

Regular Meeting

03/07/2024 06:30 PM

6:30 P.M. - CALL TO ORDER/OPEN/PUBLIC
SESSION (ZOOM / IN-PERSON)

After the Completion of Open Session -
CLOSED SESSION

7:30 P.M. - OPEN/PUBLIC SESSION (ZOOM /
IN-PERSON)

MEETING MINUTES

AGENDA FOR THE **REGULAR** MEETING OF
THE BOARD OF TRUSTEES OF THE ROSEMEAD SCHOOL DISTRICT

6:30 P.M. - CALL TO ORDER/OPEN/PUBLIC SESSION (ZOOM / IN-PERSON)

After the Completion of Open Session - CLOSED SESSION

7:30 P.M. - OPEN/PUBLIC SESSION (ZOOM / IN-PERSON)

Continuation of Closed Session After the Completion of Open Session Items

This meeting will also be held electronically via Zoom Meetings and in-person capacity.

PARTICIPATION IN-PERSON: Adherence to current Los Angeles County Department of
Public Health protocols:

Rosemead School District

District Office - Board Room

3907 Rosemead Blvd., Rosemead, CA 91770

Tel: (626) 312-2900 x212 | Email: board@rosemead.k12.ca.us

PARTICIPATION VIA TELECONFERENCE/ELECTRONIC:

Zoom Call-In# (346) 248-7799

Zoom Meeting ID# 816 7883 7151

Passcode: 649538

Attendees

Voting Members

Ms. Nancy Armenta, Trustee

Mr. Ronald Esquivel, Trustee

Mrs. Veronica Pena, Trustee

Mr. John Quintanilla, President

Mrs. Diane Benitez, Clerk

Non-Voting Members

Dr. Alejandro Ruvalcaba Ph.D., Superintendent

Dr. Maria Rios Ed.D., Assistant Superintendent, Administrative Services

Dr. Jennifer Fang Ph.D., Assistant Superintendent, Educational Services
Mr. Alejandro Gaeta, Network Administrator
Mrs. Cynthia Bracamonte, Executive Assistant to the Superintendent

I. NOTICES - Public Comments / Speaker's Requests

II. NOTICES

III. Call to Order by _____ at _____ p.m.

President Quintanilla called the meeting to order at 6:30 p.m.

IV. Members Present _____ Members Absent _____

President Quintanilla read the following statement:

The Rosemead School District Board of Trustees will conduct their public meetings in-person along with a virtual Zoom cast. In order to ensure the board's business is heard clearly, we would like to respectfully request for all Zoom attendees to mute their microphones unless you are requested by the Board President to address the Board.

V. MEETING RECORDED

This meeting will be audio and video recorded. Trustees have received background information regarding each agenda item prior to the meeting thus ensuring a thorough review of each item.

VI. APPROVAL OF AGENDA

That the Agenda, be Approved, as Amended.

Motion made by: Mrs. Diane Benitez

Motion seconded by: Mrs. Veronica Pena

Voting:

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

Mrs. Diane Benitez - Yes

The motion passed by a 5-0 vote.

VII. PUBLIC COMMENT ON CLOSED SESSION ITEMS (3 minutes per person or 20 minutes per topic)

Pursuant to Board Bylaw No. 9323, we would like to encourage members of the public to present their views to the Board regarding matters listed in the agenda. At regular meetings of the Board, members of the public may address the Board on agenda items, as well as any other items of concern that fall within the subject matter jurisdiction of the Board of Trustees. If you want to address an agenda item, you have the option of speaking at this time or at the time the item is being discussed by the Board.

Individual speakers shall be allowed three (3) minutes total to address the Board on each agenda or non-agenda item. The Board shall limit the total time for public input on each item to 20 minutes. Please state your name, make your presentation as brief

as possible, and understand that the Board will not engage in a debate with visitors, but you may be given an opportunity for further questions and answers when a specific item is presented in the agenda.

Mrs. Bracamonte shared that there were no submissions received for closed session topics.

VIII. CLOSED SESSION - 6:30 P.M.

IX. RECESS TO CLOSED SESSION at _____ p.m.

President Quintanilla announced that the Board of Trustees would recess the meeting to closed session to consider agenda items A-D, as amended.

President Quintanilla recessed the meeting to closed session at 6:33 p.m.

X. CLOSED SESSION

A. PUBLIC EMPLOYEE (APPOINTMENT, EMPLOYMENT, REASSIGNMENT, EVALUATION, AND DISCIPLINE/DISMISSAL/RELEASE) - pursuant to Government Code Section 54957

Participants: Dr. Alejandro Ruvalcaba, Dr. Maria C. Rios, and Dr. Jennifer Fang

- Middle School Assistant Principal

B. CONFERENCE WITH LABOR NEGOTIATORS - pursuant to Government Code Section 54957.6

- District Negotiators: Dr. Alejandro Ruvalcaba and Dr. Maria C. Rios
- Employee Organization: Rosemead Teachers Association; California School Employees Association and its Rosemead Chapter 9; Management; Confidential; and Unrepresented - Provide direction regarding negotiations

C. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION - pursuant to Government Code Section 54956.9(d)(1)

Participants: Dr. Alejandro Ruvalcaba and Dr. Jennifer Fang:

- Approval/ratification of the November 15, 2023 Settlement Agreement and Release for Student v. Rosemead School District, OAH Case No. 2023100644

D. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION - pursuant to Government Code Section 54956.9(d)(1) (Amendment)

Participants: Dr. Alejandro Ruvalcaba and Dr. Jennifer Fang:

- Approval/ratification of the October 3, 2022 Settlement Agreement and Release for Student v. Rosemead School District, OAH Case No. 22022080017

XI. ADJOURNMENT OF CLOSED SESSION at _____ p.m.

President Quintanilla adjourned closed session at 7:20 p.m.

