

Board of Trustees Set the Special Session Meeting on Thursday, June 1, 2017 Start Time

Minutes: That the Board of Trustees set the Special Session Meeting on Thursday, June 1, 2017 Start Time at 6:30 p.m., **be approved.**

<u>Motion made by:</u>	Mr. Esquivel	<u>Seconded by:</u>	Ms. Armenta
<u>Votes:</u>	Ms. Armenta	Mrs. Harmon	Yes
	Mr. Esquivel	Mr. Quintanilla	Yes

NEW BUSINESS

President John Quintanilla asked each Trustee and the Superintendent to report any new business:

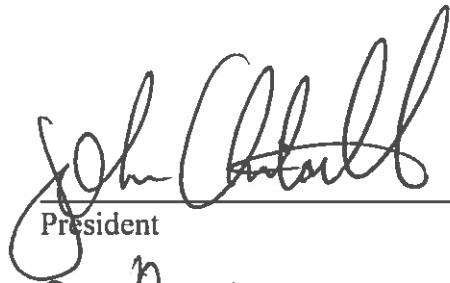
There was none.

ADJOURNMENT:


Minutes: That the meeting on May 18, 2017, **be adjourned** at 9:56 p.m.

<u>Motion made by:</u>	Mr. Esquivel	<u>Seconded by:</u>	Ms. Armenta
<u>Votes:</u>	Ms. Armenta	Mrs. Harmon	Yes
	Mr. Esquivel	Mr. Quintanilla	Yes

Signed,



President



Clerk

**ROSEMEAD SCHOOL DISTRICT
BOARD OF TRUSTEES' MEETING MINUTES**

May 18, 2017

The Board of Trustees of the Rosemead School District met in a regular meeting on Thursday, May 18, 2017, in the District Office – Board Room at Rosemead School District, 3907 Rosemead Blvd., Rosemead, California at 6:30 p.m.

President Mr. John Quintanilla called the meeting to order at 6:33 p.m. Trustees present included: Mr. Ronald Esquivel, Mr. John Quintanilla, Mrs. Rhonda Harmon, and Ms. Nancy Armenta.

PUBLIC COMMENT ON CLOSED SESSION ITEMS

There were none.

RECESS TO CLOSED SESSION: President Quintanilla began Closed Session at 6:33 p.m.

CLOSED SESSION

1. Conference with Labor Negotiators
2. Personnel Actions – Appointment, Employment, Evaluation, and Discipline/Dismissal/Release - GC§54957

RECESS OF CLOSED SESSION, RECONVENE TO OPEN SESSION, AND ANNOUNCEMENT OF ANY ACTION TAKEN IN CLOSED SESSION (if any)

President Quintanilla recessed closed session at 6:52 p.m. and reconvened the meeting to open session at 7:30 p.m. and announced that the Board of Trustees took no action in closed session.

PLEDGE OF ALLEGIANCE

President Quintanilla invited Mrs. Deborah Lawrence to lead the Pledge of Allegiance to the Flag of the United States of America.

INTRODUCTION OF DISTRICT PERSONNEL

1. Superintendent Enomoto-Perez was also present. Other *District personnel and guests* in attendance who legibly signed the register were: Carol Mahoney, Deborah Lawrence, Jerry Puente, John Baracy, John Lovato, Karen Carr, Lee Wang, Nadine Wilcox, Shaunna Homann, and Teresa Cano.

AWARDS PRESENTATION:

There were none.

PUBLIC HEARING:

1. 2016-2017 Tentative Agreement for Salary, California School Employees Association (CSEA), and its Chapter #9, and the Rosemead School District, 2016-2017 (Salary Settlement Includes Unrepresented Employees), and Memorandums of Understanding Regarding the 2016-2017 Early Retirement Declaration Incentive and Cafeteria Assistant I Positions

President Quintanilla opened the Public Hearing for the 2016-2017 Tentative Agreement for Salary, California School Employees Association (CSEA), and its Chapter #9, and the Rosemead School District, 2016-2017 (Salary Settlement Includes Unrepresented Employees), and Memorandums of Understanding Regarding the 2016-2017 Early Retirement Declaration Incentive and Cafeteria Assistant I Positions. There were no comments.

2. Proposed Submittal of a Bonding Capacity Waiver Request to the California State Board of Education

President Quintanilla opened the Public Hearing for Proposed Submittal of a Bonding Capacity Waiver Request to the California State Board of Education. There were no public comments.

