ p.m.

XXXII. RECONVENE TO OPEN SESSION at _____ p.m.

XXXIII. ANNOUNCEMENT OF ANY ACTION TAKEN IN CLOSED SESSION (if any)

XXXIV. ADJOURNMENT The meeting (be) adjourned at _____ p.m.

That the Adjournment of the September 7, 2023, Board of Trustees meeting by President Esquivel at 9:36 p.m., be Approved.

Motion made by: Ms. Nancy Armenta

Motion seconded by: Mrs. Diane Benitez

Voting:

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

Mrs. Diane Benitez – Yes

The motion carried by a 5-0 vote.

XXXV. NEXT MEETING DATES



Ronald Esquivel, President



Veronica Pena, Clerk



Recognition of
District Advisory Committee & District
English Learner Committee Advisory
Committee Members
September 7, 2023

This year, our parent advisory committees met remotely.

Despite the physical distance, the committee members provided thoughtful feedback about our communication with parents, educational program, mental health supports for students, and strategic plans.

They mastered microphone muting and unmuting, Zoom chat, online polls, and more to share their insight.

We celebrate and thank them tonight.



Encinita Elementary Representatives



Carmen Zapata
DELAC
Representative



Francisca Acabal
DELAC
Representative



Nancy Manuel
DELAC
Representative
(Alternate)

3



Encinita Elementary Representatives



Kristy Rowe
DAC
Representative



Nancy Manuel
DAC
Representative
(Alternate)

4



Janson Elementary Representatives



Erna Chen
DELAC
Representative



Yanna Li
DELAC
Representative



Tina Chen
DELAC
Representative
(Alternate)



Jessica Porras
DELAC
Representative
(Alternate)

5



Muscatel Middle Representatives



Carmen Perez
DELAC
Representative



Bernardita Huertaro
DELAC
Representative



YanFang Ni
DELAC
Representative
(Alternate)



Rocio Hernandez
DELAC
Representative
(Alternate)

6



Muscatel Middle Representatives



Roy Chew
DAC Representative



Perla Heria
DAC Representative



Kristina Magdaluyo
DAC Representative

7



Savannah Elementary Representatives



Leslie Ruelas
DELAC Representative



Alma Bautista
DELAC Representative



Ngan Nguyen
DELAC Representative (Alternate)



Carla Person
DELAC Representative (Alternate)

8



Savannah Elementary Representatives



Kristina Magdaluyo
DAC Representative



Lucy Tellez
DAC Representative



Desiree Martinez
DAC Representative

9



Shuey Elementary Representatives



Dolores Perez Martinez
DELAC Representative



An Tran
DELAC Representative



Thitiya Lortrakool
DELAC Representative (Alternate)

10



Shuey Elementary Representatives



Normalinda Picazo
DAC Representative (Alternate)

11



It is when you give of yourself that you truly give. -Kahlil Gibran

12

Together
MAY WE GIVE
our children
the
roots
grow
AND THE
wings
to fly



Thank You!

Your ideas, questions, feedback, and suggestions help us to better serve our Rosemead District community.

Rosemead School District

2022-23 Unaudited Actuals Report Presentation

September 7, 2023

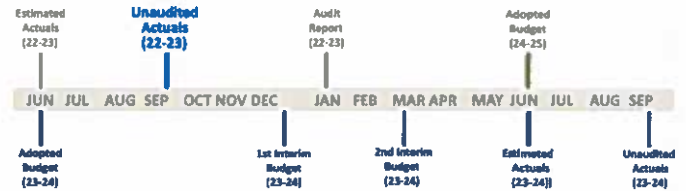


Maria C. Rios, Ed.D., Assistant Superintendent, Administrative Services

2022-23 Unaudited Actuals Report

What are the "Unaudited Actuals"?

- Fiscal Year-end financial statements prepared using the State Account Code Structure (SACS) for all district operated funds
- Report of activities within the funds, identifying unspent or reserves that are carried forward into future years
- Used as a basis for Certified Annual Financial Statement (Audit Report)
- Tool to compare the Estimated Actuals as presented during the 2022-2023 budget adoption process