XII. REGULAR MEETING - 7:30 P.M.

XIII. RECONVENE OPEN SESSION at _____ p.m.

President Quintanilla reconvened the meeting at 7:30 p.m.

XIV. ANNOUNCEMENT OF ANY ACTION TAKEN IN CLOSED SESSION (if any)

President Quintanilla announced that the Board of Trustees took the following actions in closed session:

1. To Approve/Ratify the Final Settlement Agreement and General Release dated November 15, 2023, between Parents and District for Student v. Rosemead School District, OAH Case No. 2023 100644, pursuant to which the District has agreed to fund and provide educational services to the student and the student's parents have released claims against the District, in exchange for educational services as specified in the Agreement.

Motion made by: Ms. Nancy Armenta

Motion seconded by: Mr. Ronald Esquivel

Voting:

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

Mrs. Diane Benitez - Yes

The motion passed by a 5-0 vote.

2. To Approve/Ratify the Amended Settlement Agreement and General Release dated October 3, 2022, between Parents and District for Student v. Rosemead School District, OAH Case No. 22022080017, pursuant to which the District has agreed to fund and provide educational services to the student and the student's parents have released claims against the District, in exchange for educational services as specified in the Agreement.

Motion made by: Ms. Nancy Armenta

Motion seconded by: Mrs. Diane Benitez

Voting:

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes
Mrs. Diane Benitez - Yes

The motion passed by a 5-0 vote.

XV. MEETING RECORDED

This meeting will be audio and video recorded. Trustees have received background information regarding each agenda item prior to the meeting thus ensuring a thorough review of each item.

XVI. PLEDGE OF ALLEGIANCE by: _____

President Quintanilla asked for Rachael Vo to lead the Pledge of Allegiance.

XVII. AWARDS/RECOGNITION VIRTUAL PRESENTATION(S)

1. President Quintanilla congratulated and presented plaques to the following students as the Students of the Month, March 2024: Sofia Ramos, 6th gr. Encinita, Rachael Vo, 6th gr. Janson, Valerie Garcia, 6th gr. Savannah, David Alejandro Garcia, 6th gr. Shuey, Quang Minh Do, 7th gr. Muscatel, and Carmela Di Prima, 8th gr. Muscatel.

2. President Quintanilla congratulated and presented recognition certificates to the following students from the Muscatel Running Team: Abriella Martinez, Alfredo Juarez, Aniken Huynh, Bill Hing, Carmela Di Prima, Chloe Vuong, Gabriel Tovar, Johnny Kha, Jonah Aguirre, Jose Rodriguez, Kathleen Lam, Keenan Nguyen, Khai-Tri Doan, Kimberlee Diep, Kylie Le, Kylie Vuong, Mario Bedia-Zuniga, Natalie Au, Natalie Garcia, Sergio Jimenez, Sofia Nickman, Sydnie Wang, Tyler Nguyen, Venita Ye, and Vinh Pham. He also recognized the following coaches: Melissa Fuentes, Diana Richardson, Jerardo Puente, and Mark Baum.

XVIII. PUBLIC COMMENTS (3 minutes per person or 20 minutes per topic)

President Quintanilla invited Mrs. Julie Diep and the Encinita DLI students for their performance of the 7 Habits song in Mandarin.

President Quintanilla recessed the meeting for a brief break at 8:25 p.m.

President Quintanilla reconvened the meeting at 8:34 p.m.

Mrs. Bracamonte shared that there were three (3) submissions, as follows:

- Debra Boeve
- Diana Richardson
- Cami Case

XIX. SUPERINTENDENT'S REPORT

Superintendent Ruvalcaba shared the following:

- Welcomed everyone in attendance.

- Congratulated the students of the month, the Muscatel running team, the running coaches, and those who supported the team.
- Shared that Mr. Mark Baum was recognized last week with the Golden Apple Award. He added that Mr. Baum is a preferred substitute teacher throughout the district and what distinguishes him from others is his volunteer work with the students. He thanked his wife, Rosemead retired teacher Mrs. Linda Baum, who introduced him as a substitute for our district.
- Congratulated the Mandarin Dual Language Immersion students at Encinita who showcased all the good things happening in the program.
- Thanked the Educational Foundation for the Rosemead School District members, emcee and President Mr. Alex Gaeta, and all the foundation members who made the event possible. He shared that it was a great night filled with lots of fun.
- Thanked our psychologists and Muscatel counselor for their wonderful presentation during the Food for Thought parent workshop on the topic of social emotional well-being and how we can support our students and families.
- Lastly, he thanked the RTA negotiation team for coming to the table with the idea of "we are going to get this done" with the spirit of collaboration. He shared that he has found that sometimes leadership is when the leaders get out of the way.
- Dr. Ruvalcaba shared a message from the Rosemead PTA Council to invite everyone to the Founder's Day celebration next Tuesday, at 6:00 p.m. at Encinita.

XX. BOARD PRESIDENT'S COMMENTS

President Quintanilla shared the following:

- Congratulated the students of the month.
- Congratulated the Muscatel running team and thanked their coaches.
- Attended the Founder's Day events at Encinita, Savannah, and Janson and felt that the programs were very patriotic, with performances by the little ones all the way to the older students.
- Thanked the Educational Foundation members for all their hard work for Casino Night. He gave a shoutout to the Janson team for selling the most tickets and shared that the foundation profited over \$10,000.
- Gave a shout-out to the District for the use of the Catapult program where schools send alerts for their drills. He shared that the practice drills ensure that the teams are ready if something happens. He gave kudos to all the schools.
- Shared that he saw a lot of field trips on the agenda and is happy that the district can provide them as additional memorable experiences for our students.
- Attended the Food for Thought parent workshop at Muscatel and felt it was a great presentation.
- Lastly, he thanked Mrs. Diep and Mrs. Elkins at Encinita for their invitation to read to the students during the Read Across America Week. He was very impressed with the students during his visit.