SUPERINTENDENT'S REPORT

Superintendent Enomoto-Perez addressed the following topics:

- Mrs. Deborah Lawrence, Child Development Administrative Intern provided an update to the Board of Trustees regarding the Child Development Annual Report on the agenda.
- Mrs. Karen Carr, Coordinator of Migrant Education provided an update to the Board of Trustees regarding the Migrant Education Program and handed out a program executive summary that includes the different components of the plan. The program collaborates with the parents and the memorandum of understanding explains how the consortium functions with a new member: Garvey.
- Agenda notations: Page 6 correction should be \$1,391 for SEAC and a typo on page 10A page 2 of 8, correction to Dr. Enomoto-Perez' name.
- Introduced the District's Facilities and Bond Financial Teams Mr. David Fama, Jones Hall; both Mr. Adam Bauer and Mr. Jason Cheung, Vice President, Fieldman, Rolapp, & Associates; and Mr. John Baracy, Underwriter, Stifel, Nicolaus & Co., Inc. who were available to answer questions regarding the Bond Capacity Waiver Request
- Superintendent Enomoto-Perez thanked both Board President Quintanilla and Board Trustee Esquivel for attending the Pasadena City College (PCC) meeting. Dr. Enomoto-Perez shared that PCC would like to partner with the Rosemead School District because The Panda Restaurant Group would like to partner with the high school regarding College and Career Readiness. Panda is interested in assisting the District with providing counselors at the high school level for students in order to prepare for college. When PCC was informed, they also wanted to partner with the District. This would help enrollment be concurrent with the high school, middle school and community college – with the PCC center a block away from Muscatel.
- Review of the contents in the night folder:
 - Agenda May 18, 2017 Amendment 2

- Correction: Contract Report, item 6c: SEAC summary page
- Action item: Migrant Education Program-Executive Summary
- Amendment: Consent Item - Meeting, Inservice, Professional Development, Conference and/or Travel Report
- Amendment: Action Item - Title III Plan
- Amendment: Consent Item – Use of Facilities Application, Memorial Reception
- Amendment: Board Vacancy Exhibits 1-2
- Trustee Mail (if any is received after Board packet delivery)

BOARD PRESIDENT'S COMMENTS

President Quintanilla shared the following topics:

- Invited all Trustees to a Los Angeles County Schools Trustees Association (LACSTA) meeting on Monday where they will discuss the May revise. If you are interested in attending please notify Mrs. Cynthia Bracamonte right away.

BOARD ORAL COMMUNICATIONS

President Quintanilla invited each Trustee to provide their communications:

- Clerk Armenta thanked everyone and shared that the last board meeting was a very emotional one. She thanked everyone for their patience and understanding as everyone was overwhelmed with grief.
- Trustee Esquivel attended a Pasadena Community College (PCC) Board meeting and felt that some of the topics that were covered included the hope to have the three level of districts communicate with each other. PCC felt that the time spent on remedial classes extends the amount of time required at PCC. He felt that the District needs a plan that involves all three districts. He recognized that the reason Rosemead High School has the best test scores is because the Rosemead School District students feed to that school and is due to our teachers. Mr. Esquivel gave kudos to everyone. He also shared that if anyone is interested in a Foundation shirt contact Myrene Mangali right away, as the order will be placed on May 19.

PUBLIC COMMENTS

There were a total of three (3) comments as follows:

1. Mrs. Carol Mahoney, ASES Coordinator provided an update on summer camp. She shared that the program was advertised at the library and all the schools. Flyers were sent out twice and the information was posted on the website. The registration for summer camp is currently at 100 students and we are receiving out of district registrations. We are also receiving man phone calls regarding Kinder Summer Day Camp and have 11 kindergarteners registered. We also have a 7th grade group. The program has received scholarships from Kiwanis for 5 students - \$500 camperships fund. For the students receiving a campership they will have a \$35 out of pocket expense with the balance covered by The Rosemead Kiwanis Foundation. S.T.E.A.M. Camp program will offer 4 classes: 3D Printer, Art, Engineering, and Math. Mrs. Mahoney also shared that there are other Summer Day Camp programs offered in the area as competition. The City of Rosemead will also have a summer camp program. The Superintendent's office received a flyer distribution request from the City of Rosemead which was denied for immediate distribution with the agreement that we will distribute their flyer two weeks prior to the end of our program, due to direct competition and the mirroring of the districts' program

structure. The ASES/ASART lotteries for the 2017-2018 school year are scheduled for the next two weeks.