2022-23 Unaudited Actuals Report

SACS Summary -- General Fund

	2022-23 Estimated Actuals			2022-23 Unaudited Actuals		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
Revenue						
LCFF	\$ 30,088,805		\$ 30,088,805	\$ 29,951,195		\$ 29,951,195
Federal		\$ 5,373,818	\$ 5,373,818		\$ 5,079,047	\$ 5,079,047
Other State	\$ 694,812	\$ 10,469,412	\$ 11,164,244	\$ 692,888	\$ 11,635,096	\$ 12,327,984
Other Local	\$ 283,381	\$ 2,300,313	\$ 2,583,694	\$ (8,920)	\$ 2,293,756	\$ 2,284,836
Total Revenue	\$ 31,066,998	\$ 18,143,543	\$ 49,210,541	\$ 30,635,163	\$ 19,007,809	\$ 49,642,972
Expenditure						
Certified	\$ 12,479,688	\$ 1,181,105	\$ 13,660,793	\$ 12,400,550	\$ 3,649,557	\$ 16,050,107
Classified	\$ 2,896,846	\$ 2,678,163	\$ 5,575,009	\$ 2,973,270	\$ 2,486,208	\$ 5,459,478
Employee Benefits	\$ 5,856,991	\$ 4,051,758	\$ 9,908,749	\$ 5,726,291	\$ 3,929,175	\$ 9,655,466
Books/Supplies	\$ 1,467,611	\$ 2,386,893	\$ 3,854,504	\$ 1,950,190	\$ 2,069,632	\$ 4,019,822
Services and Operations	\$ 3,705,685	\$ 4,631,229	\$ 8,336,914	\$ 2,631,248	\$ 4,248,877	\$ 6,879,125
Capital Outlay		\$ 58,886	\$ 58,886		\$ 56,896	\$ 56,896
Other Outgo		\$ 954,369	\$ 954,369		\$ 291,789	\$ 291,789
Direct Support/Indirect	\$ (62,147)	\$ 463,443	\$ 401,296	\$ (634,656)	\$ 489,002	\$ (145,654)
Total Expenditures	\$ 24,785,142	\$ 18,687,539	\$ 43,472,681	\$ 24,396,892	\$ 17,313,096	\$ 41,709,988
Excess/(Deficiency)	\$ 6,281,856	\$ (553,996)	\$ 5,727,860	\$ 6,238,271	\$ 1,694,713	\$ 7,932,984
Other Financing Sources/Uses						
Transfers In						
Transfers Out/Other Uses						
Contributions	\$ (6,431,141)	\$ (6,431,141)	\$ -	\$ (5,806,130)	\$ 5,806,130	\$ -
Total Other Sources/Uses	\$ (6,431,141)	\$ (6,431,141)	\$ -	\$ (5,806,130)	\$ 5,806,130	\$ -
Net Incr./Decr to Fund Balance	\$ (149,686)	\$ 5,877,345	\$ 5,727,660	\$ 432,141	\$ 7,500,843	\$ 7,932,984
Beginning Balance	\$ 9,995,932	\$ 3,938,204	\$ 13,934,136	\$ 9,995,932	\$ 3,938,204	\$ 13,934,136
Audit Adjustments/Reinvestments						
Ending Balance	\$ 9,846,247	\$ 9,815,549	\$ 19,661,796	\$ 10,428,072	\$ 11,439,047	\$ 21,867,119

2022-23 Unaudited Actuals Report

Timing is everything

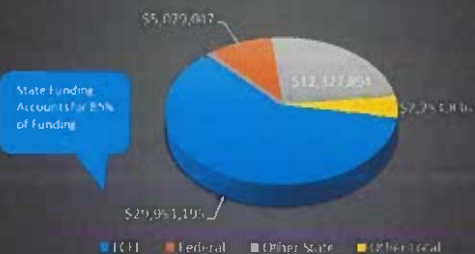
The numbers shown in the financial reports represent a snapshot in time -- June 30th 2023--



With the size, scope, and number of variables at play in the budget, it is a given that if the year-end close were to occur 3 weeks earlier or 3 weeks later, many of these numbers would be significantly different, both upward and downward.

2022-23 Unaudited Actuals Report

Combined General Fund Revenues



SACS Summary -- General Fund

2022-23 Unaudited Actuals Report

	2022-23 Estimated Actuals			2022-23 Unaudited Actuals		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
Revenue						
LCFF	\$ 30,088,805		\$ 30,088,805	\$ 29,951,195		\$ 29,951,195
Federal		\$ 5,373,818	\$ 5,373,818		\$ 5,079,047	\$ 5,079,047
Other State	\$ 694,812	\$ 10,469,412	\$ 11,164,244	\$ 692,888	\$ 11,635,096	\$ 12,327,984
Other Local	\$ 283,381	\$ 2,300,313	\$ 2,583,694	\$ (8,920)	\$ 2,293,756	\$ 2,284,836
Total Revenue	\$ 31,066,998	\$ 18,143,543	\$ 49,210,541	\$ 30,635,163	\$ 19,007,809	\$ 49,642,972