XXI. BOARD ORAL COMMUNICATIONS

Trustee Peña shared the following:

- Echoed President Quintanilla's sentiments.
- Congratulated the Muscatel Running Team, and stated "keep running" as their shirts stated.
- Congratulated Mark Baum on receiving the Golden Apple Award and thanked him for his hard work and going beyond the classroom.

- Attended the Food for Thought parents meeting via Zoom and thanked Dr. Fang, Hoori Chalian, and Rachael Nicoll for everything they do for students.
- Shared that the performance by the DLI students was beautiful and that she was able to see the DLI program performance on Saturday. She hopes that one day the district is able to kick off a Spanish program at one of the schools.
- Thanked Cami Case and Diana Richardson for speaking during public comments, and that she sees their love and passion to give back to the students. Thanked them for working with Dr. Rios to come to an understanding.

Clerk Benitez shared the following:

- Congratulated the students of the month of March.
- Congratulated the Muscatel running team.
- Appreciated the presentation of the DLI program and thought the students were so cute. She shared that seeing the way the students speak and how fast they learn is amazing.
- Attended the Founder's Day celebrations and enjoyed the student performances. She shared that the schools were full and standing room only. Mrs. Benitez enjoyed seeing that everyone is joining together and leading as a group and hopes to see more events.
- Thanked all the teachers for all their collaboration and everything they do for the students.
- Lastly, she shared that it is nice to see everyone get together, and it is getting back to the family we had before.

Trustee Esquivel shared the following:

- Attended the DELAC/DAC meeting and Food for Thought parent workshop. He felt the chicken served during the Food for Thought session was well seasoned.
- Appreciated the RTA negotiation team for working together with the district to come to an agreement and shared that since he's been on the Board they've always strived to do what's right.
- Congratulated Mark Baum as the recipient of the Golden Apple Award.
- Enjoyed his attendance to some of the Founder's Day programs.
- Congratulated the students of the month for their recognition.
- Congratulated the amazing Muscatel running team.
- Shared his amazement to see all the DLI students speaking Mandarin so fluently. He recently visited some of the DLI classes and was amazed at the conversations with students speaking so fluently.
- Expressed that he is not available to attend the PTA Founder's Day program.
- Lastly, he wished everyone a wonderful St. Patrick's Day.

Trustee Armenta shared the following:

- Congratulated the students of the month recipients and is always so astonished on how articulate and prolific speakers they are. She expressed for them to continue reaching for the stars.
- Shared that the planning for the 2nd Girls' Empowerment conference is moving forward with the event scheduled for Saturday, May 11th. The planning committee is launching the promotion of the t-shirt art contest to all students.

- Expressed that she is glad to see how the running team has flourished and grown in size where each member shows their commitment and dedication. She thanked the teachers who go above and beyond to enrich our students and for their dedication.
- Thanked Dr. Rios and the RTA negotiation team expressed that this is a true example of when you work in concert and have respect for each other. The work is an example of the willingness to work together. Thanked the Director of Fiscal Services, Mrs. Suwen Su for all her hard work. Thanked Dr. Rios for her negotiation skills and Dr. Ruvalcaba for his leadership.
- Wished everyone a wonderful Easter and Spring Break.
- Lastly, she echoed Cami Case's comments and expressed that we are truly blessed because we are not facing the adversities that other districts are currently faced with.

XXII. PUBLIC HEARING(S): None

XXIII. CONSENT AGENDA

That the Consent Agenda, be Approved, as Amended.

Motion made by: Mrs. Veronica Pena

Motion seconded by: Ms. Nancy Armenta

Voting:

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

Mrs. Diane Benitez - Yes

The motion passed by a 5-0 vote.

- A. CONSENT - Personnel Status Report - Certificated and Classified (Amendment 1)**
- B. CONSENT - Purchase Orders of January, 2024 - February, 2024 (on file), and Warrants for Budgeted Expenditures**
- C. CONSENT - Minutes of the January 18, 2024, Board of Trustees' Meeting**
- D. CONSENT - Minutes of the February 1, 2024, Board of Trustees' Meeting**
- E. CONSENT - Minutes of the February 15, 2024, Board of Trustees' Meeting**
- F. CONSENT - Donation Report**
- G. CONSENT - Declaration of Surplus Vehicle(s) (Maintenance and Operations)**
- H. CONSENT - Obsolete Technology - Savannah Elementary School**
- I. CONSENT - Service/Consultant Proposals/ Bid Awards/ Memorandum of Understanding/Contract Report**
 - 1. CONSENT - ADMINISTRATIVE SERVICES - CL Consulting, Inc. (Districtwide) [AMENDMENT]**
 - 2. CONSENT - CHILD DEVELOPMENT - CodeCampus, LLC (Districtwide) [RENEWAL]**

3. **CONSENT - EDUCATIONAL SERVICES - Finn Partners, Inc. (Savannah Elementary School) [NEW]**
4. **CONSENT - EDUCATIONAL SERVICES - Fireplace, Inc. (Smore) (Savannah Elementary School) [NEW]**
5. **CONSENT - EDUCATIONAL SERVICES - Studio 1 Distinctive Portraiture (Encinita Elementary School) [NEW]**
6. **CONSENT - NUTRITION & WELLNESS - University of New England (Districtwide) [NEW]**
7. **CONSENT - SPECIAL EDUCATION AND STUDENT SUPPORT SERVICES - C & C Language Service Company (Districtwide) [AMENDMENT]**
8. **CONSENT - SPECIAL EDUCATION AND STUDENT SUPPORT SERVICES - Institute for the Redesign of Learning - Almansor Academy/Westmoreland Academy (Districtwide) [RENEWAL]**
9. **CONSENT - SUPERINTENDENT'S OFFICE - American Association of School Administrators (AASA) [RENEWAL]**
10. **CONSENT - SUPERINTENDENT'S OFFICE - California Association of Latino Superintendents and Administrators (CALSA) [RENEWAL]**
11. **CONSENT - TECHNOLOGY - Raptor Technologies (Districtwide) [NEW]**

J. **CONSENT - Updated Policies - 2nd Reading (from 1/18/2024)**

K. **CONSENT - Updated Policies - 2nd Reading (from 2/1/2024)**

XXIV. SPECIAL REPORTS AND PRESENTATION(S)

- A. **Presentation on the Second Interim Report, by Dr. Maria C. Rios, Assistant Superintendent, Administrative Services**

Assistant Superintendent Dr. Rios presented the Second Interim Report and answered questions. See the presentation attached.