2. Mrs. Nadine Wilcox, as RTA President, shared that she had the honor of being involved with a teleconference with Superintendent Enomoto-Perez, Assistant Superintendent Lovato and an agency called Ed Trust. The Rosemead School District was one of eleven school districts that Ed Trust selected for this qualitative research. The conference call conversation was definitely an eye opener. The Rosemead School District tripled our scores compared to State and County. She asked that the District consider involving the teachers as they need to hear this information. She appreciated being included in the conference call. Mrs. Wilcox has been working with a CTA endorsed product offering Life and Disability Insurance to launch a May campaign. She requested that the Board consider allowing the rep to come to the campuses during lunch hours or after school to have one-on-one time with those interested in order to reach a 10% of teacher sign-ups for the voluntary plan. It was agreed these meetings could take place off-site (off campuses.) Mrs. Wilcox invited everyone to attend the RTA Banquet on June 1st. Mrs. Wilcox reminded everyone that in November she promised to bring a poetry assembly to Muscatel which occurred on April 25th by an organization called "Get Lit." She shared that the assembly was a positive experience for 8th graders.
3. Mr. John Lovato shared that Education Trust is an education and advocacy group who wants to highlight eleven high performing districts in the State of California, Rosemead being one of them, that they selected to interview as part of a qualitative research study. We will request marketing materials from them or draft a news release.

APPROVAL OF AGENDA

Minutes: That the Agenda, **be approved as amended.**

Corrected:

1. Personnel Status Report
2. Page numbering typo on page 6C – Page 2 of 5.

<u>Motion made by:</u>	Mr. Esquivel	<u>Seconded by:</u>	Mrs. Harmon
<u>Votes:</u>	Ms. Armenta	Mrs. Harmon	Yes
	Mr. Esquivel	Mr. Quintanilla	Yes

CONSENT AGENDA

President Quintanilla announced that all matters listed under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, the Superintendent, or the public request specific items to be discussed and/or removed from the Consent Agenda.

General Functions:

1. Personnel Status Report
2. Educational Field Trip
3. Donation Report
4. Meeting, Inservice, Professional Development, Conference and/or Travel Report (Amendment 1)
5. Application for Use of Facilities: Memorial Reception (Amendment 1)

Minutes: That the Consent Agenda, **be approved as amended.**

Amendment:

1. Meeting, Inservice, Professional Development, Conference and/or Travel Report (Amendment 1)
2. Application for Use of Facilities: Memorial Reception (Amendment 1)

<u>Motion made by:</u>	Mr. Esquivel	<u>Seconded by:</u>	Mrs. Harmon
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Harmon	Yes
	Mr. Esquivel Yes	Mr. Quintanilla	Yes

ACTION ITEM

Service/Consultant Proposals/Contract Report

Minutes: That the Service/Consultant Proposals/Contract Report, **be approved as corrected.**

<u>Motion made by:</u>	Mrs. Harmon	<u>Seconded by:</u>	Ms. Armenta
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Harmon	Yes
	Mr. Esquivel Yes	Mr. Quintanilla	Yes

Construction Related: Service/Consultant Proposals/Bid Awards/Change Orders/Notice of Completion/Contract Report

Minutes: That the Construction Related: Service/Consultant Proposals/Bid Awards/Change Orders/Notice of Completion/Contract Report, **be approved.**

<u>Motion made by:</u>	Ms. Armenta	<u>Seconded by:</u>	Mrs. Harmon
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Harmon	Yes
	Mr. Esquivel Yes	Mr. Quintanilla	Yes

Tentative Agreement for Salary, California School Employees' Association (CSEA), and its Chapter #9, and the Rosemead School District, 2016-2017 (Salary Settlement includes Unrepresented Employees) & Memorandums of Understanding Regarding the 2016-2017 Early Retirement Declaration Incentive and Cafeteria Assistant I Positions

Minutes: That the Tentative Agreement for Salary, California School Employees' Association (CSEA), and its Chapter #9, and the Rosemead School District, 2016-2017 (Salary Settlement includes Unrepresented Employees) & Memorandums of Understanding Regarding the 2016-2017 Early Retirement Declaration Incentive and Cafeteria Assistant I Positions, **be approved.**

<u>Motion made by:</u>	Mr. Esquivel	<u>Seconded by:</u>	Ms. Armenta
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Harmon	Yes
	Mr. Esquivel Yes	Mr. Quintanilla	Yes

AB1200 Report for the 3% Salary Increase to the Salary Schedule for the California School Employees' Association (CSEA), and its Chapter #9, and Unrepresented Employees, Retroactive to July 1, 2016; and the Addition of a Step 7 to the Salary Schedule, which equates to 1.53%, for 12-month Classified Employees for 2016-17, 2017-18, 2018-19 only