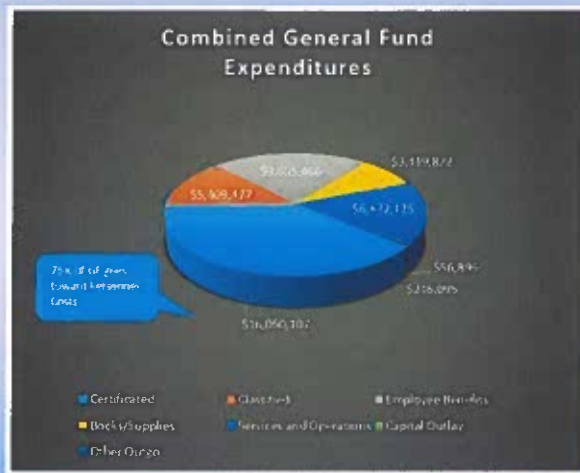
2022-23 Unaudited Actuals Revenue Variances

- Prior year adjustment to LCFF revenue (\$137,210)
- American Rescue Plan and other Federal revenues defer to new year (\$294,771)
- KIT funds cash receipts \$419,594
- Learning Recovery Emergency revenue \$749,139
- Additional local revenues received in current year \$298,858, includes \$121,726 Special Ed pass through funds

Beginning Balance	\$ 9,995,932	\$ 3,938,204	\$ 13,934,136	\$ 9,995,932	\$ 3,938,204	\$ 13,934,136
Audit Adjustments/Reinvestments						
Ending Balance	\$ 9,846,247	\$ 9,815,549	\$ 19,661,796	\$ 10,428,072	\$ 11,439,047	\$ 21,867,119

SACS Summary -- General Fund

SACS Summary -- General Fund



	2022-23 Estimated Actuals			2022-23 Unaudited Actuals		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
Revenue	\$ 30,088,400	\$ 3,979,818	\$ 34,068,218	\$ 29,554,195	\$ 3,879,047	\$ 33,433,242
CEFF						
Federal						
Other State						
Other Local						
Total	\$ 30,088,400	\$ 3,979,818	\$ 34,068,218	\$ 29,554,195	\$ 3,879,047	\$ 33,433,242

2022-23 Unaudited Actuals Expenditure Variances

- Unspent allocations for LCAP, Title I and COVID Relief Funds \$332,307
- Unspent Expanded Learning Program funds \$71,359
- Unused contracts and open purchases for Restricted Routine Maintenance \$251,588
- Unspent state and local grants for extra assignments, instructional supplies, services and other sources \$636,767

Net Incr/Decr to Fund Balance	\$ (149,682)	\$ 5,877,345	\$ 5,727,660	\$ 432,141	\$ 7,500,843	\$ 7,932,984
Beginning Balance	\$ 9,995,912	\$ 1,918,704	\$ 11,914,616	\$ 9,995,912	\$ 1,918,704	\$ 11,914,616
Audit Adjustments/Restatements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Ending Balance	\$ 9,846,230	\$ 9,815,349	\$ 19,661,579	\$ 10,428,072	\$ 11,439,047	\$ 21,867,119



Analysis of the Ending Fund Balance

- The Fund Balance is NOT the equivalent of the District's Checking Account
- It is NOT all cash that can be used for any purpose

Five Components of Fund Balance

- 1) Restricted
- 2) Non Spendable
- 3) Assigned
- 4) Reserve for Economic Uncertainties
- 5) Unassigned

Unaudited Actuals Combined General Fund Balance

Restricted	\$11,439,046.81
Non-Spendable	\$124,875.57
Assignments	
GATE Funds	\$6,513.50
Supplemental and Concentration Grants	\$2,561,042.69
Textbook Adoption	\$824,175.00
Negotiated Settlement from 2022-23	\$1,913,894.00
Declining Enrollment, Deficit Spending and Other Budget Contingencies	\$3,746,269.00
Reserve for Economic Uncertainties	\$1,251,302.62
Unassigned	\$0.00
Total	\$21,867,119.19



Next Steps

September 15, 2023

- 2022-23 Unaudited Actuals

December 15, 2023

- 2023-24 First Interim Report

January 30, 2024

- 2022-23 Audited Financial Report

Deadlines: Education Code (42127 and 42130)

Thank you!



Questions?