XXV. ACTION ITEM(S)

- A. **ACTION - Confirmation of Next Scheduled Study Session Board Meeting for the Month of April, 2024, as April 18, 2024**

That the Board of Trustees Cancel the Next Scheduled Study Session for the Month of April, 2024, as April 18, 2024, be Approved.

Motion made by: Ms. Nancy Armenta

Motion seconded by: Mr. Ronald Esquivel

Voting:

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

Mrs. Diane Benitez - Yes

The motion passed by a 5-0 vote.

B. ACTION - Resolution No. 23-24/04, Elimination of Certain Classified Positions Due to Expiration of a Specially Funded Program

That Resolution No. 23-24/04, Elimination of Certain Classified Positions Due to Expiration of a Specially Funded Program, be Approved.

Motion made by: Ms. Nancy Armenta

Motion seconded by: Mr. Ronald Esquivel

Voting:

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

Mrs. Diane Benitez - Yes

The motion passed by a 5-0 vote.

C. ACTION - 2024 California School Boards Association (CSBA) Delegate Assembly Election

That a Vote be Cast for Mr. Jeffrey De La Torre, as a Candidate for the 2024 California School Boards Association (CSBA) Delegate Assembly Election, be Approved.

Motion made by: Mr. John Quintanilla

Motion seconded by: Mr. Ronald Esquivel

Voting:

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

Mrs. Diane Benitez - Yes

The motion passed by a 5-0 vote.

D. ACTION - Second Interim Financial Report for 2023-2024

That the Second Interim Financial Report for 2023-2024, be Approved.

Motion made by: Ms. Nancy Armenta

Motion seconded by: Mrs. Diane Benitez

Voting:

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

Mrs. Diane Benitez - Yes

The motion passed by a 5-0 vote.

XXVI. DISCUSSION ITEM(S)

A. DISCUSSION - Review Updated Policies - 1st Reading

Superintendent Ruvalcaba presented the updated draft policies for a first reading and shared that they will be returned to the board for action at the next meeting.

XXVII. NEW BUSINESS

A. NEW BUSINESS - Exhibit 1 - Matrix for New Business Topics and Follow Up

Superintendent Ruvalcaba shared the following updates to the Matrix:

- Requested for the line items: Traffic Concerns and Additional Entry Points for schools entry, be combined on the Matrix.
 - The Board agreed to the combination of topics.
 - Dr. Rios shared the meeting with Mr. Kim was very productive, and the team was able to clarify the Board's direction for the City to evaluate the traffic patterns around the schools.
 - Superintendent Ruvalcaba shared that the City clarified that they do not have a "Traffic Engineer" on staff and wouldn't give official recommendations on traffic flows. They instead would subcontract with TransTech to conduct traffic surveys. The City's engineer gave a general recommendation that if the district wants to mitigate traffic flow they need to separate entry and exit points.
 - The cost of a traffic engineer would be approximately \$10,000 for each school site. He added that when construction is being completed a traffic flow recommendation is also warranted.
 - At Shuey, there is only one street and no separate entry point as a result of the layout of the campus vs. the street.
 - At Muscatel, there are currently three entry points on the front, and we could consider opening a back gate for entry off of Muscatel Ave; however, students will enter onto the field.
 - At Encinita, the street is filled with heavy traffic, and it is not a good idea to open another gate.
 - At Savannah, we already have two gates open.
 - At Janson, if we opened the gate by the front office, then that would allow for an entry point away from the back drive-in gate. We can have a conversation with Principal Conde to see if this is something we can adjust to. The other option would be to reach out to TransTech to see if they can conduct an official report. The report would provide recommendations with options to mitigate traffic. The City confirmed that the opening of the front gate at Janson wouldn't require any changes to signage or curbs.
 - Superintendent Ruvalcaba added that ASCIP survey reports give the district a recommendation to reduce the liability on the district, that the current front gate is pretty narrow and the area will be reconfigured, and answered questions regarding the early morning drop off program. He added that the district requested from the City the old traffic studies that were conducted years back, and they are attempting to locate them.
 - Concerns about parents' early morning student drop off at exterior gates were discussed. Superintendent Ruvalcaba will work with principals to better advertise the morning drop-off program through the district to ensure students are not left unsupervised. It was suggested that the district conduct psycho-education to formalize the process, invite Officer

Farley to address the dangers, and streamline the sign-up process for the early morning drop off program. It was suggested that the old district traffic safety video be resurfaced to be played during school events, and to work with the students to teach them what not to do, and they will help their parents. It was suggested that the district share the traffic video on the website.

- Computer software - Superintendent Ruvalcaba shared that Mr. Gaeta is in touch with two companies that will give us a free license to pilot their products. The products will be tested by two teachers.
- Healthy Kids Survey - Superintendent Ruvalcaba shared that on Monday, March 4th, West Ed staff hosted a listening circle which included the proactive model topic with students and parents. Dr. Fang will share more on that in the weekly update. This topic will be combined with the Proactive model topic on the matrix.
- Proactive model - Superintendent Ruvalcaba shared that on Monday, March 4th, West Ed staff hosted a listening circle which included the proactive model topic with students and parents. Dr. Fang will share more on that in the weekly update.
- Research mobile bleachers - Superintendent Ruvalcaba shared that the cost was provided in the weekly update. The concern is storage, as it is a liability during field use and will also obstruct the area that is used for PE as classroom space. He explained that the bins we currently have will be used to store the supplies for the summer projects.
 - After Board discussion, it was the Board's consensus to hold off on the purchase.