Minutes: That that AB1200 Report for the 3% Salary Increase to the Salary Schedule for the California School Employees' Association (CSEA), and its Chapter #9, and Unrepresented Employees, Retroactive to July 1, 2016; and the Addition of a Step 7 to the Salary Schedule, which equates to 1.53%, for 12-month Classified Employees for 2016-17, 2017-18, 2018-19 only, **be approved.**

<u>Motion made by:</u>	Ms. Armenta	<u>Seconded by:</u>	Mrs. Harmon
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Harmon	Yes
	Mr. Esquivel Yes	Mr. Quintanilla	Yes

2016-17 Child Development, Agency Annual Report

Minutes: That the 2016-17 Child Development, Agency Annual Report, **be approved.**

<u>Motion made by:</u>	Ms. Armenta	<u>Seconded by:</u>	Mr. Esquivel
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Harmon	Yes
	Mr. Esquivel Yes	Mr. Quintanilla	Yes

Migrant Education, 2017-18 Rosemead Consortium District Service Agreement, Budget and Memorandum of Understanding

Minutes: That Migrant Education, 2017-18 Rosemead Consortium District Service Agreement, Budget and Memorandum of Understanding, **be approved.**

<u>Motion made by:</u>	Ms. Armenta	<u>Seconded by:</u>	Mr. Esquivel
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Harmon	Yes
	Mr. Esquivel Yes	Mr. Quintanilla	Yes

Resolution No. 16-17/17, Approving Assignment of Delinquent Tax Receivables to the California Statewide Delinquent Tax Finance Authority for the Fiscal Years Ending June 30, 2017, 2018 and 2019, and Authorizing Execution and Delivery of Related Documents and Actions

Minutes: That Resolution No. 16-17/17, Approving Assignment of Delinquent Tax Receivables to the California Statewide Delinquent Tax Finance Authority for the Fiscal Years Ending June 30, 2017, 2018 and 2019, and Authorizing Execution and Delivery of Related Documents and Actions, **be adopted.**

<u>Motion made by:</u>	Mrs. Harmon	<u>Seconded by:</u>	Mr. Esquivel
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Harmon	Yes
	Mr. Esquivel Yes	Mr. Quintanilla	Yes

Resolution No. 16-17/18, Determination to Submit a Bonding Capacity Waiver Request to the California State Board of Education

Minutes: That Resolution No. 16-17/18, Determination to Submit a Bonding Capacity Waiver Request to the California State Board of Education, **be adopted.**

<u>Motion made by:</u>	Ms. Armenta	<u>Seconded by:</u>	Mrs. Harmon
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Harmon	Yes
	Mr. Esquivel Yes	Mr. Quintanilla	Yes

2017-18 Title III, Every Student Succeeds Act (ESSA) Transition Plan

Minutes: That the 2017-18 Title III, Every Student Succeeds Act (ESSA) Transition Plan, **be approved.**

<u>Motion made by:</u>	Ms. Armenta	<u>Seconded by:</u>	Mr. Esquivel
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Harmon	Yes
	Mr. Esquivel Yes	Mr. Quintanilla	Yes

SPECIAL REPORTS AND PRESENTATIONS: at 8:30 p.m. (Amendment 1 & 2)

1. Board of Trustees Vacancy Process and Possible Action – Attorney Mr. Warren Kinsler, Atkinson, Andelson, Loya, Ruud & Romo

Attorney Mr. Warren Kinsler reviewed the applications from the three individuals and explained the interview process and protocol that will be followed. The Board set the interviews for June 1, 2017 at 6:30 p.m. The candidates will be asked to step out of the room during the earlier interviews in order to ensure there is no unfair advantage with 20 minutes per interview. Mr. Kinsler suggested that the Board stay within 20 minutes for each candidate to ensure an equal opportunity. He suggested that the Board come up with 5 good questions. The Board decided to interview the candidates in the order the applications were received. Mr. Kinsler inquired that the Board decide whether or not to release the questions in advance or not. The Board discussed and selected the questions they would like to consider for the interviews from samples provided. It was the Board's consensus to rotate asking each question, with each Trustee asking the same question to each candidate.

ACTION ITEM: (continued)

Board Vacancy Applications, Potential Interview Questions, and Interview Protocols and Notice

Minutes: That the Board of Trustees Receive the Board Candidate Vacancy Applications, Finalize the list of Potential Interview Questions, Discuss the Interview Protocols, and Finalize the Candidate Interview Notice for the June 1, 2017 Meeting, **be approved.**

<u>Motion made by:</u>	Mr. Esquivel	<u>Seconded by:</u>	Mrs. Harmon
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Harmon	Yes
	Mr. Esquivel Yes	Mr. Quintanilla	Yes