Trustee Armenta shared the following:

- Shared that she would like to see Jeanette Fruta from Mariposa Alliance, who provides psychological and social-economic services, during a future Board meeting. The services provided by Mariposa Alliance include mental health support, preschool, victims of domestic violence support, etc.
 - It was the Board's consensus to move forward with a presentation on services provided by Mariposa Alliance.

Trustee Peña shared the following:

- Inquired how often the district replaces the teacher's laptops/tablets. Also, how does staff make the request, via an IT ticket?
 - Network Administrator Gaeta shared that it is on a cycle of roughly every 5 years and that the team is working on including the cycle refresh in the future tech plan. He shared that a tech ticket is submitted, and the device is evaluated. If the repair exceeds the cost of the device, a replacement is deemed necessary. If the repair is minor, the device is sent out for repair.
 - Superintendent Ruvalcaba shared that anyone seeking assistance with their devices should reach out to their principals.
 - Assistant Superintendent Fang shared that the team is looking at iPads to replace document cameras.
- Inquired regarding the status of a Spanish Dual Language Immersion program.
 - Superintendent Ruvalcaba shared that the team sent out two digital surveys to families, resulting in low or no interest. The team followed up with a paper survey sent home to all families that was translated.

- Assistant Superintendent Fang shared that they received 55 completed surveys, with 53 stating "NO" or not interested, from families who have no incoming Kindergarten children. There were two positive responses that said "YES" with Kindergarten children. Dr. Fang shared that there is great interest in having a Spanish DLI program for the upper grades and that parents of upper grade students know the benefits of being multilingual and multi-literate.
- Superintendent Ruvalcaba shared that mirroring the way the Mandarin program, which started organically, with an afterschool club would Savannah in hopes that the interest would grow overtime. He shared that the district would continue conversations with Dr. Zuniga from El Monte Union High School District.

President Quintanilla shared the following:

- Inquired whether other topics are offered to students, such as coding, etc.
 - Dr. Fang shared that Dr. Ruvalcaba has encouraged each school site to look at signature programs for their campuses and that the district is working on having a steam lab at each site, giving each student steam & project management experience, alongside simple coding. The Superintendent shared that the district needs to have teachers buy in and also be very methodical. Dr. Fang shared that there are 1-2 teachers already teaching robotics and that there will be a robotics event using Legos on April 17th. Invitations will be sent to the Board for the event.
- Requested for the Muscatel running club video to be posted on the website.
 - Superintendent Ruvalcaba confirmed that it would be posted.
- Requested if the Board can look at a different method for the ASES lottery.
 - After discussion, it was the Board's consensus to explore other ways to handle the registration.
 - Superintendent Ruvalcaba shared that the team will look at different options and how other districts conduct their ASES lottery.

XXVIII. ACTION ITEM(S) (Amendment)

A. ACTION - EDUCATIONAL SERVICES - American Heart Association, Inc. (Savannah Elementary School) [NEW]

That the Contract with American Heart Association, Inc. for Savannah Elementary School, be Approved.

Motion made by: Ms. Nancy Armenta

Motion seconded by: Mrs. Veronica Pena

Voting:

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

Mrs. Diane Benitez - Yes

The motion passed by a 5-0 vote.

XXIX. PUBLIC COMMENTS ON CLOSED SESSION ITEMS (3 minutes per person or 20 minutes per topic)

The Board of Trustees adjourned and completed the closed session agenda at 7:20 p.m. Items XXIX. Public Comments on Closed Session Items through XXXIV. Announcement of Any Action Taken in Closed Session were not required.

XXX. RECESS TO CLOSED SESSION at ____ p.m.

XXXI. CLOSED SESSION

XXXII. ADJOURNMENT OF CLOSED SESSION at ____ p.m.

XXXIII. RECONVENE TO OPEN SESSION at ____ p.m.

XXXIV. ANNOUNCEMENT OF ANY ACTION TAKEN IN CLOSED SESSION (if any)

XXXV. ADJOURNMENT The meeting (be) adjourned at ____ p.m.

President Quintanilla adjourned the March 7, 2024, Board of Trustees Meeting at 10:30 p.m., be Approved.

Motion made by: Ms. Nancy Armenta

Motion seconded by: Mrs. Diane Benitez

Voting:

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes


Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

Mrs. Diane Benitez - Yes

The motion passed by a 5-0 vote.

XXXVI. NEXT MEETING DATES



John Quintanilla, President



Diane Benitez, Clerk

Student of the Month Awards

March 2024



Encinita Elementary School Sofia Ramos

Sofia is a part of Encinita's student lighthouse team which is in charge of organizing, hosting, and leading monthly assemblies for students and families. She is also a part of Encinita's student action team, composed of 3 of Encinita's top leaders who desire to make a positive impact in their community. Sofia has perfect scores in every subject. She is able to complete her weekly opinion essay in less than one hour. When asked what book she would like to read, she responded, "I want to read a book about a 6th grader who changes the world". Sofia is a student that inspires and gives hope to the adults around her. We are so proud of you Sofia, and we can't wait to see you change the world.

—Dr. Nguyen and Ms. Kong, 6th gr Teachers



6th grade



Mildred B. Janson Elementary School Rachael Vo

The 6th grade teachers of Mildred B. Janson Elementary School are proud to recognize Rachael Vo as Student of the Month for the month of March. Rachael is an excellent student who continually shows her use of the 7 Habits through her efforts in doing her work and looking for new challenges throughout the school day. She works well with others and consistently turns in quality work. Rachael is a respectful and considerate person who is an excellent role model for those around her. Mildred B. Janson Elementary School and the 6th grade teachers are proud to select Rachael Vo as Student of the Month for March and congratulate Rachael on her accomplishments this year.

—Mr. Aguilar, Mrs. Hua, and Mrs. Gonzales, 6th gr Teachers



6th grade



Savannah Elementary School Valerie Garcia

Valerie Garcia is a wonderful 6th grade student. She is proficient on the iReady Reading and Math Diagnostic Tests, and she is an academic honor roll student. Valerie is a great helper in class and she pushes herself to do things out of her comfort zone. For example, Valerie will be one of the featured dancers in Savannah's Leadership Day program showing how ECELA's accent on dance has affected Savannah's student population. Among her other talents, Valerie plays the recorder well and she is a good artist. She is a member of Savannah's Student Lighthouse Team and she hopes to be one of the MC's in our program. Congratulations, Valerie, for being such a great leader by using the 8 Habits at school and at home. We are very proud of you!

—Ms. Wong and Ms. Arreola, 6th gr Teachers



6th grade



Emma W. Shuey Elementary School David Alejandro Garcia

David Garcia is our choice for Shuey's 6th Grade Academic Student of the Month. David actively engages and participates during class. He goes above and beyond on all of his assignments, producing exceptional work. He is an amazing artist. He works hard during and after school on iReady and AR to meet his goals. He is reading at the 10th grade level based on his STAR AR reading assessment. David is a true joy to have in class and well deserving of Shuey's 6th Grade Academic Student of the Month. We look forward to his future successes.

—Mrs. Almaraz, Ms. Pettus, and Ms. Shotka, 6th gr Teachers



6th grade



Muscatel Middle School Quang Minh Do

Minh is the perfect candidate for student of the month based on his character, work habits, and mathematical achievements. Everyday Minh enters the classroom with a cheerful attitude and is prepared to learn. He is eager to participate and is respectful of everyone around him. Minh has turned in every assignment on time and always gives his best effort. He has mastered all concepts he's been taught and scored above the benchmark level on STAR math assessments. Minh will definitely be recommended for the summer bridge class so he can get a year ahead in math.

—Mrs. Richardson, Math Teacher



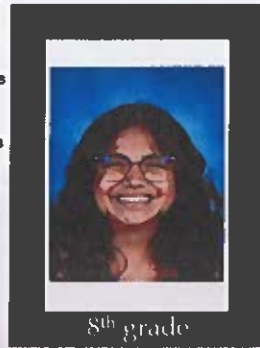
7th grade



Muscatel Middle School Carmela Di Prima

I am writing this letter to highlight a few great things about Carmela Di Prima in my math class. Throughout the school years, she has always been very diligent and sharply focused in class. Every time she comes to class she comes with a vibrant personality and a great smile which puts me in a good mood as well. I have given lots of assignments throughout the semester and she has done them all. In addition, she has also performed exceedingly well on just about every quiz or exam I have given her. This reflects her serious commitment to her academic career here at Muscatel. Carmela, I want to convey my appreciation for being such a stellar student in my class. Hence, I hereby acclaim Carmela Di Prima for the "Student of the Month."

~Mr. Christopher Vo, Math Teacher





2023-2024 RUNNING TEAM

Half-Marathon



Abriella Martinez



Alfredo Juarez



Aniken Huynh



Bill Hing



Carmela Di Prima

2

Half-Marathon



Chloe Vuong



Gabriel Tovar



Johnny Kha



Jonah Aguirre



Jose Rodriguez

3

Half-Marathon



Kathleen Lam



Keenan Nguyen



Khai-Tri Doan



Kimberlee Diep



Kylie Vuong

4

Half-Marathon



Kylie Le



Mario Bedia-Zuniga



Natalie Au



Natalie Garcia



Sergio Jimenez

5

Half-Marathon



Sofia Nickman



Sydnie Wang



Tyler Nguyen



Venita Ye



Vinh Pham

6



Coaches & Volunteers

**Melissa
Fuentes,
Coach**

**Diana
Richardson,
Coach**

**Jerardo
Puentes,
Coach**

**Mark
Baum,
Coach**



thought to you by: <https://www.1000.org>

thought to you by: <https://www.1000.org>

2023-24 Second Interim Budget

March 7, 2024

Presented By: Maria C. Rios, Ed.D., Assistant Superintendent, Admin Services

January Governor's Proposal Recap

The Governor's Budget Proposal reflects:

- Budget shortfall, due largely to the 2022 tax collections well below the budget's assumptions
- Unclear solution to mitigate shortfall which creates a risk for LEAs

Enrollment and Average Daily Attendance (ADA)

Projection	2023-24	2024-25	2025-26
Enrollment	2,299.00	2,269.00	2,239.00
P2 ADA	2,216.01	2,187.09	2,158.18
ADA Change	15.92	-28.92	-28.91
% Change in ADA	.72%	-1.31%	-1.32%

Enrollment to ADA Trend



LOCAL CONTROL FUNDING FORMULA (LCFF)

LCFF Sources:	2023-24	2024-25	2025-26
Funded Cost of Living (COLA)	8.22%	0.76%	2.73%
Free & Reduce, EL, Foster Youth Count	1,822	1,798	1,774
Funded ADA	2,261.02	2,222.11	2,201.17
% Unduplicated Count to Enrollment	79.25%	79.25%	79.25%
Average LCFF funding per ADA	\$14,055	\$14,188	\$14,593

Base Grant Funding

Grandy Level	2022-23 Base	2023-24 COLA 8.22%	2023-24 Base	2024-25 COLA 0.76%	2024-25 Base	2025-26 COLA 2.73%	2025-26 Base
K-3	\$9,166	\$753	\$9,919	\$75	\$9,994	\$273	\$10,267
4-6	\$9,304	\$765	\$10,069	\$77	\$10,146	\$277	\$10,423
7-8	\$9,580	\$787	\$10,367	\$79	\$10,446	\$285	\$10,731

Supplemental and Concentrated Grants

Supplemental & Concentration	2023-24	2024-25	2025-26
SC Grants	6,603,000	6,560,843	6,712,478
15% Concentration Add-on	853,935	849,885	872,661
Total	7,456,935	7,410,728	7,585,139

RSD Assumptions for Multi Year Projections

Assumptions	2023-24	2024-25	2025-26
Cost of Living Adjustment	8.22%	.76%	2.73%
Average LCFP Funding per ADA	\$14,055	\$14,188	\$14,593
Unduplicated %	79.25%	79.25%	79.25%
Supplemental/ Concentrated Grant (including 15% add-on)	\$7,45,935	\$7,410,728	\$7,585,139
Enrollment	2,299	2,269	2,239
Projected P2 ADA	2,216	2,187	2,158
Change in ADA	15.92	-28.92	-28.91
Step and Column Increases	Included	Included	Included
Lottery (Unrestricted)	\$166,256	\$166,646	\$164,472
Lottery (Restricted)	\$408,713	\$409,672	\$404,326

2023-24 General Fund Budget

	Unrestricted	Restricted	Total
Beginning Balance	\$10,428,072	\$11,439,046	\$21,867,119
Total Revenues	\$32,944,628	\$15,485,016	\$48,430,444
Total Expenditures including Other Outgo	\$26,019,592	\$24,207,586	\$50,227,160
Total Contributions and Transfers In	(\$7,475,367)	\$7,475,367	\$0
Change in Fund Balance	(\$550,331)	(\$1,246,385)	(\$1,796,716)
Projected Ending Fund Balance	\$9,926,122	\$10,141,618	\$20,067,740

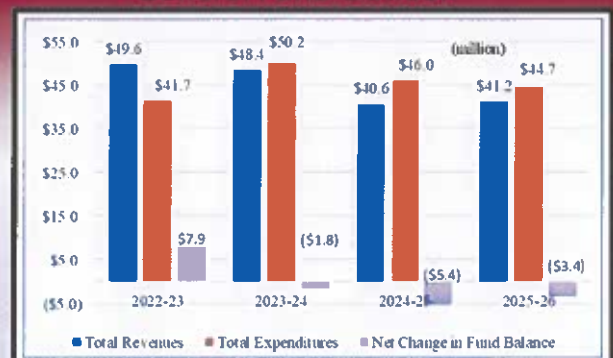
Multi Year Projections Unrestricted General Fund

	2023-24	2024-25	2025-26
Beginning Balance	\$10,476,453	\$9,926,122	\$7,833,188
Revenues	\$31,781,639	\$31,526,399	\$32,122,041
Expenditures	\$26,019,592	\$27,188,834	\$27,546,994
Contributions & Transfers In	(\$7,475,367)	(\$7,498,344)	(\$7,696,646)
Surplus/(Deficit)	(\$550,331)	(\$2,092,934)	(\$2,122,472)
Ending Balance	\$9,926,122	\$7,833,188	\$5,710,716
Non Spendable Balances	\$128,876	\$128,876	\$128,876
Assigned Balances	\$8,294,429	\$6,327,302	\$4,246,223
Reserve for Economic Uncertainties	\$1,506,817	\$1,381,010	\$1,339,617

Statutory Rates

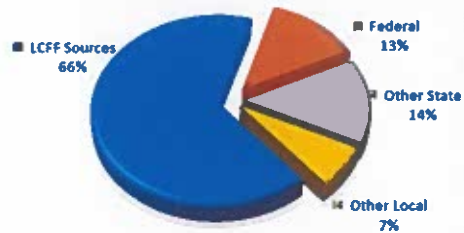
Statutory Rates	2023-24	2024-25	2025-26
STRS Employer Rate	19.10%	19.10%	19.10%
PERS Employer Rate	26.68%	27.80%	28.50%
OASDI	6.20%	6.20%	6.20%
MEDICARE	1.45%	1.45%	1.45%
SUI	0.05%	0.05%	0.05%
Workers Comp.	2.93%	3.02%	3.11%

General Fund Outlook



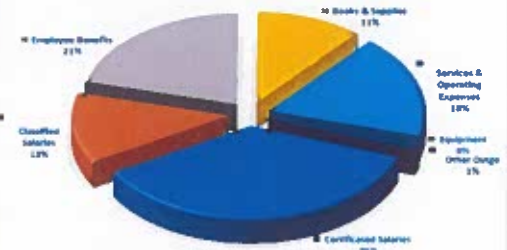
General Fund Revenue Sources

GENERAL FUND REVENUE - \$48.4 M



General Fund Expenditures

GENERAL FUND EXPENDITURE - \$50.2 M



Expenditures

- Negotiate settlement for all bargaining units
- Professional Development Days (4 days for RTA and 6 days for CSEA)
- Step and Column cost
- Increase in CalPERS
- Worker's Compensation
- Increase in materials/supplies/services



Next Steps

State Level

- Budget Committee Hearings
- Next Update – May Revision

Rosemead School District

- Second Interim Report due to LACOE by March 17, 2024
- Presentation of budget and LCAP on June 20, 2024
- Approval of adopted budget and LCAP on June 27, 2024



THANK YOU!

QUESTIONS?



2023-24 Second Interim Budget

March 7, 2024

Presented By: Maria C. Rios, Ed.D., Assistant Superintendent, Admin Services

January Governor's Proposal Recap

The Governor's Budget Proposal reflects:

- Budget shortfall, due largely to the 2022 tax collections well below the budget's assumptions
- Unclear solution to mitigate shortfall which creates a risk for LEAs

Enrollment and Average Daily Attendance (ADA)

Projection	2023-24	2024-25	2025-26
Enrollment	2,299.00	2,269.00	2,239.00
P2 ADA	2,216.01	2,187.09	2,158.18
ADA Change	15.92	-28.92	-28.91
% Change in ADA	.72%	-1.31%	-1.32%

Enrollment to ADA Trend



LOCAL CONTROL FUNDING FORMULA (LCFF)

LCFF Sources:	2023-24	2024-25	2025-26
Funded Cost of Living (COLA)	8.22%	0.76%	2.73%
Free & Reduce, EL, Foster Youth Count	1,822	1,798	1,774
Funded ADA	2,261.02	2,222.11	2,201.17
% Unduplicated Count to Enrollment	79.25%	79.25%	79.25%
Average LCFF funding per ADA	\$14,055	\$14,188	\$14,593

Base Grant Funding

Grade Level	2022-23 Base	2023-24 LCFF % 8.22%	2023-24 Base	2024-25 LCFF % 0.76%	2024-25 Base	2025-26 LCFF % 2.73%	2025-26 Base
K-3	\$9,166	\$753	\$9,919	\$75	\$9,994	\$273	\$10,267
4-6	\$9,304	\$765	\$10,069	\$77	\$10,146	\$277	\$10,423
7-8	\$9,580	\$787	\$10,367	\$79	\$10,446	\$285	\$10,731

Supplemental and Concentrated Grants

Supplemental & Concentration	2023-24	2024-25	2025-26
SC Grants	6,603,000	6,560,843	6,712,478
15% Concentration Add-on	853,935	849,885	872,661
Total	7,456,935	7,410,728	7,585,139

RSD Assumptions for Multi Year Projections

Assumptions	2023-24	2024-25	2025-26
Cost of Living Adjustment	8.22%	.76%	2.73%
Average LCFF Funding per ADA	\$14,055	\$14,188	\$14,593
Unduplicated %	79.25%	79.25%	79.25%
Supplemental/ Concentrated Grant (Including 15% add-on)	\$7,45,935	\$7,410,728	\$7,585,139
Enrollment	2,299	2,269	2,239
Projected P2 ADA	2,216	2,187	2,158
Change in ADA	15.92	-28.92	-28.91
Step and Column Increases	Included	Included	Included
Lottery (Unrestricted)	\$166,256	\$166,646	\$164,472
Lottery (Restricted)	\$408,713	\$409,672	\$404,326

2023-24 General Fund Budget

	Unrestricted	Restricted	Total
Beginning Balance	\$10,428,072	\$11,439,046	\$21,867,119
Total Revenues	\$32,944,628	\$15,485,816	\$48,430,444
Total Expenditures including Other Outgo	\$26,019,592	\$24,207,586	\$50,227,160
Total Contributions and Transfers In	(\$7,475,367)	\$7,475,367	\$0
Change in Fund Balance	(\$550,331)	(\$1,246,385)	(\$1,796,716)
Projected Ending Fund Balance	\$9,926,122	\$10,141,618	\$20,067,740

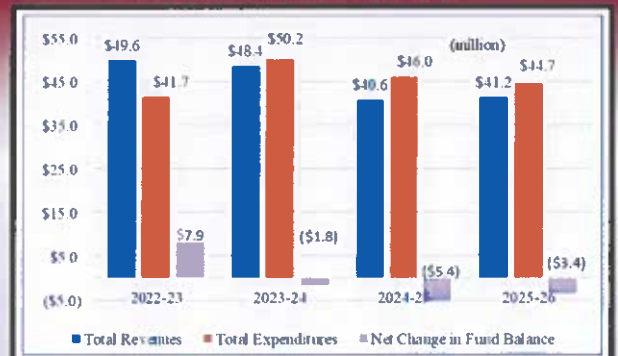
Multi Year Projections Unrestricted General Fund

	2023-24	2024-25	2025-26
Beginning Balance	\$10,476,453	\$9,926,122	\$7,833,188
Revenues	\$31,781,639	\$31,526,399	\$32,122,041
Expenditures	\$26,019,592	\$27,188,834	\$27,546,994
Contributions & Transfers In	(\$7,475,367)	(\$7,498,344)	(\$7,696,646)
Surplus/(Deficit)	(\$550,331)	(\$2,092,934)	(\$2,122,472)
Ending Balance	\$9,926,122	\$7,833,188	\$5,710,716
Non-Spendable Balances	\$128,876	\$128,876	\$128,876
Assigned Balances	\$8,294,429	\$6,327,302	\$4,246,223
Reserve for Economic Uncertainties	\$1,506,817	\$1,381,010	\$1,339,617

Statutory Rates

Statutory Rates	2023-24	2024-25	2025-26
STRS Employer Rate	19.10%	19.10%	19.10%
PERS Employer Rate	26.68%	27.80%	28.50%
OASDI	6.20%	6.20%	6.20%
MEDICARE	1.45%	1.45%	1.45%
SUI	0.05%	0.05%	0.05%
Workers Comp.	2.93%	3.02%	3.11%

General Fund Outlook



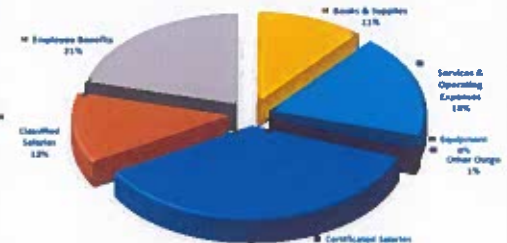
General Fund Revenue Sources

GENERAL FUND REVENUE - \$48.4 M



General Fund Expenditures

GENERAL FUND EXPENDITURE - \$50.2 M



Expenditures

- Negotiate settlement for all bargaining units
- Professional Development Days (4 days for RTA and 6 days for CSEA)
- Step and Column cost
- Increase in CalPERS
- Worker's Compensation
- Increase in materials/supplies/services



Next Steps

State Level

- Budget Committee Hearings
- Next Update – May Revision

Rosemead School District

- Second Interim Report due to LACOE by March 17, 2024
- Presentation of budget and LCAP on June 20, 2024
- Approval of adopted budget and LCAP on June 27, 2024



THANK YOU!

QUESTIONS?

